

**Round Hill General Improvement District
Board of Trustees Minutes
October 15, 2024**

Tuesday

4:30 pm

1. Meeting Called to Order

Meeting was called to order by Chairman Keith Fertala @ 4:30pm.

2. Pledge of Allegiance

Pledge of Allegiance was led by Chairman Keith Fertala.

3. Roll Call

Chairman Keith Fertala, Vice Chairman Darin Smith, and Secretary Treasurer Hunter Harris were present. Trustee Gregg Rossi was present via telephone. Trustee Joshua Buck was absent. General Manager Brandon Garden, Admin. Assistant Patti Page and District Counsel Kyle Winter were present. Residents Bruce Steger and Janet Murphy were present.

4. Public Comment

Resident Bruce Steger stated that his wife noticed pine needles on the roads when out walking. Resident Janet Murphy was present to voice her version of an interaction with an employee of the district. The board listened and thanked her for her comments.

5. Approval of Agenda

Before a motion could be made, the meeting was interrupted by resident Janet Murphy. Additional comments were made regarding her position on the Tahoe Douglas Fire Board where RHGID's meetings are held and her action of not going door to door or posting flyers in the upcoming election. After the interruption a motion was made to approve the agenda as presented. Smith/Harris 4-0 approved.

6. Discussion and possible action to adopt a Purchasing Policy for Round Hill General Improvement District.

The Round Hill General Improvement District is organized under the provisions of Nevada Revised Statutes Chapter 318 and as such is subject to the purchasing and bidding procedures of Nevada Revised Statutes Chapter 332 and budgeting procedures as set forth in Chapter 354 of the Nevada Revised Statutes. In keeping with this it is recommended that Round Hill General Improvement District establishes a policy that identifies those people who are authorized to purchase goods and/or services on its behalf and procedure to do so.

The proposed purchasing policy identifies authority and limits for the General Manager as well as all other employees. It also identifies different implements and forms of purchasing that will be used with normal day-to-day expenses along with contracts and emergency expenditures.

After discussion, the District Counsel stated that NRS 332.039 should be NRS 332.063. Motion to approve a Purchasing Policy for Round Hill General Improvement District as amended. Harris/Smith 4-0 approved.

7. Discussion and possible action to adopt an Investment Management Policy for Round Hill General Improvement District.

Currently RHGID does not have a policy for the management of investments. The proposed policy provides guidance and authority to the General Manager to pursue the highest investment returns while

maintaining cash flow requirements and complying with all regulations and statutes governing the investment of public funds.

Delegation of authority would be to the designated Investment Officer, General Manager, with frequent reporting to the Secretary/Treasurer and the Board of Trustees on a minimum quarterly basis.

Motion to adopt an Investment Management Policy for Round Hill General Improvement District and to agendize on a quarterly basis. Smith/Harris 4-0 approved.

8. Consent Calendar

Motion to approve the consent calendar as presented. Harris/Smith 4-0 approved.

9. Staff Reports

Summit Plumbing will be correcting the significant deficiency found during the sanitary survey on the decant to sewer line that is not properly air gapped, at the filter plant, creating the potential for cross contamination. Staff have completed maintenance to comply with NDEP correction.

Blue Locker Diving completed diving inspections on the four water tanks within the distribution system. The concrete tank at the office site was found to have significant decay of the concrete and corrosion starting to present itself on the structural rebar. The replacement of this tank has now become a priority for replacement or rehabilitation.

General Manager Brandon Garden stated that he was working on getting the concrete office tank added to the SRF priority list.

No attorneys report.

10. Adjournment

After a motion and a second were received Chairman Fertala asked for public comment. Janey Murphy mentioned public comment was for a period of 5 minutes as stated on the agenda and final public comment must be identified on the agenda. She was asked by people that wanted to know if based on an employees actions, if they were the party that misspelled a word on a campaign flyer and she, Janet, told them that it would be wrong as the employee works for the district. She thanked the board.

Move to adjourn 5:08pm. Smith/Harris 4-0 approved.

Attest:



Keith Bertala
Chairman



Hunter Harris
Secretary