

**Round Hill General Improvement District
Board of Trustees Minutes
October 18, 2022**

Tuesday

4:30 pm

1. Meeting Called to Order

Meeting was called to order by Chairman Keith Fertala.

2. Pledge of Allegiance

Pledge of Allegiance was led by Chairman Keith Fertala.

3. Roll Call

Chairman Keith Fertala, Vice Chairman Chuck Fagen & Trustee Hunter Harris were present. District Manager Andrew Hickman, Administrative Assistant Patti Page and District Counsel Justin Townsend were present. Trustees Darin Smith and Gregg Rossi were absent. Resident Bruce Steger was present.

4. Public Comment

None

5. Approval of Agenda

Motion to approve the agenda as presented. Fagen/Harris 3-0 approved.

6. Discussion on Sewer Meter and Manhole project Progress.

Manager Hickman reported that after applying for a TRPA permit to begin work, TRPA (after some delay), denied allowing the work to begin this late in the season. They would have granted an extension if work had already begun, but it had not.

Meetings were held with Jeff Lommori from Sierra Nevada Excavation where he disclosed that he has been unable to field a crew to accomplish this job. He has concerns as to whether he will be able to continue his business next year. Mr. Lommori stated that he is willing to prepare for and start this project on the earliest possible start date May 1, 2023 per TRPA regulations. Mr. Lommori also stated that should RHGID want to pursue a different contractor, he is willing to allow RHGID to keep the sewer flow meter, at no cost to the district.

Should we retain Sierra Nevada Excavating, RHGID staff will be assisting with the completion of this project, with all 3 operators and the District Manager available to SNE during the project duration. SNE had estimated the total length of the project to be 1 week or less, but 2 weeks seems more realistic.

Should RHGID dismiss SNE, the District Manager would coordinate with Farr West Engineering to modify existing contract designs and a new bid process to include subtracting the cost of the meter (roughly \$40,000). Considering prior bids received and higher costs since the original bid process, this could impact the overall cost of the project.

After discussion motion directing District Manager to re-open bidding with modifications, dismiss the current contractor but give him the option to re-bid and transfer ownership of the sewer flow meter to RHGID. Fagen/Harris 3-0 approved.

7. Discussion and possible action to direct and authorize the District Manager to proceed with additional investments from Wells Fargo Advisors.

Our current Wells Fargo Checking account has \$3,044,056.54 and is not earning interest. Investing monies in CD(s) will be a conservative move to earn interest on more funds, while the rest remains liquid.

We currently have \$2,217,038.47 with the Local Government Investment Pool (LGIP), and \$3,731.45 in a checking account with Heritage Bank. This totals \$5,264,826.46 in liquid funds.

Required Reserve Funds (liquid) total is \$2,847,500

Retaining funds with Wells Fargo will continue our relationship with them and will earn us a higher rate than moving more funds to the Local Government Investment Pool (September rate was 2.04%).

Current Rates as of October 5, 2022:

Treasury Bonds	Rate		CD's	Rate
1 year	3.879%		1 year	4.10%
5 years	3.800%		18 months	4.15%
7 years	3.600%		2 years	4.40%

After discussion, motion to direct and authorize the District Manager to proceed with additional investments from Wells Fargo Advisors with One - 1 year, One – 18 month and Two, 2 year CD's. Each will be in the amount of \$245,000 for a total of \$980,000. Bring the item back to the board for additional investments in January 2023. Harris/Fagen 3-0 approved.

8. Discussion and possible action on VHR owners to potentially add an irrigation meter that would alleviate costs for sewer fees. Finalization of costs to district and customer to be determined at a later date.

Chairman Fertala reported that a VHR on his block paid \$11,000 for water and sewer throughout the summer months. While that is incorrect, he asked that District Manager Hickman address this issue as an agenda item.

Manager Hickman stated that the Vacation Home Rental (VHR) properties had an incremental increase (correlating to recent rate increases) in the amount of fees for sewer units without a separate meter for irrigation. He also reported that we had a VHR owner come to the office for further explanation. His preliminary estimation of costs for materials and District staff labor to install the meter, would be in the ballpark of \$3,200. Those costs may rise or fall depending on the individual property.

Motion to direct Manager Hickman to prepare a letter to VHR customers to give them the option of adding an irrigation meter at the homeowner's expense.

Fagen/Harris 3-0 approved.

9. Consent Calendar

Motion to approve the consent calendar as presented. Harris/Fagen 3-0 approved.

10. Staff Reports

Manager Hickman attended the August 19th – Douglas County Debt Management Commission, the September 7th – Tahoe Water Suppliers Association and the October 13th – BOCC/VHR Meetings.

Eide Bailly Auditors worked at the RHGID office beginning September 19th. Since September 26th, they have been able to continue their efforts remotely without much impact from doing so. Estimated time of audit completion is late October.

Operators continue to provide assistance to Herback Engineering on the Round Hill Pines new entrance project. Project is scheduled for final walk-through the first week of November.

RHGID certified operators have received ongoing training through NvRWA in preparation for upcoming certification renewals (December 31 deadline).

The Districts Annual water quality testing, which includes herbicide testing and triennial lead and copper testing was done in September. Results are still pending.

Farr West will continue coordination with the General Manager to identify and prioritize items to improve the 2022 – 2023 GIS database to meet RHGID's needs.

No attorneys report.

11. Adjournment

Move to adjourn. Harris/Fagen 3-0 approved.

Attest:



Keith Fertala
Chairman



Hunter Harris
Secretary