

**Round Hill General Improvement District
Board of Trustees Minutes
February 21, 2023**

Tuesday

4:30 pm

1. Meeting Called to Order

Meeting was called to order by Chairman Keith Fertala.

2. Pledge of Allegiance

Pledge of Allegiance was led by Chairman Keith Fertala.

3. Roll Call

Chairman Keith Fertala and Vice Chairman Darin Smith were present. Trustee Gregg Rossi was present via telephone. Trustee's Hunter Harris and Joshua Buck were absent. District Manager Andrew Hickman, Administrative Assistant Patti Page and District Counsel Alida Mooney were present. Resident Bruce Steger was also present.

4. Public Comment

None

5. Approval of Agenda

Motion to approve the agenda as presented. Smith/Rossi 3-0 approved.

6. Discussion and possible action to modify and adopt the annual scheduling of the current 2023 / 2024 Capital Improvement Plan (CIP).

At the January 17, 2023 board meeting, Trustees directed staff to bring back further investment options and the 5-year CIP in an effort to better utilize funds in our Wells Fargo Checking account which does not collect interest.

Manager Hickman presented our current CIP schedule. After discussions, the board chose not to make any changes at this time. The main focus was on road paving in Summer of 2023 or 2024.

The board directed staff to research the schedules of a few construction companies to decide what would be the most convenient for contractors working here at the Lake to minimize mobilization thereby saving some expense.

Table this item until further research is completed. No motion was made.

7. Discussion and possible action to direct and authorize the District Manager to proceed with additional investments from Wells Fargo Advisors.

Our current Wells Fargo Checking account has \$2,132,578.27 and is not earning interest.

We currently have \$2,220,040.66 with the Local Government Investment Pool (LGIP), and \$3,831.96 in a checking account with Heritage Bank. This totals \$4,356,450.89 in liquid funds. Consideration should be taken with current and/or modified Capital Improvement Plan allocations.

Required Reserve Funds (liquid) total is \$2,847,500.

Manager Hickman received confirmation that Wells Fargo CD's could be purchased at 4.75%.

2 of the districts CD's will be maturing in April 2023. After discussion, Vice Chairman Smith made a motion to purchase two 1-year CD's at 4.75% in the amount \$245,000 each with Wells Fargo Advisors. Smith/Rossi 3-0 approved.

8. Discussion and possible action to change the April board meeting date from April 18th to April 11th, 2023 to meet the Tentative Budget deadline of April 17th, 2023.

Motion to change the April board meeting date from April 18th to April 11th, 2023 to meet the Tentative Budget deadline of April 17th, 2023. Smith/Rossi 3-0 approved.

9. Discussion and possible action to approve the 1st draft of the 2023 / 2024 Tentative budget as presented with upcoming amendments.

Staff is still waiting for Department of Taxation to provide CTX Tax and Ad Valorem totals and DCLTSA to provide estimated expenses for the year to complete the Tentative Budget. After discussion, motion to approve the 1st draft of the 2023 / 2024 Tentative budget as presented with upcoming amendments. Smith/Rossi 3-0 approved.

10. Discussion and possible action to either remain with Eide Bailly for auditing services for 2023 at a cost of \$36,000.00, or to approve one of the two bids received from Casey Neilon CPA's or Silva, Scierine & Associates, LLC.

The District has been utilizing the services of Eide Bailly staff for many years, but due to the increased costs of retaining Eide Bailly, staff was directed to seek bids from other governmental auditing service providers.

Staff received a bid from Casey Neilon, CPA's, and from Silva, Scierine & Associates. Both were recommended by Beth Farley of Eide Bailly, as they provide the same services.

For Casey Neilon:

1-year contract June 30, 2023 not to exceed \$28,000
2-year contract June 30, 2023 not to exceed \$25,000
June 30, 2024 not to exceed \$26,250

The other bid came in from Silva, Scierine & Associates:

1 year contract June 30, 2023 estimated \$31,140

After discussion, motion to approve the 2-year contract with Casey Neilon, CPA's. Smith/Rossi 3-0 approved

11. Consent Calendar

Motion to approve the consent calendar as presented. Smith/Rossi 3-0 approved.

12. Staff Reports

Manager Hickman attended the February 10th Debt Management Commission Meeting.

\$581.55 was returned to FEMA for a Grant from 2016-2017 for a damage claim that was under the minimum filing amount. Staff was unable to use the full amount granted at that time.

The district was not eligible for an Ad Valorem (Property Tax) increase again this year.

Farr West / DOWL had solicited bids from at least 8 contractors. To date, there have been no bids received. Bid closing date will be February 23rd, 2023.

Willie has successfully renewed his Water Distribution 2 and Water Treatment 2 certifications.
Adam has successfully renewed his Water Distribution 1 and Water Treatment 1 certifications.
Andrew has successfully renewed his Water Distribution 3 certification.

Ongoing snowstorms and freezing temps have been keeping our operators busy and challenged with providing safe travel over the 7 miles of roads that we are responsible for (14 miles if you count both directions).

No attorneys report.

11. Adjournment

Move to adjourn. Smith/Rossi 3-0 approved.

Attest:



Keith Fertala
Chairman



Hunter Harris
Secretary