

**Round Hill General Improvement District  
Board of Trustees Minutes  
April 12, 2022**

Tuesday

4:30 pm

**1. Meeting Called to Order**

Meeting was called to order by Chairman Keith Fertala.

**2. Pledge of Allegiance**

Pledge of Allegiance was led by Vice Chairman Chuck Fagen.

**3. Roll Call**

Chairman Keith Fertala, Vice Chairman Chuck Fagen, Trustees Darin Smith, Hunter Harris and Gregg Rossi were present. District Manager Andrew Hickman, and Administrative Assistant Patti Page were present. District Counsel Justin Townsend was present via telephone. Resident Janie Fagen was present.

**4. Public Comment**

None

**5. Approval of Agenda**

Motion to approve the agenda as presented. Fagen/Rossi 5-0 approved.

**6. Discussion regarding nullified increase to the Combined Tax Rate (Ad Valorem) from 0.5525% to 0.5628%.**

Manager Hickman reported that his request for an increase to the Combined Tax Rate was changed at the eleventh hour by the Department of Taxation. Our rate went down this year. Our share went from .5525% to .5391%. He called to discuss; the explanation given was that it was based on our growth factor within Douglas County as compared to other entities.

Fortunately, this was offset by the increase in assessed property values within our district, so our revenues still increased in both the CTX and Ad Valorem categories. No motion was necessary.

**7. Discussion and possible action to approve an employee health benefits plan.**

Manager Hickman presented an updated list of potential options which were reviewed and agreed upon by all employees. Employees chose Prominence HMO 3000 insurance benefits plan sponsored by the Reno Chamber of Commerce. The District only needs to join the Reno Chapter to be in this plan at \$400 per year. The savings for this Policy would be approximately \$34,000 per year with a small increase to deductibles but is offset by lowered out of pocket costs compared to renewing the same plan.

As was discussed in the past, Manager Hickman requested with the large savings to the District, that the Board consider honoring the employees the IRS Max HSA Contribution. For individuals the HSA would go up to \$3,650 and the family contribution would go up to \$7,300 per year from \$3,000 and \$6,000 respectively.

After discussion, motion to approve the Prominence HMO 3000 insurance benefits plan sponsored by the Reno Chamber of Commerce and increase all employees HSA contributions to the above. Fagen/Rossi 5-0 approved.

**8. Discussion and possible action to approve the 2022 / 2023 Tentative Budget 4th Draft and updated Capital Improvement Plan as presented/amended.**

The 4<sup>th</sup> draft was presented with just 3 amendments. The increase of more inflow from reserves to the Sewer fund to balance the fund. A decrease in health benefits and an increase for the SCADA Upgrade/Replacement as we received an actual quote for services. The CIP was also updated for the SCADA Upgrade/Replacement asset.

Motion to approve the 2022 / 2023 Tentative Budget 4th Draft and updated Capital Improvement Plan as presented/amended. Smith/Harris 5-0 approved.

**9. Discussion and possible action to direct and authorize the District Manager to reinvest \$245,000 with Wells Fargo Advisors after a current CD matures on 4/11/2022, AND to purchase another CD for \$245,000 with funds from our Wells Fargo Sweeps Checking account.**

After discussion, motion to direct and authorize the District Manager to reinvest \$245,000 with Wells Fargo Advisors after a current CD matures on 4/11/2022 AND to purchase another CD for \$245,000 with funds from our Wells Fargo Sweeps Checking account both for 1-year terms. Fagen/Harris 5-0 approved.

**10. Consent Calendar**

Trustee Harris noticed an error therein, motion was made to approve the consent calendar as amended. Harris/Smith 5-0 approved.

**11. Staff Reports**

Manager Hickman presented the Engineers Report:

Farr West and the General Manager held a meeting to review the approach, effort, and schedule to prepare a rate assessment for the water and sewer utility rates. Farr West has begun work to prepare preliminary recommendations that will be reviewed and communicated with the General Manager. Once finalized, Farr West will prepare a rate assessment at the May 2022 Board Meeting to present the findings and recommendations. A second meeting (public hearing) at the June Board Meeting will be held for the Board to consider adopting a resolution to adjust water and sewer rates.

Farr West continues coordination with the General Manager to identify priority items to continue GIS development so the highest need items of the district are met.

Final comments have been provided by RHGID on the Water PER. Farr West is incorporating these comments and will provide to the General Manager once completed.

In late March, Farr West contacted Jeff Lommori from Sierra Nevada Excavation (the contractor) to discuss a start date for the project. The contractor stated that he was very busy with other projects, and had limited staffing, so he didn't know when or if he could do the project at all. After a meeting between the contractor, Farr West and myself (specifically reminding him of the contract he signed) we came to a mutually agreeable solution to continue with the project. There are still factors that are in play that may bring further changes, but those would be discussed in mid-April.

Manager Hickman offered that RHGID Operators would help with the project to alleviate the problem with the lack of Contractor staffing. Anything RHGID can do to get this project completed in this fiscal year will be done. Further updates will be forthcoming in the next few weeks.

Manager Hickman and Operators Josh and Willie attended the Nevada Rural Water Conference on March 22<sup>nd</sup>, 23<sup>rd</sup> and 24<sup>th</sup>. All attendees attended training courses throughout and will receive contact hours towards recertification requirements.

The TWSA 20<sup>th</sup> Anniversary Luncheon will be on June 1, 2022, from 11:30am – 1:30pm. One Board member may attend with the manager. Manager Hickman asked if anyone would like to join him. No one at this time had the time.

Manager Hickman reported that he had reached out to Mr. Guilfoyle regarding the invoice for the sewer lateral camera work done by Summit Plumbing. Mr. Guilfoyle requested that Hickman call Summit Plumbing and ask then to call Mr. Guilfoyle for confirmation that the camera work billed for was indeed done at his home specifically.

Manager Hickman updated the 10-year FCC license. He received an e-mail on 4/4/2022 for a 4/5/2022 expiration date. Neither he nor staff knew anything about this, so steps have been placed to update in a timely manner the next time around.

Farr West will be presenting on future rates at the first reading for the May Public Hearing meeting

**12. Discussion and possible action on a motion to move to a closed meeting pursuant to NRS 288.220 (1) and NRS 241.020(1) to discuss International Union of Operating Engineers (I.U.O.E.) Local 39 Labor Negotiations.**

Motion to move to a closed meeting pursuant to NRS 288.220 (1) and NRS 241.020(1) to discuss International Union of Operating Engineers (I.U.O.E.) Local 39 Labor Negotiations. Fagen/Harris 5-0 approved.

**13. Discussion and possible action to approve the 2022 - 2025 Collective Bargaining Agreement between RHGID and the International Union of Operating Engineers (I.U.O.E.) Local 39.**

Motion to approve the 2022 - 2025 Collective Bargaining Agreement between RHGID and the International Union of Operating Engineers (I.U.O.E.) Local 39. Smith/Fagen 5-0 approved.

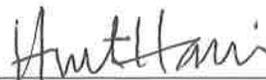
**14. Adjournment**

Move to adjourn. Fagen/Smith 5-0 approved.

Attest:



Keith Fertala  
Chairman



Hunter Harris  
Secretary