

**Round Hill General Improvement District  
Board of Trustees Minutes  
November 21, 2023**

Tuesday

4:30 pm

**1. Meeting Called to Order**

Meeting was called to order by Chairman Keith Fertala.

**2. Pledge of Allegiance**

Pledge of Allegiance was led by Chairman Keith Fertala.

**3. Roll Call**

Chairman Keith Fertala, Vice Chairman Darin Smith and Trustees Gregg Rossi and Joshua Buck were present. Trustee Hunter Harris was absent. District Admin. Assistant Patti Page and District Counsel Alida Mooney were present. Resident Bruce Steger was present.

**4. Public Comment**

Resident Bruce Steger reported and showed pictures of a resident building a carport on his driveway. He and the neighbors that live on the street did not believe he had a permit to do so. After the meeting, Patti told him he and his neighbors would need to call TRPA and D.C. Community Development Code Enforcement as the District has no authority regarding such things. We are the water and sewer utility.

**5. Approval of Agenda**

Motion to approve the agenda as presented. Buck/Rossi 4-0 approved.

**6. Presentation of the 2022 / 2023 Final Audit Report by Suzanne Olsen of Casey Neilon and acceptance and adoption of the current year recommendations.**

The annual audit was conducted on the District's 2022 / 2023 financial records during September and October 2023. District staff provided all requested information to the auditors.

Suzanne Olsen of Casey Neilon presented the results of the audit and was ready to answer any questions the Board might have had. The audit went successfully, and no negative findings were reported.

The only concern was the (MD&A) Manager's Discussion and Analysis. After discussion, motion to accept and adopt the current year recommendations with amendments to the MD&A.

Buck/Smith 4-0 approved.

**7. Discussion and possible action to authorize staff to file a Claim of Lien against the property located at 252 McFaul Ct.**

This item was cancelled as the homeowner paid in full at the District office November 21, 2023.

**8. Discussion and possible action to direct Hunter Harris, District Treasurer / Secretary to invest in Certificates of Deposit (CDs) with Wells Fargo Advisors. Each CD will have an initial investment value of \$245,000.00.**

After discussion, motion to direct Trustee Hunter Harris to invest in Certificates of Deposit (CDs) with Wells Fargo Advisors. Each CD will have an initial investment value of \$245,000. Trustee Harris was directed to choose terms that are in the best interest of the District. Buck/Smith 4-0 approved.

**9. Discussion and possible action on billing for the intertie between RHGID and Elk Point Country Club.**

Patti reported that Elks Point Country Club contacted the district office with an issue regarding their main electrical board. They have requested that RHGID get the intertie back up and running in case of emergency. Moving forward they have agreed that the backflow device will be tested every year, the line will be maintained and shall be exercised monthly. In doing so, it will avoid the expense and time to take water tests and flush the line in an emergency. This way the line can be utilized at any time they need water from the District.

When the flushing, testing and repairs were done, a meter was installed so we have accurate reads for the usage.

As this line will not be used on a full-time monthly basis, they have requested that they pay only for the water used during emergency repairs. The District will charge them, based on the meter read, the same cost as if they were using a hydrant meter @ the rate of \$7.73 per 1,000 gallons.

Motion to approve billing @ the rate of \$7.73 per 1,000 gallons for the intertie water usage between RHGID and Elk Point Country Club only during an emergency. If they need water for an entire month, the tariff charges would apply. Buck/Smith 4-0 approved.

**10. Consent Calendar**

Motion to approve the consent calendar as presented. Buck/Smith 4-0 approved.

**11. Staff Reports**

Patti submitted a Grant funding request to STPUD Fire Suppression Partnership in the amount of \$1,012,785 for the Kent Way Water Main Replacement. This grant is a 50/50 match grant.

We'll know more once they have scored the necessity for the project.

Vice Chairman Smith reported that he and Trustee Harris would be holding interviews with 2 candidates for the District Manager position in the following week. Chairman Fertala stated that after someone gives notice to their current employer and the holidays, the new Manager could start on January 15, 2024.

No attorneys report.

**12. Adjournment**

Move to adjourn. Rossi/Buck 3-0 approved.

Attest:



Keith Fertala  
Chairman



Hunter Harris  
Secretary