

**Round Hill General Improvement District  
Board of Trustees Minutes  
December 12, 2023**

Tuesday

4:30 pm

**1. Meeting Called to Order**

Meeting was called to order by Chairman Keith Fertala.

**2. Pledge of Allegiance**

Pledge of Allegiance was led by Chairman Keith Fertala.

**3. Roll Call**

Chairman Keith Fertala, Vice Chairman Darin Smith, Trustees Hunter Harris and Joshua Buck were present. Trustee Gregg Rossi was present via telephone. District Admin. Assistant Patti Page and District Counsel Alida Mooney were present. District Manager candidates Mark Moran and Brandon Garden were present.

**4. Public Comment**

None

**5. Approval of Agenda**

Motion to approve the agenda as presented. Buck/Smith 5-0 approved.

**6. Discussion and possible action on selecting a District Manager. Approval of offering the position to the candidate would have a fiscal impact of \$120,000 plus the cost of benefits attendant to the position.**

Both Brandon and Mark gave presentations of their career background and benefits they could bring to the District. Both candidates were very qualified for the position.

Motion to offer the position to Brandon Garden with a fiscal impact of \$120,000 plus the cost of benefits attendant to the position. Buck/Harris 5-0 approved.

**7. Discussion and possible action to enter an "at will" Employment Agreement with the voted in District Manager from Item #6.**

Motion to allow the subcommittee to present an "at will" Employment Agreement and meet with Brandon Garden, the chosen candidate in item #6. If any material changes are proposed to said agreement, the board would need to re-convene to discuss. Buck/Rossi 5-0 approved.

**8. Discussion and possible action to approve a partial abatement of sewer charges for the property located at 289 McFaul Way.**

A letter was received from the homeowners regarding the large invoice for the month of October, 2023. An outside spigot was damaged by the landscapers but was repaired as soon as detected. The water ran over ground and did not enter the sewer system. The property owners will need to pay for water usage but are requesting an abatement of the additional sewer fees in the amount of \$735.77.

Motion to approve a partial abatement of sewer charges for the property located at 289 McFaul Way in the amount of \$735.77. Harris/Smith 5-0 approved.

**9. Discussion and possible action to approve a partial abatement of sewer charges for the property located at 180 Hwy 50.**

A letter was received from Phil Moulton, Manager of the So. Shore Association (Trendwest property) regarding the excess sewer charges for the months of July, August and September. An outside spigot was repaired at the end of September when the leak was detected.

Patti took the average of the water used in these same months of “2022” 583 units X \$29.08 per unit (1 unit is 1,000 gallons)

The averaged total was \$16,953.64 X 3 months = \$50,860.92  
So. Shore Association actually paid \$102,144.07 for the 3 months

Based on the above averages, the abatement could be \$51,283.15. The board had the option to abate all or a portion of the charges.

Trustee Buck stated that it was a considerable sum of money to abate but the water ran over ground and did not enter the sewer system therefore, we must abate the charges in full as calculated.

Motion to approve a partial abatement of sewer charges in the amount of \$51,283.15 for the property located at 180 Hwy 50. Smith/Harris 5-0 approved.

**10. Discussion and possible action to approve a bid from Sierra Controls on a digital Meter for the new sewer meter at a cost not to exceed \$10,000.**

This will include the communications and router which will send the meter reading to our SCADA system. We can then send an actual report to Douglas County Sewer Authority for billing purposes.

Motion to approve a bid from Sierra Controls on a digital Meter for the new sewer meter at a cost not to exceed \$10,000. Buck/Smith 5-0 approved.

**11. Discussion on speeding issues in Round Hill.**

This issue has been brought before the Board on several occasions with no conclusion to the problem. The board has discussed speed bumps, speed dips, more speed signs and electrical speed signs. The District manager has had the speed sign placed on McFaul and Elks Pt. by the Sheriffs Dept on many occasions, however, this too has failed to slow people down.

The item was tabled until General Manager Garden has some time to investigate other options and costs to the District.

**12. Consent Calendar**

Motion to approve the consent calendar as amended. November minutes needed to be amended. Trustee Rossi exited the telephone call. Buck/Harris 4-0 approved.

**13. Staff Reports**

Trustee Harris reported that he had signed to move 2 matured CD's from the Wells Fargo Sweep Account into 2 new CD's. 1 CD in the amount of \$245,000 which will mature December 2024 and the other for 2 years in the amount of \$245,000 which will mature in December 2025.

When Manager Garden gets up to speed in the office, he will review the cash positions for further investment options.

No attorneys report.

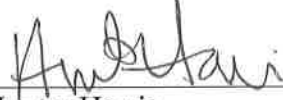
**14. Adjournment**

Move to adjourn. Harris/Buck 5-0 approved.

Attest:



\_\_\_\_\_  
Keith Fertala  
Chairman



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Hunter Harris  
Secretary