

**Round Hill General Improvement District  
Board of Trustees Minutes  
March 21, 2023**

**Tuesday**

**4:30 pm**

**1. Meeting Called to Order**

Meeting was called to order by Chairman Keith Fertala.

**2. Pledge of Allegiance**

Pledge of Allegiance was led by Chairman Keith Fertala.

**3. Roll Call**

Chairman Keith Fertala and Vice Chairman Darin Smith were present. Trustees Hunter Harris and Gregg Rossi were present. Trustee Joshua Buck was absent. District Manager Andrew Hickman, Administrative Assistant Patti Page and District Counsel Alida Mooney were present. Resident Bruce Steger was also present.

**4. Public Comment**

None

**5. Approval of Agenda**

Motion to approve the agenda as presented. Harris/Smith 4-0 approved.

**6. Discussion and possible action to modify and adopt the annual scheduling of the current 2023 / 2024 Capital Improvement Plan.**

Manager Hickman presented the CIP with a recommendation to amend the 2023 / 2024 General Fund for the purchase of two new snowplows for the trucks. The current plows are old and would be approximately \$5,300 each to repair, therefore he felt purchasing new ones for approximately \$10,000 each would be the best option. The current plows will get us through the rest of this winter without costly repairs.

The 2<sup>nd</sup> thing he recommended was the 2024 / 2025 General Fund for Road Paving projects in the amount of \$1,700,000. He would like to complete Paiute Dr. for approximately \$728,000, Seminole Ct. approximately \$299,000, Seminole Way approximately \$520,000 and Hopi Ct. \$87,000. These funds would come from our Ad Valorem Tax Income already in reserves. Motion to modify and adopt the annual scheduling of the current 5 Year Capital Improvement Plan. Harris/Smith 4-0 approved.

**7. Discussion and possible action to approve the 2nd draft of the 2023 / 2024 Tentative budget as presented with upcoming amendments.**

Manager Hickman reported that due to the July 2022 water and sewer rate increases, there would be no need to bring inflows from Reserves this year to balance budget line items. Staff are still waiting for the Department of Taxation to provide actual Ad Valorem Income for the year to complete the Tentative Budget. After discussion, a motion to approve the 2nd draft of the 2023 / 2024 Tentative budget with a modification to Line 3021 upcoming.

With discussion regarding the April Board meeting that was previously moved to April 11, 2023, motion to revise the date to April 3, 2023 to accommodate a quorum. Rossi/Harris 4-0 approved.

**8. Discussion and possible action to approve bonuses for employees for exceptional efforts during winter storms.**

Manager Hickman stated that he believed that our operators had gone above and beyond through this extreme winter. Each and every storm has been handled better than any area in Northern Nevada, let alone the Tahoe Basin.

He was seeking to have the Board of Trustees approve a gift for employees as an added reward for their dedication and efforts. All bonuses shall be funded through the current budget without need for augmentation.

Each of the board members agreed to the job well done in the District. Motion to approve gifts for employees for exceptional efforts during this year's winter storms. Josh, Adam and Willie will each receive \$1,000 in the form of gift cards while Patti in the office will receive \$700.  
Smith/Rossi 4-0 approved

**9. Consent Calendar**

Motion to approve the consent calendar as presented. Rossi/ Smith 4-0 approved.

**10. Staff Reports**

Manager Hickman attended the March 1<sup>st</sup> – TWSA Quarterly meeting. He and Operator Adam Day attended the March 14<sup>th</sup> through 16<sup>th</sup> Nevada Rural Water Conference.

As per direction from the Board last month, we purchased 2 additional CD's in the amount of \$245k each for 1 year each. Both were locked in at a rate of 4.85%.

Ongoing snowstorms and freezing temps have been keeping our operators busy and challenged with providing safe travel over the 7 miles of roads that we are responsible for. We can now add atmospheric rivers to the list of meteorological "foes" that our crews have battled this winter.

As a reminder, Board Meetings are the 3<sup>rd</sup> Tuesday of every month, except April. If you could let us know as far in advance as possible if you cannot attend, that would help us to maintain a quorum.

Bid solicitation for the sewer flow meter project yielded zero bids. DOWL is in progress to obtain insight into why the potential bidders did not bid. DOWL is looking into contacting other known contractors that did not bid for this project but are known to be in the Basin this summer to see if there is consideration. RHGID is considering a road rehabilitation project next year that the sewer flow meter may also be absorbed into.

DOWL is seeing a low number of bids on many public works projects. KGID had zero bids on a 4,000-foot waterline replacement project that opened on March 10<sup>th</sup>. Contractors are extremely busy, and the long winter has shut down projects throughout the valley areas, which is pushing schedules back into the summer. The Tahoe Basin Grading Season RHGID creates additional challenges and influences bidding projects.

No attorneys report.

**11. Adjournment**

Move to adjourn. Smith/Rossi 4-0 approved.

Attest:



Keith Fertala  
Chairman



Hunter Harris  
Secretary