

**Round Hill General Improvement District  
Board of Trustees Minutes  
November 18, 2024**

Tuesday

4:30 pm

**1. Meeting Called to Order**

Meeting was called to order by Vice Chairman Darin Smith @ 4:30 pm.

**2. Pledge of Allegiance**

Pledge of Allegiance was led by Chairman Keith Fertala.

**3. Roll Call**

Chairman Keith Fertala, Vice Chairman Darin Smith, and Secretary Treasurer Hunter Harris were present. Trustee Gregg Rossi was present via telephone. Trustee Joshua Buck, General Manager Brandon Garden, Admin. Assistant Patti Page and District Counsel Kyle Winter were present. Resident Bruce Steger was present until 5:30 pm.

**4. Public Comment**

Resident Bruce Steger wanted to know who voted for Janet Murphy in the election. No comments were made.

**5. Approval of Agenda**

Manager Garden stated that we would need to table item #6 until the December 17, 2024 meeting. Motion was made to approve the agenda as amended. Fertala/Harris 5-0 approved.

**6. Discussion and possible action to receive Audit Report and Accept the FY 2024 Financial Statement by Suzanne Olsen of Casey Neilon.**

Tabled until the December 17, 2024 meeting.

**7. Discussion and possible action to adopt Board Meeting schedule for calendar year 2025.**

Motion to adopt the Board Meeting schedule for the calendar year 2025. Buck/Harris 5-0 approved.

**8. Discussion and possible action regarding the character, conduct and/or professional competence of the General Manager, Brandon Garden (annual performance review/evaluation) and contract term approval.**

Vice Chairman Smith read aloud comments made on evaluations provided to him from staff and the board. After General Managers proposal was discussed, the board directed General Manager and District Counsel to draft discussed changes to the contract to be approved at a later date. No motion was made on this item.

**9. Consent Calendar**

Motion to approve the consent calendar as presented. Fertala/Buck 5-0 approved.

**10. Staff Reports**

Manager Brandon Garden reported that applications are in process for possible funding for the Kent Way waterline replacement and fire hydrant installations with the Tahoe Water for Fire Suppression Partnership grant.

He had also started working on the SRF loan application to identify the concrete tank at the office as a critical replacement.

Summit Plumbing has corrected the significant deficiency found during the sanitary survey. Documentation and pictures have been provided to the state in the sanitary survey response form. NDEP has verbally accepted our response and was astonished by how quickly we resolved the issue.

Elks Point Country Club has signed an amendment to the agreement. All necessary documents are in place and the agreement and amendment are in effect.

Lead Service Line Inventory has been completed and submitted to the regulatory agency. Sierra Controls continues work on the SCADA Master Plan and System Survey. Sierra Controls has completed the installation of equipment on the sewer meter for communication with DCLTSA. DCLTSA is coordinating with their integrator to complete the project.

Two CD's were purchased through Wells Fargo Advisors, one 6 month at 4.35% and one 12 month at 4.20%. The Fed recently cut rates by .25% and it is expected they will cut rates again in December.

Three Treasury accounts were opened with Morton Capital, one 24 months and two for 36 months.

No attorneys report.

**11. Final Public Comment**

None

**12. Adjournment**

Move to adjourn 6:02 pm. Fertala/Harris 5-0 approved.

Attest:



Keith Fertala  
Chairman



Hunter Harris  
Secretary