

**ROUND HILL GENERAL IMPROVEMENT DISTRICT**

**BOARD OF TRUSTEES  
NOTICE OF REGULAR MEETING**

**LOCATION: TAHOE DOUGLAS FIRE STATION  
193 ELKS POINT ROAD  
ZEPHYR COVE, NEVADA 89448**

**April 12, 2022**

**TUESDAY 4:30 PM**

**This is the agenda for all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented at the discretion of the chairperson. The Board may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Action may only be taken on those items denoted "For Possible Action".**

- 1. Discussion Item: CALL TO ORDER 4:30 P.M.**
- 2. Discussion Item: PLEDGE OF ALLEGIANCE**
- 3. Discussion Item: ROLL CALL**
- 4. Discussion Item: PUBLIC COMMENT**

Public comment may be accepted on items not on today's agenda, but not acted upon until it is scheduled for a subsequent meeting or meets NRS 241.020 (2) "Emergency" criteria and may be limited to a maximum of five minutes.

For agenda items, the Chairman will read the agenda listing into public record. Staff will present a summary of the staff reports and recommendations, including any updated information that was received after the date when the staff reports were distributed. The Board of Trustees will follow with questions of staff. At that time, the Chairman will open the hearing to public testimony. Normally, the applicant and/or their representative are permitted to speak first, followed by Trustees questions. The Chairman will then request comments from the public at large. If you wish to speak on a particular item, please limit your comments to five minutes and be as brief and concise as possible so that all who wish to speak may do so. Comments may be prohibited if they become disruptive to the meeting by becoming irrelevant, repetitious, offensive, inflammatory, or amounting to personal attacks and interfering with the rights of other speakers. The Chairman has the right to establish time limits for comments and to allow for rebuttal.

- 5. For Possible Action: APPROVAL OF AGENDA**
- 6. For discussion only: Discussion regarding nullified increase to the Combined Tax Rate (Ad Valorem) from 0.5525% to 0.5628%.**
- 7. For Possible Action: Discussion and possible action to approve an employee health benefits plan.**

8. *For Possible Action:* Discussion and possible action to approve the 2022 / 2023 Tentative Budget 4th Draft and updated Capital Improvement Plan as presented/amended.
9. *For Possible Action:* Discussion and possible action to direct and authorize the District Manager to reinvest \$245,000 with Wells Fargo Advisors after a current CD matures on 4/11/2022, AND to purchase another CD for \$245,000 with funds from our Wells Fargo Sweeps Checking account.
10. **Consent Calendar:** NOTE: Items on the Consent Calendar will be approved without discussion unless the item is specifically “brought forward” for discussion.
  - i. Approval of the March 15, 2022 Minutes.
  - ii. Approval of Account Receivable Report through April 7, 2022.
  - iii. Approval of Fiscal Year to Date Cash Positions.
  - iv. Approval of March 2022 Bank Statement.
  - v. Approval of Fiscal Year to Date Fund Balance.
  - vi. Approval of Fiscal Year to Date Profit & Loss vs. Actual Report.
  - vii. Approval of Fiscal Year to Date Balance Sheet

11. *Discussion Item:* STAFF REPORTS

- i. Manager’s Report.
- ii. Attorney’s Report.
- iii. Association Reports.
- iv. Correspondence.

12. *For Possible Action:* Discussion and possible action on a motion to move to a closed meeting pursuant to NRS 288.220 (1) and NRS 241.020(1) to discuss International Union of Operating Engineers (I.U.O.E.) Local 39 Labor Negotiations.

13. *For Possible Action:* Discussion and possible action to approve the 2022 - 2025 Collective Bargaining Agreement between RHGID and the International Union of Operating Engineers (I.U.O.E.) Local 39.

14. *For Possible Action:* Adjournment.

This notice and agenda have been posted on or before 9:00 a.m., April 7, 2022 in accordance with NRS 241.020. Copies of the agenda were posted at the following locations: Round Hill G.I.D. office, Zephyr Cove Post Office, Pinewild Homeowners Association office, Douglas County Library, and the Douglas County Administration Building at Lake Tahoe.

Any member of the public may request the supporting material for this or any meeting by contacting the Administrative Assistant Patti Page at [ppage@rhgid.org](mailto:ppage@rhgid.org), 343 Ute Way, Zephyr Cove, NV 89448 or by calling 775-588-2571.

*Notice to Persons with Disabilities:* Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Round Hill General Improvement District office in writing at P.O. Box 976, Zephyr Cove, Nevada 89448 or by calling 775-588-2571 at least 20 hours in advance.

I HEREBY CERTIFY that the above-mentioned information is true and correct to the best of my knowledge and complies with provisions of NRS 241 and the laws of the State of Nevada. I also certify that this notice has been posted at least three working days before the convening of the meeting.

*Patth Page*

**Item # 6**      **For discussion only. Nullified increase to the Combined Tax Rate (Ad Valorem) from 0.5525% to 0.5628%.**

**PRESENTED BY:** Andrew Hickman

**BACKGROUND:** Open discussion.

Our request for an increase to the Combined Tax Rate was changed at the eleventh hour by the Department of Taxation. Our rate actually went down this year. Our share went from .5525% to .5391%. When I called to discuss, the explanation given was that it was based on our growth factor within Douglas County as compared to other entities.

Fortunately, this was offset by the increase in assessed property values within our district, so our revenues still increased in both the CTX and Ad Valorem categories.

**RECOMMENDED ACTION:**

**None. For discussion only.**

ITEM # 7

**Discussion and possible action to approve an employee health benefits plan.**

**PRESENTED BY:** Andrew Hickman

**BACKGROUND:**

Employee Health Benefit Plan options will be distributed at the time of the meeting. A comprehensive options list and selection by employees was not available at the time of board packet distribution.

Unfortunately, all of these health care plans are only being offered on a year to year basis.

After reviewing all options provided, the consensus among employees was to choose (To Be Announced at time of meeting)

**RECOMMENDED ACTION:**

Approve chosen employee health plan. Motion will include specific plan.

ITEM #8

**Discussion and possible action to approve the 2022 / 2023 Tentative budget 4th Draft and updated Capital Improvement Plan as presented/amended.**

**PRESENTED BY:** Andrew Hickman

**BACKGROUND:**

The purpose of including this item is to have the Board actively engaged in the budget preparation process. We will address changes made.

The Budget schedule is as follows:

<b>Date</b>	<b>Action</b>	<b>Status</b>
March 30, 2022	Designation of Auditor	Completed
April 15, 2022	Tentative Budget Filing	Pending
May 9, 2022	Public Hearing Notice Publication	Pending
<b>May 17, 2022</b>	<b>Final Budget Approval – At our Board Meeting</b>	
June 1, 2022	Final Budget Submitted	

**RECOMMENDED ACTION:**

**Approve the 2022 / 2023 Tentative budget 4th Draft and updated Capital Improvement Plan as presented/amended.**

2022 / 2023 Tentative Budget Analysis	10-General			20-Water			30-Sewer			TOTAL	
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
	2021 / 2022	2022 / 2023		2021 / 2022	2022 / 2023		2021 / 2022	2022 / 2023		2021 / 2022	2022 / 2023
Ordinary Income/Expense											
Income											
3020 · Sup. City/County Relief Tax	498,331	525,868	0	0	0	0	0	0	498,331	525,868	
3021 - Ad Valorem Tax	164,296	154,630	0	0	0	0	0	0	164,296	154,630	
3100 · User Fees 0/50/50	0	0	707,200	680,000	680,000	652,800	680,000	680,000	1,360,000	1,360,000	
3180 · Interest Earned 30/45/25 + C.R.	6,000	9,000	9,000	13,500	13,500	5,000	7,500	20,000	30,000	30,000	
3191 - Inflow from Reserves	0	0	0	0	0	95,000	181,000	95,000	181,000	181,000	
1151 - Castle Rock Loan Principal	0	0	11,200	11,200	11,200	0	0	0	11,200	11,200	
3300 · Other Rev / Cell Tower- Admin Fees	27,900	27,900	1,550	1,550	1,550	1,550	1,550	31,000	31,000	31,000	
3305 · Finance Charge Income 0/50/50	0	0	2,900	2,900	2,900	2,900	2,900	5,800	5,800	5,800	
3400 - Water to sewer for solids	0	0	0	0	0	18,000	18,000	18,000	18,000	18,000	
<b>Total Income</b>	<b>696,527</b>	<b>717,398</b>	<b>731,850</b>	<b>709,150</b>	<b>709,150</b>	<b>775,250</b>	<b>890,950</b>	<b>2,203,627</b>	<b>2,317,498</b>	<b>2,317,498</b>	
Expense											
4115 - Bank fees-general 40/40/20	400	400	400	400	400	200	200	1,000	1,000	1,000	
2380 - SRF Loan Principal	0	0	82,139	82,000	82,000	0	0	82,139	82,000	82,000	
4120 - SRF Loan Interest	0	0	20,027	21,000	21,000	0	0	20,027	21,000	21,000	
4010 - Salary- Manager 60/25/15	47,600	73,800	47,600	30,750	30,750	23,800	18,450	119,000	123,000	123,000	
4011 · Wages - OP I - Adam 45/45/10	26,550	28,350	26,550	28,350	28,350	5,900	6,300	59,000	63,000	63,000	
4012 · Wages - OP II - Josh 40/50/10	27,200	28,800	34,000	36,000	36,000	6,800	7,200	68,000	72,000	72,000	
4014 · Wages - OP II - Willie 40/50/10	27,200	28,800	34,000	36,000	36,000	6,800	7,200	68,000	72,000	72,000	
4015 · Exec. Admin Assistant 60/20/20	27,200	43,200	20,400	14,400	14,400	20,400	14,400	68,000	72,000	72,000	
4016 · Standby pay 50/25/25	13,500	14,000	6,750	7,000	7,000	6,750	7,000	27,000	28,000	28,000	
4017 · Overtime 50/40/10	7,500	9,000	6,000	7,200	7,200	1,500	1,800	15,000	18,000	18,000	
4100 · Worker's Comp. 43/40/17	2,580	2,580	2,400	2,400	2,400	1,020	1,020	6,000	6,000	6,000	
4101 · PERS 43/40/17	49,020	51,600	45,600	48,000	48,000	19,380	20,400	114,000	120,000	120,000	
4102 · Health Benefits 43/40/17	36,120	32,250	33,600	30,000	30,000	14,280	12,750	84,000	75,000	75,000	
4103 · Medicare / S.S. 43/40/17	3,010	3,010	2,800	2,800	2,800	1,190	1,190	7,000	7,000	7,000	
4104 · Unemployment Ins. 43/40/17	1,118	1,118	1,040	1,040	1,040	442	442	2,600	2,600	2,600	
4105 · Retiree's Insurance 60/20/20	3,139	3,000	2,920	1,000	1,000	1,241	1,000	7,300	5,000	5,000	
5011 · General Liability 30/60/10	9,000	9,900	18,000	19,800	19,800	3,000	3,300	30,000	33,000	33,000	
5013 · Excess Liability 30/60/10	1,500	2,100	3,000	4,200	4,200	500	700	5,000	7,000	7,000	
5021 · Gas/Diesel 70/20/10	4,900	9,800	1,400	2,800	2,800	700	1,400	7,000	14,000	14,000	
5022 · Misc. Fluids 70/20/10	560	420	160	120	120	80	60	800	600	600	
5030 - Toyota Tacoma 60/30/10	600	900	300	450	450	100	150	1,000	1,500	1,500	
5031 - Multihog 100/0/0	1,000	1,500	0	0	0	0	0	1,000	1,500	1,500	
5033 · Loader 90/5/5	3,600	3,600	200	200	200	200	200	4,000	4,000	4,000	
5034 · Backhoe 80/10/10	1,600	1,600	200	200	200	200	200	2,000	2,000	2,000	
5035 · Utility Truck 30/60/10	300	300	600	600	600	100	100	1,000	1,000	1,000	
5036 · Ford Dump 75/15/10	750	750	150	150	150	100	100	1,000	1,000	1,000	
5037 · Ford 6.0 Diesel 65/25/10	650	975	250	375	375	100	150	1,000	1,500	1,500	
5038 · Trackless 90/5/5	900	900	50	50	50	50	50	1,000	1,000	1,000	

2022 / 2023 Tentative Budget Analysis	10-General		20-Water		30-Sewer		TOTAL	
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
	800	80	100	10	100	10	100	10
5039 · Manager's Vehicle 80/10/10	1,200	1,200	150	150	150	150	150	1,500
5040 · Ford 7.3 Diesel 80/10/10	500	500	0	0	0	0	0	500
5041 · Asphalt Crack Sealer 100/0/0	4,000	4,000	0	0	0	0	0	4,000
5042 · Road Striping 100/0/0	1,000	1,000	0	0	0	0	0	1,000
5043 · Signs & Posts	1,000	1,000	0	0	0	0	0	1,000
5044 · Cinders & Sweeping	2,000	4,000	0	0	0	0	0	1,000
5045 · Cold Mix / Perma Patch 100/0/0	1,000	1,000	0	0	0	0	0	2,000
5046 · Sand & Gravel	1,000	1,000	0	0	0	0	0	1,000
5047 · Road Damages 100/0/0	1,000	1,000	0	0	0	0	0	1,000
5048 · Street Safety Supplies 100/0/0	1,000	1,000	0	0	0	0	0	1,000
5051 · Storm Water DI/Convey. M & R	1,000	1,000	0	0	0	0	0	1,000
5052 · Treatment Vault Cleaning	500	500	0	0	0	0	0	500
5061 · Office Furniture 70/20/10	700	700	200	200	100	100	100	1,000
5062 · Computer / Go Daddy - 70/20/10	1,750	2,100	500	600	250	300	300	3,000
5063 · Office Supplies 80/10/10	400	1,600	800	200	800	200	200	2,000
5064 · Off Eqpt. M & R 80/10/10	500	800	400	100	100	100	100	1,000
5065 · Electricity #4166 Office 20/80/0	400	1,600	7,200	6,400	400	0	0	8,000
5071 · Booster Pump Stations M&R	0	0	12,000	4,000	0	0	0	12,000
5072 · Water Distribution Sys M&R	0	0	6,000	5,000	0	0	0	6,000
5073 · Water Tanks M & R	0	0	9,000	3,000	0	0	0	9,000
5075 · Billing System 0/50/50	0	0	1,500	2,000	1,500	2,000	2,000	3,000
5076 · Postage 30/35/35	600	900	700	1,050	700	1,050	1,050	3,000
5077 · Electricity #0445	0	0	500	500	0	0	0	500
5078 · Natural Gas	0	0	2,500	3,000	0	0	0	3,000
5081 · Filter Plant M&R	0	0	10,000	6,000	0	0	0	10,000
5082 · Filter #1 M&R	0	0	10,000	6,000	0	0	0	10,000
5083 · Filter #2 M&R	0	0	10,000	6,000	0	0	0	10,000
5084 · Salt & Chemicals	0	0	2,000	3,000	0	0	0	2,000
5085 · SCADA / Telemetry Maint 0/70/30	0	0	3,000	3,500	2,000	1,500	5,000	5,000
5086 · Sewer Fees Inter Fund Charge	0	0	20,000	22,000	0	0	0	20,000
5087 · Electricity #9934 Filter Plant	0	0	18,000	20,000	0	0	0	18,000
5088 · Natural Gas 343 UTE 75/25/0	4,000	1,500	0	500	0	0	0	4,000
5089 · Water Rights	0	0	500	3,000	0	0	0	500
5090 · Generators M & R / Service 20/50/30	500	800	1,000	2,000	1,000	1,200	2,500	4,000
5091 · Lab Testing	0	0	3,500	4,500	0	0	0	3,500
5101 · Telephone 70/20/10 and Charter	3,600	7,000	2,700	2,000	2,700	1,000	9,000	10,000
5103 · Lease Line #1343 - 0/100/0	0	0	600	700	0	0	600	700
5104 · Cell Phones 40/40/20	960	1,600	960	1,600	480	800	2,400	4,000
5105 · Answering Service 40/40/20	420	500	420	500	360	200	1,200	1,200
5111 · Maint. Supplies & Tools 70/20/10	1,050	1,050	225	300	225	150	1,500	1,500
5114 · Electricity # 2491 R.H. Sign	700	500	0	0	0	0	700	500
5115 · Elect.- Maint. for 40 St. Lights	5,000	5,000	0	0	0	0	5,000	5,000
5116 · Container & Yard Cleanup 80/10/10	1,800	1,600	300	200	900	200	3,000	2,000
5121 · Sewer Pump Station M & R	0	0	0	0	3,000	3,000	3,000	3,000



2022 / 2023 Tentative Budget Analysis	10-General		20-Water		30-Sewer		TOTAL	
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
5122 · Collection Sys. M & R	0	0	0	0	6,000	6,000	6,000	6,000
5123 · DCLTSA O & M Charges	0	0	0	0	559,000	559,000	559,000	590,000
5124 · Electricity #8597 P.W. Lift Station	0	0	0	0	3,000	3,000	3,000	3,000
5131 · Trustee Fees 90/5/5	18,000	19,800	1,000	1,100	1,000	1,100	20,000	22,000
5132 · Accounting & Actuary 60/25/15	2,400	2,400	1,000	1,000	600	600	4,000	4,000
5133 · Engineering Service PER 80/10/10	36,000	37,600	4,500	4,700	4,500	4,700	45,000	47,000
5134 · Legal Fees @ \$275/ Hr. 70/15/15	4,000	7,000	3,000	1,500	3,000	1,500	10,000	10,000
5135 · Annual Audit 60/20/20	11,400	17,400	3,800	5,800	3,800	5,800	19,000	29,000
5136 · Misc. Prof. Serv & Liens 80/10/10	175	160	175	20	150	20	500	200
5139 · GIS Updates 60/20/20	3,500	4,200	1,400	1,400	2,100	1,400	7,000	7,000
5141 · Legal Publications 90/5/5	1,800	1,800	100	100	100	100	2,000	2,000
5144 · Water Quality Rpts & Newsletters (CCR)	0	0	1,000	1,200	0	0	1,000	1,200
5151 · Mileage Reimb. 30/50/20	72	72	120	120	48	48	240	240
5152 · Operator Certification 30/60/10	300	300	600	600	100	100	1,000	1,000
5153 · Safety & Training 75/15/10	1,500	1,500	300	300	200	200	2,000	2,000
5154 · Uniforms 75/15/10	2,040	2,040	240	240	120	120	2,400	2,400
5155 · Gloves/Safety Eqpt. 80/10/10	800	600	100	50	100	50	1,000	700
5156 · Conf. & Meetings 80/10/10	4,000	4,000	500	500	500	500	5,000	5,000
5161 · Membership - USA Digs 30/35/35	60	60	70	70	70	70	200	200
5162 · Membership- NRW/NVWA 50/25/25	225	250	113	125	113	125	451	500
5163 · Membership - AWWA 50/25/25	250	250	125	125	125	125	500	500
5165 · Membership - TWSA 50/25/25	3,500	3,500	1,750	1,750	1,750	1,750	7,000	7,000
5168 - Pine Needle Pickup	2,000	2,000	0	0	0	0	2,000	2,000
5170 · Building Maintenance	2,000	2,000	0	0	0	0	2,000	2,000
5175 - Admin Office Roof Maintenance	200	200	0	0	0	0	200	200
5180 · Security 80/10/10	800	1,600	100	200	100	200	1,000	2,000
5300 · Contingency 3% of Gen Fund Exp	19,257	18,605	0	0	0	0	19,257	18,605
5500 · Reg. Agen. Perm -Easements 30/35/35	1,200	1,200	1,400	1,400	1,400	1,400	4,000	4,000
6000 · Depreciation 0/80/20	0	0	157,600	142,550	39,400	35,640	197,000	178,190
7075 - Utility Truck	0	60,000	0	0	0	0	0	60,000
7076 - Sewer Meter & Manholes	0	0	0	0	0	110,000	0	110,000
7077 - Manager's Vehicle	0	36,000	0	0	0	0	0	36,000
7078 - SCADA PC Replacement 0/80/20	0	0	0	32,000	0	8,000	0	40,000
Total Expense	450,356	620,720	694,284	682,145	756,874	890,270	1,901,514	2,193,135
Net Ordinary Income (N.O.I.)	246,171	96,678	37,566	27,005	18,376	680	302,113	124,363
N.O.I. Less Depreciation			195,166	169,555	57,776	36,320		302,553
2401 - GASB Unfunded Liability								
Required Actuary Report 2021 /2022	\$122,743.00							

ROUND HILL GENERAL IMPROVEMENT DISTRICT						
Five - Year Capital Improvement Plan Summary 2022 / 2023						
Project	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	Source of Funding
<b>General Fund</b>						
District Road Paving	0.00	900,000.00	0.00	400,000.00	0.00	Reserves and AV Tax
Utility Vehicle	60,000.00	0.00	0.00	0.00	0.00	Reserves
Manager's Vehicle	36,000.00	0.00	0.00	0.00	0.00	Reserves
<b>Total General Fund</b>	<b>96,000.00</b>	<b>900,000.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>0.00</b>	<b>Total General Fund Projects Cost</b>
<b>Water Fund</b>						
New Contact Tank	0.00	500,000.00	0.00	0.00	0.00	User Fees/Grants/Loans
Treatment Plant Security / Fencing	0.00	0.00	18,000.00	0.00	0.00	User Fees
Treatment Plant - Restroom Addition	0.00	0.00	100,000.00	0	0.00	User Fees
Treatment Plant - Generator Enclosure	0.00	0.00	100,000.00	0.00	0.00	User Fees
Kent Way Water Main Replacement	0.00	0.00	0.00	0.00	500,000.00	User Fees/Grant/Loans
Upper Tank Security / Fencing	0.00	0.00	0.00	0.00	30,000.00	User Fees
SCADA PC Replacement	32,000.00	0.00	0.00	0.00	0.00	Reserves
<b>Total Water Fund</b>	<b>32,000.00</b>	<b>500,000.00</b>	<b>218,000.00</b>	<b>0.00</b>	<b>530,000.00</b>	<b>Total Water Fund Projects Cost</b>
<b>Sewer Fund</b>						
Sewer Meter & Manholes	110,000.00	0.00	0.00	0.00	0.00	User Fees
Sewer Main Rehab	0.00	0.00	0.00	0.00	0.00	User Fees
SCADA PC Replacement	8,000.00	0.00	0.00	0.00	0.00	Reserves
<b>Total Sewer Fund</b>	<b>118,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>Total Sewer Fund Projects Cost</b>
<b>GRAND TOTAL 5 YEAR CIP</b>	<b>246,000.00</b>	<b>1,400,000.00</b>	<b>218,000.00</b>	<b>400,000.00</b>	<b>530,000.00</b>	<b>Total CIP Projects Cost</b>



# SIERRA CONTROLS, LLC

## PROPOSAL

Sierra Controls, LLC  
5470 Louie Lane Ste. 104  
Reno, NV 89511  
(775) 236-3350

Quote / Project #: 22-6741  
Date : 4/5/2022  
Project Mgr.: Andrew Ward  
Estimator: Andrew Ward

To: Round Hill General Improvement District  
Attention: Andrew Hickman  
Project: Cloud SCADA Upgrade

Sierra Controls LLC (SC) is pleased to provide this proposal for Round Hill General Improvement District in support of the Cloud SCADA Upgrade.

The purpose of this proposal is to outline costs associated with either upgrading the existing ClearSCADA Server and workstation or migrate to a cloud Hosted solution utilizing the Inductive Automation Ignition HMI platform.

Item #	Description	Quantity	Unit Price	Est. Tax	Line Total
Item 1	<b>Development for Cloud Hosted HMI, Reporting &amp; Alarming</b> <b>Pricing includes:</b> (1) Edge Device with Panels - Hardware (1) Edge Device without Panel - Hardware (2) TosiBox Security Appliance(s) (1) Ignition Edge License with Panels (1) Ignition Edge License with out Panels <b>Pricing also includes:</b> Project Management, Engineering & Design, HMI Development, Alarm Configuration, Report Development, Installation, Start Up	1	\$ 29,730.00	\$ -	\$ 29,730.00
Item 2	<b>Recurring Monthly Cloud SCADA Fees</b> <b>Note:</b> Pricing includes software licensing, cloud hosting, unlimited users, enhanced remote access, reporting, alarming, data backup, improved cyber security, antivirus protection, maintenance and support. Fee is based on number of tags used.	12	\$ 538.65	\$ -	\$ 6,463.80

	Price	Est. Tax	Total Price
Option 1 Subtotal:	\$ 36,193.80	\$ -	\$ 36,193.80



**Notes & Disclaimers:**

**Additional T&M Work:** This proposal represents the complete scope of work to be performed by SC. Any additional requirements, specifications or construction details outside of this proposal are not included and will be billed on a T&M basis as mutually agreed upon by all parties.

**Wage Rates:** Pricing is based upon SC standard wage rates and does not include any provisions for any type of Prevailing Wage Requirements. Client to notify SC prior to the beginning of work if different or indemnify SC for any loss or penalties assessed if determined otherwise after the execution of this agreement.


**Warranty:** All equipment manufactured by SC to be under a Limited (1) Year Warranty based upon SC Standard Warranty Terms & Conditions beginning at the time of installation or delivery to client. (Whichever comes first) unless noted otherwise. Warranty is void where no Remote Access is provide or available. Additional Terms & Conditions apply. SC will provide complete warranty terms and conditions upon request. Extended warranties available upon request.

**SC Cloud Hosted Services:** Pricing includes software licensing, cloud hosting, unlimited users, enhanced remote access, reporting, alarming, data backup, improved cyber security, antivirus protection, maintenance and support.

**Workstatlon Hardware:** This proposal does not include workstation hardware. Laptops, tablets, etc. to be provided by client.

**Delivery: Scheduled ARO**  
**Terms: NET 30**  
**FOB: RENO, NV**

**RESPECTFULLY SUBMITTED,  
SIERRA CONTROLS, LLC**

  
**Andrew Ward, P.E. – Engineering Manager**

*This quote is valid for 60 days.*

*To proceed with this order please sign below with an authorized signature and return.*

\_\_\_\_\_  
**Signed**

\_\_\_\_\_  
**PO Number**

\_\_\_\_\_  
**Date**

ITEM #9

**Discussion and possible action to direct and authorize the District Manager to reinvest \$245,000 with Wells Fargo Advisors after a current CD matures on 4/11/2022, AND to purchase another CD for \$245,000 with funds from our Wells Fargo Sweeps Checking account.**

**PRESENTED BY:** Andrew Hickman

**BACKGROUND:** Our current Sweeps Checking account has \$2,808,028 and is not earning interest. Moving the \$245,000 to a CD will be a conservative move to earn interest on some funds, while the rest remains liquid.

Retaining funds with Wells Fargo will continue our relationship with them and will earn us a higher rate (roughly 1.0%) than moving more funds to the Local Government Investment pool (January rate was 0.212%).

**RECOMMENDED ACTION:** **Direct and authorize the District Manager to reinvest \$245,000 with Wells Fargo Advisors after a current CD matures on 4/11/2022, AND to purchase another CD for \$245,000 with funds from our Wells Fargo Sweeps Checking account.**

**ITEM # 10**            **Consent Calendar**

**PRESENTED BY:** **Patti Page**

**BACKGROUND:**

Accounts payable and receivable are current as of April 7, 2022.

**RECOMMENDED ACTION:**

Approve the consent calendar as presented.

**ROUND HILL GENERAL IMPROVEMENT DISTRICT**

**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
LOCATION: VIDEO / TELECONFERENCE  
March 15, 2022**

**Tuesday**

**4:30 pm**

*Round Hill GID is actively monitoring and managing the COVID-19 level of risk in our community by closing our office to the public to minimize contact among individuals and to slow the spread of COVID-19. The RHGID Board of Trustees will be conducting its monthly meeting remotely to reduce social gatherings and interpersonal contact. In adherence to the Governor's Declaration of Emergency and Directive 006 on public meetings, there will be no physical location designated for this meeting.*

*The public will be able to participate in the Zoom Meeting with Meeting ID: 634 389 0648 using Passcode: 6zWUu0 or by teleconference at (669) 900-9128 with Meeting ID: 634 389 0648 and use Passcode: 350262.*

*Public comment will be accepted up to 24 hours prior to the Board meeting through either mailing in comments to the RHGID office, or by emailing comments to [info@rhgid.org](mailto:info@rhgid.org).*

**1. Meeting Called to Order**

Meeting was called to order by Chairman Keith Fertala.

**2. Pledge of Allegiance**

Pledge of Allegiance was led by District Manager Andrew Hickman.

**3. Roll Call**

Via Zoom - Chairman Keith Fertala, Vice Chairman Chuck Fagen and Trustees Darin Smith, Hunter Harris Gregg Rossi were absent. District Manager Andrew Hickman, Administrative Assistant Patti Page, District Counsel Pat Fagan and District Engineer Alex Stodtmeister were present. Round Hill resident Bruce Steger was present.

**4. Public Comment**

None.

**5. Approval of Agenda**

Motion to approve the agenda. Fagen/Harris 5-0 approved.

**6. Discussion and possible action to approve the amended 5-year Capital Improvement Plan.**

Manager Hickman presented the updated 5-year capital improvement plan. After discussion, motion was made to approve the amended 5-year capital improvement plan. Rossi/Smith 5-0 approved.

**7. Discussion and possible action to approve holding a Public Hearing on May 17<sup>th</sup> to adopt a resolution for an increase in the Combined Tax Rate (Ad Valorem) from 0.5525% to 0.5628% as allowable by State and County Regulations.**

Manager Hickman reiterated that this item was not to adopt the increase but rather to only approve holding a Public Hearing to do so.

He stressed capitalizing on any increase available within the County, otherwise the percentage of funds could be assumed by another entity.

Motion to approve moving forward with holding a Public Hearing on May 17<sup>th</sup> to adopt a resolution for an increase in the Combined Tax Rate (Ad Valorem) from 0.5525% to 0.5628% as allowable by State and County Regulations. Rossi/Smith 5-0 approved.

**8. Discussion and possible action to approve holding a public hearing on May 17<sup>th</sup> and June 21<sup>st</sup> to adopt a resolution for an increase in water and / or sewer rates.**

Manager Hickman reiterated that this item too, was not to adopt the increase but rather to only approve holding a Public Hearing to do so.

As this subject has been discussed at most meeting, the economy has forced the district into a position of necessity. To stabilize the district reserve funds, an increase is imperative.

Motion directing Manager Hickman to continue studying rate structures, bring back a presentation and to move forward with holding public hearings on May 17<sup>th</sup> and June 21<sup>st</sup> to adopt a resolution for an increase in water and or sewer rates. Smith/Fagen 5-0 approved.

**9. Discussion and possible action to approve the 2022 / 2023 Tentative budget as presented / amended.**

Manager Hickman presented changes in amounts and allocations to the Tentative Budget after the February meeting. He reported specifically that final numbers from the Department of Taxation for CTX (Combined) Tax were changed to \$564,239 and the Ad Valorem Tax was \$154,630.

Motion to approve the tentative budget with amendments. Rossi/Smith 5-0 approved.

**10. Consent Calendar**

Motion was made to approve the consent calendar as presented. Fagen/Harris 5-0 approved.

**11. Staff Reports**

Manager Hickman stated that everything had already been discussed as board items.

No attorney's report.

Alex Stodtmeister of Farr West Engineering reported that the General Manager had requested Farr West to support a follow-up discussion at the March Board Meeting regarding the sewer fund deficit and annual rate adjustments for both water and sewer. Farr West is still willing to assist in the preparation of a public rate hearing and a second board meeting for the formal adoption of rate adjustments.

Farr West continues coordination with the General Manager to identify priority items to continue GIS development so the highest need items of the district are met.



Farr West will finalize the PER report by the end of the month. Farr West continues to maintain contact with the Sewer Meter Contractor in preparation for construction to occur this summer.

**12. Adjournment**

Move to adjourn. Harris/Rossi 5-0 approved.

Attest:

\_\_\_\_\_  
Keith Fertala  
Chairman

\_\_\_\_\_  
Hunter Harris  
Secretary

**ROUND HILL GENERAL IMPROVEMENT DISTRICT**  
**Accounts Receivable Detail**

Account Number	Customer Name	Apt.	Description	Current Due	Past Due 1	Past Due 2	Past Due 3	Total Due
			Area:	1				
201	Maureen F. Stamper		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
303	Kathryn Hanley		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
601	Bradley Dorton		ACTIVE	\$125.70	\$0.00	\$0.00	\$0.00	\$125.70
1301	Michael Carney		ACTIVE	(\$126.19)	\$0.00	\$0.00	\$0.00	(\$126.19)
1401	Robert & Lynn North		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
1503	Bonnie Lam		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
1701	William & Nicola Barnato		ACTIVE	(\$126.19)	\$0.00	\$0.00	\$0.00	(\$126.19)
1801	Karen Collins		ACTIVE	(\$81.62)	\$0.00	\$0.00	\$0.00	(\$81.62)
1902	Brett Zingaro		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
2102	Craig Zager		ACTIVE	(\$232.52)	\$0.00	\$0.00	\$0.00	(\$232.52)
2402	Rick & Rose Echevarria		ACTIVE	(\$95.81)	\$0.00	\$0.00	\$0.00	(\$95.81)
3001	Margaret Whitfield		ACTIVE	(\$126.19)	\$0.00	\$0.00	\$0.00	(\$126.19)
3101	Emilia Magwili		ACTIVE	\$124.19	\$0.00	\$0.00	\$0.00	\$124.19
3601	Gerri Pope		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
4001	Ryan & Erinn Miller		ACTIVE	(\$17.72)	\$0.00	\$0.00	\$0.00	(\$17.72)
5203	Oren Breedlove		ACTIVE	(\$143.22)	\$0.00	\$0.00	\$0.00	(\$143.22)
5302	Oren Breedlove		ACTIVE	\$126.19	\$97.67	\$0.00	\$0.00	\$223.86
7402	Michael Meyer	Unit 1	ACTIVE	(\$126.19)	\$0.00	\$0.00	\$0.00	(\$126.19)
7603	Marilyn McCalister	Unit 11	ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
8601	CKC Holdings, LLC	Unit 7	ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
9302	Round Hill SC & Davidson		ACTIVE	(\$9.00)	\$0.00	\$0.00	\$0.00	(\$9.00)
9802	Round Hill SC & Davidson		IDLE	(\$81.00)	\$0.00	\$0.00	\$0.00	(\$81.00)
9903	Casey's		ACTIVE	\$1,049.77	\$0.00	\$0.00	\$0.00	\$1,049.77
10101	Safeway #1537		ACTIVE	\$1,677.19	\$0.00	\$0.00	\$0.00	\$1,677.19
10301	US Postal Service		ACTIVE	\$130.13	\$0.00	\$0.00	\$0.00	\$130.13
10701	So. Shore Assoc.-Dom		ACTIVE	\$14,517.97	\$0.00	\$0.00	\$0.00	\$14,517.97
11001	KGID Master Meter Accoun		ACTIVE	\$163.30	\$0.00	\$0.00	\$0.00	\$163.30
11101	Chase Internat'l - Dom		ACTIVE	\$179.29	\$2,981.53	\$394.08	\$0.00	\$3,554.90
11202	124 McFaul, LLC		ACTIVE	(\$260.26)	\$0.00	\$0.00	\$0.00	(\$260.26)
13502	Chris & Rachel Pavich		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
14001	Albert Makasjian		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
14501	Sherry Ryan		ACTIVE	(\$351.51)	\$0.00	\$0.00	\$0.00	(\$351.51)
14802	Erik Christenson		ACTIVE	(\$0.31)	\$0.00	\$0.00	\$0.00	(\$0.31)
14901	Laurence Kim Willcox		ACTIVE	\$126.19	\$12.81	\$0.00	\$0.00	\$139.00
15001	Wade Gribaldo and Denise		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
15102	Derek Hirsch		ACTIVE	(\$12.62)	\$0.00	\$0.00	\$0.00	(\$12.62)
15201	Tina Barnwell		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
15301	James & Janis Brand		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
15903	Victor & Isela Garcia		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
16101	Neil Schultz		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
16401	R. Judeen Brown		ACTIVE	(\$126.19)	\$0.00	\$0.00	\$0.00	(\$126.19)
16502	Christopher & Lauren Larso		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
16601	Steven & Wendy Sjostrom		ACTIVE	\$126.19	\$12.62	\$0.00	\$0.00	\$138.81
16802	Camille Cellucci		ACTIVE	\$197.24	\$0.00	\$0.00	\$0.00	\$197.24
17201	Inneos, LLC		ACTIVE	\$794.35	\$0.00	\$0.00	\$0.00	\$794.35
17501	Ryder & Dawn Evans		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
17602	Alois Betschart		ACTIVE	\$117.19	\$0.00	\$0.00	\$0.00	\$117.19
17701	Klaus Utecht		ACTIVE	(\$1,135.71)	\$0.00	\$0.00	\$0.00	(\$1,135.71)
17803	Allen Silver		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
17901	Ben Lee & Ai Jiuan Jane O		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
18601	Julia Spur		ACTIVE	(\$252.38)	\$0.00	\$0.00	\$0.00	(\$252.38)
18703	George Krumpotich		ACTIVE	\$118.66	\$0.00	\$0.00	\$0.00	\$118.66
19102	Catherine Gibb		ACTIVE	\$122.62	\$0.00	\$0.00	\$0.00	\$122.62
19203	Christina Sagonowsky		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19

**ROUND HILL GENERAL IMPROVEMENT DISTRICT**  
**Accounts Receivable Detail**

Account Number	Customer Name	Apt.	Description	Current Due	Past Due 1	Past Due 2	Past Due 3	Total Due
19403	Gary & Alice Jones		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
19501	Matt and Raquel Nilson		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
19801	Robert and Linda Loding		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
19902	Gary & Adele Gerz		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
20204	Graeme & Wendy Jones		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
20402	Michael Silvers & Anne Joh		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
21203	RH Pines Resort Restroom		IDLE	(\$515.18)	\$0.00	\$0.00	\$0.00	(\$515.18)
22401	Michael Blank		ACTIVE	\$113.57	\$0.00	\$0.00	\$0.00	\$113.57
22501	Peter Sinclair		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
22602	Michael Blank		ACTIVE	\$113.57	\$0.00	\$0.00	\$0.00	\$113.57
22701	Victor Kearney		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
22802	David & Susan Stansel		OFF AND BILLABLE	\$54.73	\$0.00	\$0.00	\$0.00	\$54.73
22803	Caroline Erwin & Anita Pres		ACTIVE	(\$54.73)				(\$54.73)
23002	Wafaa Koussa		ACTIVE	\$174.87	\$0.50	\$0.00	\$0.00	\$175.37
23201	Duran Matthews		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
23501	Rita Bienz		ACTIVE	(\$116.67)	\$0.00	\$0.00	\$0.00	(\$116.67)
23601	Raymond Santee		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
23701	Brian Jillson		ACTIVE	(\$126.19)	\$0.00	\$0.00	\$0.00	(\$126.19)
23802	Mark Egan - Dom		ACTIVE	\$515.18	\$0.00	\$0.00	\$0.00	\$515.18
23902	Mark Egan		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
24002	Michael Blank		ACTIVE	\$113.57	\$0.00	\$0.00	\$0.00	\$113.57
24201	Kenneth Patterson & Cynthi		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
24303	Marvin Hovatter		ACTIVE	(\$12.00)	\$0.00	\$0.00	\$0.00	(\$12.00)
24401	Jeryl & Anita Gardner		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
24702	Joao & Fiona Rodrigues		ACTIVE	\$26.19	\$0.00	\$0.00	\$0.00	\$26.19
24802	Carol & John Schoenfeld		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
24901	Kyle & Britta Swanson		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
25002	David MacKelvie		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
25401	Zephyr Cove Dental - Dom		ACTIVE	\$246.40	\$0.00	\$0.00	\$0.00	\$246.40
25901	Matthew Bergren		ACTIVE	\$125.66	\$0.00	\$0.00	\$0.00	\$125.66
26101	Kevin Roleff		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
26502	Dennis McMasters		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
27301	Stephen Wilson		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
27402	Ronald & Janalee Whitfield		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
27502	Melissa & Joseph Rousse		ACTIVE	\$126.19	\$25.81	\$0.00	\$0.00	\$152.00
27902	Artem & Tetyana Seredyuk		ACTIVE	\$126.19	\$138.81	\$0.00	\$0.00	\$265.00
28401	Peter Guilfoyle		ACTIVE	(\$12.62)	\$0.00	\$0.00	\$0.00	(\$12.62)
28501	Thomas Gallatin		ACTIVE	(\$1,135.71)	\$0.00	\$0.00	\$0.00	(\$1,135.71)
28602	Robert & Marcy Stark		ACTIVE	(\$126.19)	\$0.00	\$0.00	\$0.00	(\$126.19)
29101	Wayne Wolf		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
29202	Martin Van Enoo		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
29401	Don and Nancy Lee		ACTIVE	(\$873.81)	\$0.00	\$0.00	\$0.00	(\$873.81)
29502	Kenneth & Renee Gibb		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
29601	Matthew Pichon, Trustee		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
29702	Antonio De La Torre		ACTIVE	(\$0.24)	\$0.00	\$0.00	\$0.00	(\$0.24)
30601	Kevin Novotny		ACTIVE	\$197.24	\$0.00	\$0.00	\$0.00	\$197.24
30702	Bryan & Xena Dion		ACTIVE	(\$4.05)	\$0.00	\$0.00	\$0.00	(\$4.05)
31002	John Wilbur & Chris Klein		ACTIVE	(\$902.00)	\$0.00	\$0.00	\$0.00	(\$902.00)
31101	Kim & Curtis Zimmermann		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
31502	Sierra-Rocky Mgmt, Series		ACTIVE	(\$179.29)	\$0.00	\$0.00	\$0.00	(\$179.29)
31601	Jack Nino		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
31702	Catherine Gibb		ACTIVE	\$123.76	\$0.00	\$0.00	\$0.00	\$123.76
32301	Karl & Lotte Backfisch		ACTIVE	(\$252.38)	\$0.00	\$0.00	\$0.00	(\$252.38)
32401	Robert & Lynn North		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
32601	David & Kathleen Barnett		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
33003	Darin & Lisette Smith		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19

**ROUND HILL GENERAL IMPROVEMENT DISTRICT**  
**Accounts Receivable Detail**

Account Number	Customer Name	Apt.	Description	Current Due	Past Due 1	Past Due 2	Past Due 3	Total Due
33101	Barbara Smith		ACTIVE	(\$1,215.71)	\$0.00	\$0.00	\$0.00	(\$1,215.71)
33202	Karen Ding		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
33601	Allan Huxley		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
33701	Charlene Kassels		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
34101	James Gansinger		ACTIVE	(\$444.80)	\$0.00	\$0.00	\$0.00	(\$444.80)
34301	Seminole Blue Falls, Inc.		ACTIVE	(\$378.57)	\$0.00	\$0.00	\$0.00	(\$378.57)
34701	Paul Munsey		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
35101	Gregg, Sharon & Graham R		ACTIVE	(\$126.19)	\$0.00	\$0.00	\$0.00	(\$126.19)
35301	Mike and Kathryn Bradford		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
35502	Michael & Celeste Giacosa		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
35601	David & Jessica Schnoll		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
36301	Debbie & Anita Milosevich		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
36402	Al & Sonia Franklin		ACTIVE	\$126.19	\$0.12	\$0.00	\$0.00	\$126.31
36501	Charles & Debra Schoendie		ACTIVE	\$126.19	\$0.00	\$0.00	\$0.00	\$126.19
37601	Karen Reaney		ACTIVE	\$197.24	\$0.00	\$0.00	\$0.00	\$197.24
41201	Tahizzle LLC		ACTIVE	(\$1,845.18)	\$0.00	\$0.00	\$0.00	(\$1,845.18)
56402	Ranjit & Karen Basi		ACTIVE	(\$25.80)	\$0.00	\$0.00	\$0.00	(\$25.80)
<b>Area Total: 1</b>		<b>Count:</b>	127	\$17,743.80	\$3,269.87	\$394.08	\$0.00	\$21,407.75
<b>Total All Areas:</b>		<b>Count:</b>	127	\$17,743.80	\$3,269.87	\$394.08	\$0.00	\$21,407.75

**SUMMARY**

<b>Balance Due:</b>	\$33,059.69
<b>Credits Due:</b>	(\$11,651.94)
<b>Balance:</b>	\$21,407.75

March 2022 Cash Positions

<u>ACCOUNTS</u>	<u>INTEREST RATE</u>	<u>BALANCE</u>	<u>MATURITY DATE</u>	<u>TERM</u>	<u>COMMENTS</u>
LOCAL GOV'T INVESTMENT POOL	0.21% Feb varies monthly	2,215,426.64			
WELLS FARGO CHECKING	0.00%	2,808,028.17			
HERITAGE BANK - CHECKING # 4178	0.02%	3,731.17			Was Heritage Bank
<b>Total Liquid Funds</b>		<b>5,027,185.98</b>			
HERITAGE BANK - Certificate of Deposit	0.20%	240,112.63	7/7/2022		Interest will be accrued at maturity
WELLS FARGO INTEREST INCOME FROM CD'S	2.2% (var)	220,025.17	at 6-30-2021		
WELLS FARGO MONEY MARKET / SECURITIES		490,000.00			
<b>TOTAL</b>		<b>5,977,323.78</b>			
<b>WELLS FARGO SECURITIES</b>					
Sallie Mae Bank Salt Lake City	2.50%	245,000.00	4/11/2022	3 YEAR	Purchased 4-10-2019
Comenity Capital Bank - Utah	2.53%	245,000.00	4/17/2023	4 YEAR	Purchased 4-15-2019
		490,000.00			
<b>GASB 75 FUNDING</b>		<b>122,743.00</b>			<b>2022 Audit and Actuary Rpt</b>
		<b>Not actual cash</b>			

# Analyzed Business Checking - PF

Account number: 6224684065 ■ March 1, 2022 - March 31, 2022 ■ Page 1 of 2



ROUND HILL GENERAL IMPROVEMENT DISTRICT  
PO BOX 976  
ZEPHYR COVE NV 89448-0976

## Questions?

Call your Customer Service Officer or Client Services  
1-800-AT WELLS (1-800-289-3557)  
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](http://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (825)  
P.O. Box 6995  
Portland, OR 97228-6995

## Account summary

### Analyzed Business Checking - PF

Account number	Beginning balance	Total credits	Total debits	Ending balance
6224684065	\$2,712,313.22	\$166,915.52	-\$71,200.57	\$2,808,028.17

## Credits

### Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
03/04		15,173.63	ACH Origination - Round Hill Gener - File 7878782339 Coid 1880102226
03/07		27,371.01	Desktop Check Deposit
03/09		611.15	Wave Sv9T 8888334751 220308 Round Hill General Imp
03/14		38,762.81	Desktop Check Deposit
03/17		4,746.39	Desktop Check Deposit
03/23		1,321.69	Amer Tower 1942 EDI Paymnt Mar 23 43Rent_40007418 0215\GE*000001*043512761\lea*00001*043512761\
03/24		7,265.39	Desktop Check Deposit
03/24		24,298.67	ACH Origination - Round Hill Gener - File 7878782339 Coid 1880102226
03/31		8,472.19	Desktop Check Deposit
03/31		38,892.59	State of NV EFT Payables 220329 T10525500 0000Round Hill Gener
		\$166,915.52	Total electronic deposits/bank credits
		\$166,915.52	Total credits

## Debits

### Electronic debits/bank debits

Effective date	Posted date	Amount	Transaction detail
03/11		183.93 <	Business to Business ACH Debit - NV Energy North Sppc Pymt 00446205 330859 Round Hill Gen Imp Dis
03/14		12,610.85 <	Business to Business ACH Debit - Intuit Payroll S Quickbooks 220314 xxxxx2226 Round Hill Gid
03/15		2,609.38 <	Business to Business ACH Debit - IRS Usatxpymt 031522 220247460684094 Round Hill General Imp



Electronic debits/bank debits (continued)

Effective date	Posted date	Amount	Transaction detail
	03/16	471.19	< Business to Business ACH Debit - Intuit Payroll S Quickbooks 220316 xxxxx2226 Round Hill Gid
	03/18	13.88	< Business to Business ACH Debit - IRS Usat taxpymt 031822 220247755573507 Round Hill General Imp
	03/30	3,300.48	< Business to Business ACH Debit - IRS Usat taxpymt 033022 220248963409431 Round Hill General Imp
	03/30	15,525.26	< Business to Business ACH Debit - Intuit Payroll S Quickbooks 220330 xxxxx2226 Round Hill Gid
		<b>\$34,714.97</b>	<b>Total electronic debits/bank debits</b>

< Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
6426	100.00	03/07	6492	260.47	03/08	6510	87.00	03/18
6483*	160.54	03/03	6493	554.19	03/03	6511	691.83	03/15
6484	770.00	03/02	6494	1,861.75	03/09	6512	10,364.26	03/15
6485	186.12	03/04	6497*	72.24	03/10	6513	48.00	03/18
6486	125.00	03/04	6503*	142.50	03/21	6514	66.37	03/17
6487	23.82	03/03	6504	3,285.00	03/18	6515	8,500.00	03/18
6488	100.00	03/07	6505	634.39	03/18	6516	20.00	03/17
6489	525.64	03/04	6506	11.27	03/18	6517	1,728.86	03/17
6490	4,328.90	03/07	6508*	44.74	03/21	6518	275.00	03/17
6491	601.71	03/03	6509	383.39	03/21	6519	532.61	03/17
		<b>\$36,485.60</b>	<b>Total checks paid</b>					

\* Gap in check sequence.

**\$71,200.57 Total debits**

Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
02/28	2,712,313.22	03/10	2,745,798.63	03/18	2,747,174.01
03/02	2,711,543.22	03/11	2,745,614.70	03/21	2,746,603.38
03/03	2,710,202.96	03/14	2,771,766.66	03/23	2,747,925.07
03/04	2,724,539.83	03/15	2,758,101.19	03/24	2,779,489.13
03/07	2,747,381.94	03/16	2,757,630.00	03/30	2,760,663.39
03/08	2,747,121.47	03/17	2,759,753.55	03/31	2,808,028.17
03/09	2,745,870.87				

Average daily ledger balance **\$2,751,813.79**

## Round Hill GID Reconciliation Detail

1022 · Wells Fargo Bank - Operating, Period Ending 03/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,712,313.22
<b>Cleared Transactions</b>						
<b>Checks and Payments - 37 items</b>						
Bill Pmt -Check	01/12/2022	6426	William Dooris	X	-100.00	-100.00
Bill Pmt -Check	02/24/2022	6490	Prominence Health ...	X	-4,328.90	-4,428.90
Bill Pmt -Check	02/24/2022	6484	Allison, MacKenzie	X	-770.00	-5,198.90
Bill Pmt -Check	02/24/2022	6491	Southwest Gas Corp.	X	-601.71	-5,800.61
Bill Pmt -Check	02/24/2022	6493	Western Nevada	X	-554.19	-6,354.80
Bill Pmt -Check	02/24/2022	6489	MetLife	X	-525.64	-6,880.44
Bill Pmt -Check	02/24/2022	6492	USA Blue Book	X	-260.47	-7,140.91
Bill Pmt -Check	02/24/2022	6485	AT&T Mobility	X	-186.12	-7,327.03
Liability Check	02/24/2022	6483	Stationary Dues	X	-160.54	-7,487.57
Bill Pmt -Check	02/24/2022	6486	Boulder Exterminators	X	-125.00	-7,612.57
Bill Pmt -Check	02/24/2022	6488	Jandu, John	X	-100.00	-7,712.57
Bill Pmt -Check	02/24/2022	6487	High Sierra Busines...	X	-23.82	-7,736.39
Bill Pmt -Check	02/28/2022	6494	NV Energy	X	-1,861.75	-9,598.14
Bill Pmt -Check	02/28/2022	6497	Vision Service Plan ...	X	-72.24	-9,670.38
Bill Pmt -Check	03/10/2022	6519	Hach	X	-532.61	-10,202.99
Check	03/10/2022	AUTO	NV Energy	X	-183.93	-10,386.92
Bill Pmt -Check	03/11/2022	6512	Public Employees R...	X	-10,364.26	-20,751.18
Bill Pmt -Check	03/11/2022	6515	State of Nevada Tre...	X	-8,500.00	-29,251.18
Bill Pmt -Check	03/11/2022	6504	Farr West Engineeri...	X	-3,285.00	-32,536.18
Bill Pmt -Check	03/11/2022	6517	Wells Fargo	X	-1,728.86	-34,265.04
Bill Pmt -Check	03/11/2022	6511	Public Employees B...	X	-691.83	-34,956.87
Bill Pmt -Check	03/11/2022	6505	Frontier	X	-634.39	-35,591.26
Bill Pmt -Check	03/11/2022	6509	NV Energy	X	-383.39	-35,974.65
Bill Pmt -Check	03/11/2022	6518	Western Nevada	X	-275.00	-36,249.65
Bill Pmt -Check	03/11/2022	6503	Clear Solutions Inter...	X	-142.50	-36,392.15
Bill Pmt -Check	03/11/2022	6510	Professional Comm...	X	-87.00	-36,479.15
Bill Pmt -Check	03/11/2022	6514	South Tahoe Refuse	X	-66.37	-36,545.52
Bill Pmt -Check	03/11/2022	6513	Sierra Environmenta...	X	-48.00	-36,593.52
Bill Pmt -Check	03/11/2022	6508	Kingsbury Hardware	X	-44.74	-36,638.26
Bill Pmt -Check	03/11/2022	6516	Tahoe Basin Contai...	X	-20.00	-36,658.26
Bill Pmt -Check	03/11/2022	6506	High Sierra Busines...	X	-11.27	-36,669.53
Liability Check	03/14/2022		QuickBooks Payroll ...	X	-12,610.85	-49,280.38
Liability Check	03/15/2022	EFTPS	IRS	X	-2,609.38	-51,889.76
Liability Check	03/16/2022		QuickBooks Payroll ...	X	-471.19	-52,360.95
Liability Check	03/18/2022	EFTPS	IRS	X	-13.88	-52,374.83
Liability Check	03/30/2022		QuickBooks Payroll ...	X	-15,525.26	-67,900.09
Liability Check	03/30/2022	EFTPS	IRS	X	-3,300.48	-71,200.57
<b>Total Checks and Payments</b>					<b>-71,200.57</b>	<b>-71,200.57</b>
<b>Deposits and Credits - 29 items</b>						
Bill Pmt -Check	02/28/2022	6496	Tahoe Basin Contai...	X	0.00	0.00
Bill Pmt -Check	02/28/2022	6495	South Tahoe Refuse	X	0.00	0.00
Payment	03/01/2022	2461	Genesis Design & D...	X	4,921.62	4,921.62
Deposit	03/07/2022			X	15,173.63	20,095.25
Deposit	03/07/2022			X	22,449.39	42,544.64
Deposit	03/11/2022			X	611.15	43,155.79
Deposit	03/14/2022			X	38,762.81	81,918.60
Paycheck	03/15/2022	6502	William J Pinella	X	0.00	81,918.60
Paycheck	03/15/2022	6498	Adam B Day	X	0.00	81,918.60
Paycheck	03/15/2022	6500	Joshua J Bisset	X	0.00	81,918.60
Paycheck	03/15/2022	6499	Andrew J Hickman	X	0.00	81,918.60
Paycheck	03/15/2022	6501	Patricia S Page	X	0.00	81,918.60
Paycheck	03/17/2022	6520	Adam B Day	X	0.00	81,918.60
Deposit	03/17/2022			X	4,746.39	86,664.99
Deposit	03/21/2022			X	1,321.69	87,986.68
Deposit	03/24/2022			X	7,265.39	95,252.07
Deposit	03/28/2022			X	24,298.67	119,550.74
Deposit	03/29/2022			X	38,892.59	158,443.33
Deposit	03/30/2022			X	8,472.19	166,915.52
Paycheck	03/31/2022	6522	Andrew J Hickman	X	0.00	166,915.52
Paycheck	03/31/2022	6523	Charles E Fagen	X	0.00	166,915.52
Paycheck	03/31/2022	6524	Darin R Smith	X	0.00	166,915.52
Paycheck	03/31/2022	6525	Gregg R Rossi	X	0.00	166,915.52
Paycheck	03/31/2022	6527	Joshua J Bisset	X	0.00	166,915.52



## Round Hill GID Reconciliation Detail

1022 · Wells Fargo Bank - Operating, Period Ending 03/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	03/31/2022	6526	Hunter N Harris	X	0.00	166,915.52
Paycheck	03/31/2022	6528	Keith E Fertala	X	0.00	166,915.52
Paycheck	03/31/2022	6529	Patricia S Page	X	0.00	166,915.52
Paycheck	03/31/2022	6521	Adam B Day	X	0.00	166,915.52
Paycheck	03/31/2022	6530	William J Pinella	X	0.00	166,915.52
<b>Total Deposits and Credits</b>					<b>166,915.52</b>	<b>166,915.52</b>
<b>Total Cleared Transactions</b>					<b>95,714.95</b>	<b>95,714.95</b>
<b>Cleared Balance</b>					<b>95,714.95</b>	<b>2,808,028.17</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 18 items</b>						
Bill Pmt -Check	07/01/2021	6316	Other		-21,429.36	-21,429.36
Liability Check	12/15/2021	EFTPS	IRS		-3,061.78	-24,491.14
Bill Pmt -Check	01/12/2022	6425	Tahoe RH 195, LLC.		-215.00	-24,706.14
Bill Pmt -Check	01/26/2022	6456	Yan Jiang		-100.00	-24,806.14
Check	02/07/2022	6457	West Coast Paving, ...		-164.08	-24,970.22
Bill Pmt -Check	03/11/2022	6507	Imports & Sports		-230.49	-25,200.71
Liability Check	03/28/2022	6531	Stationary Dues		-160.54	-25,361.25
Bill Pmt -Check	03/29/2022	6539	Prominence Health ...		-4,328.90	-29,690.15
Bill Pmt -Check	03/29/2022	6541	USA Blue Book		-1,853.26	-31,543.41
Bill Pmt -Check	03/29/2022	6538	NV Energy		-1,811.03	-33,354.44
Bill Pmt -Check	03/29/2022	6532	Allison, MacKenzie		-687.50	-34,041.94
Bill Pmt -Check	03/29/2022	6540	Southwest Gas Corp.		-613.32	-34,655.26
Bill Pmt -Check	03/29/2022	6537	MetLife		-525.64	-35,180.90
Bill Pmt -Check	03/29/2022	6534	Charter Communica...		-236.66	-35,417.56
Bill Pmt -Check	03/29/2022	6533	AT&T Mobility		-186.12	-35,603.68
Bill Pmt -Check	03/29/2022	6542	Vision Service Plan ...		-72.24	-35,675.92
Bill Pmt -Check	03/29/2022	6535	Home Depot		-58.23	-35,734.15
Bill Pmt -Check	03/29/2022	6536	Kingsbury Hardware		-27.10	-35,761.25
<b>Total Checks and Payments</b>					<b>-35,761.25</b>	<b>-35,761.25</b>
<b>Deposits and Credits - 5 items</b>						
Deposit	06/30/2020				21.00	21.00
Deposit	01/08/2021				7.69	28.69
Payment	02/19/2021		JAB Construction		99.96	128.65
Payment	01/27/2022	27557	West Coast Paving, ...		200.00	328.65
Deposit	03/31/2022				3,231.24	3,559.89
<b>Total Deposits and Credits</b>					<b>3,559.89</b>	<b>3,559.89</b>
<b>Total Uncleared Transactions</b>					<b>-32,201.36</b>	<b>-32,201.36</b>
<b>Register Balance as of 03/31/2022</b>					<b>63,513.59</b>	<b>2,775,826.81</b>
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	04/08/2022	AUTO	NV Energy		-193.39	-193.39
<b>Total Checks and Payments</b>					<b>-193.39</b>	<b>-193.39</b>
<b>Total New Transactions</b>					<b>-193.39</b>	<b>-193.39</b>
<b>Ending Balance</b>					<b>63,320.20</b>	<b>2,775,633.42</b>

	<b>March 2022 Fund Balance</b>			
	<b>General</b>	<b>Water</b>	<b>Sewer</b>	<b>Total</b>
<b>Budgeted Revenue</b>	<b>696,527</b>	<b>731,850</b>	<b>775,250</b>	<b>2,203,627</b>
<b>Revenues to date</b>	<b>551,326</b>	<b>514,656</b>	<b>481,908</b>	<b>1,547,890</b>
<b>Percentage of total</b>	<b>79.15%</b>	<b>70.32%</b>	<b>62.16%</b>	
<b>Budgeted Expenditures</b>	<b>450,356</b>	<b>712,284</b>	<b>756,874</b>	<b>1,919,514</b>
<b>Expenditures to date</b>	<b>286,209</b>	<b>304,558</b>	<b>531,383</b>	<b>1,122,150</b>
<b>Percentage of total</b>	<b>63.55%</b>	<b>42.76%</b>	<b>70.21%</b>	

Round Hill GID  
Profit & Loss Budget vs. Actual  
July 2021 through March 2022

	10-General		20-Water		30-Sewer		TOTAL	
	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget
Ordinary Income/Expense								
Income								
3020 · Sup. City/County Relief Tax	388,167.50	373,748.23	0.00	0.00	0.00	0.00	388,167.50	373,748.23
3021 · Ad Valorem Tax	132,154.98	123,221.98	0.00	0.00	0.00	0.00	132,154.98	123,221.98
3100 · User Fees	381.99		505,663.75	530,399.98	466,732.76	489,600.00	972,778.50	1,019,999.98
3180 · Interest Earned 30/45/25	2,501.73	4,500.00	5,826.30	6,750.00	0.00	3,749.99	8,328.03	14,999.99
3191 · Inflow from Reserves	0.00	0.00	0.00	0.00	0.00	71,249.99	0.00	71,249.99
1151 - Castle Rock Loan Principle	0.00	0.00	7,623.20	7,623.20	0.00	0.00	7,623.20	7,623.20
3300 · Other Rev-Fees/Cell Towers	28,119.54	20,925.00	1,000.84	1,162.49	19.17	1,162.49	29,139.55	23,249.98
3305 · Finance Charge Income 0/50/50	0.00	0.00	2,165.12	2,174.99	2,113.52	2,174.99	4,278.64	4,349.98
3400 · Water to sewer for solids	0.00	0.00	0.00		13,043.00	13,500.00	13,043.00	13,500.00
<b>Total Income</b>	<b>551,325.74</b>	<b>522,395.21</b>	<b>522,279.21</b>	<b>548,110.66</b>	<b>481,908.45</b>	<b>581,437.46</b>	<b>1,555,513.40</b>	<b>1,651,943.33</b>
Expense								
4115 · Bank fees-general 40/40/20	0.00	299.98	-18.98	299.98	-18.97	149.99	-37.95	749.95
2380 - SRF Loan Principal	0.00	0.00	39,598.00	39,000.00	0.00	0.00	39,598.00	39,000.00
4120 · SRF - Loan Interest	0.00	0.00	21,798.80	13,351.32	0.00	0.00	21,798.80	13,351.32
4010 · Salary- Manager 40/40/20	35,699.95	35,699.99	35,699.95	35,699.99	17,850.04	17,849.98	89,249.94	89,249.96
4011 · Wages - OP I Adam 45/45/10	19,626.17	19,912.50	19,625.97	19,912.50	4,361.32	4,424.99	43,613.46	44,249.99
4012 · Wages - Op. II Josh 40/50/10	20,360.51	20,399.99	25,639.08	25,499.98	5,127.86	5,099.99	51,127.45	50,999.96
4014 · Wages - OP I - Willie 40/50/10	20,171.22	20,399.99	24,964.56	25,499.98	5,041.12	5,099.99	50,176.90	50,999.96
4015 · Exec. Admin. Assist. 40/30/30	20,325.88	20,399.99	15,244.37	15,300.00	15,244.37	15,300.00	50,814.62	50,999.99
4016 · Stand by pay 50/25/25	9,335.95	10,125.00	4,667.98	5,062.50	4,667.91	5,062.50	18,671.84	20,250.00
4017 · Overtime 50/40/10	5,197.91	5,625.00	4,158.31	4,500.00	1,013.51	1,125.00	10,369.73	11,250.00
4100 · Workmans Comp Ins. 43/40/17	2,072.17	1,935.00	1,927.60	1,800.00	819.23	765.00	4,819.00	4,500.00
4101 · PERS 43/40/17	34,554.44	36,765.00	32,143.65	34,200.00	13,660.96	14,535.00	80,359.05	85,500.00
4102 · Health Benefits 43/40/17	28,498.80	27,090.00	26,510.51	25,200.00	11,266.60	10,710.00	66,275.91	63,000.00
4103 · Medicare/Social Sec 43/40/17	2,330.79	2,257.48	2,168.19	2,099.98	921.45	892.49	5,420.43	5,249.95
4104 · Unemployment Ins 43/40/17	605.79	838.49	563.55	779.99	239.50	331.48	1,408.84	1,949.96
4105 · Retiree's Insurance 43/40/17	2,338.74	2,354.23	2,175.57	2,189.98	924.57	930.74	5,438.88	5,474.95
5011 · General Liability 30/60/10	9,000.00	6,750.00	18,000.00	13,500.00	3,000.00	2,250.00	30,000.00	22,500.00
5013 · Excess Liability 30/60/10	1,500.00	1,125.00	3,000.00	2,250.00	969.00	374.99	5,469.00	3,749.99
5021 · Gas/Diesel 70/20/10	4,606.85	3,674.98	1,205.81	1,049.99	768.53	524.98	6,581.19	5,249.95
5022 · Misc Fluids 70/20/10	507.84	419.99	145.11	119.98	72.51	59.99	725.46	599.96
5030 · Toyota Tacoma 60/30/10	769.83	450.00	368.64	225.00	126.35	74.98	1,264.82	749.98
5031 · Multihog	1,020.14	749.98	0.00		0.00		1,020.14	749.98
5033 · Loader 90/5/5	202.91	2,700.00	11.27	149.99	11.27	149.96	225.45	2,999.95
5034 · Backhoe 80/10/10	106.52	1,199.98	13.31	149.99	13.31	149.96	133.14	1,499.93

Round Hill GID

Profit & Loss Budget vs. Actual

July 2021 through March 2022

	10-General		20-Water		30-Sewer		TOTAL	
	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget
5035 · Utility Truck 30/60/10	264.68	225.00	529.36	450.00	88.18	74.98	882.22	749.98
5036 · Ford Dump 75/15/10	114.06	562.50	22.82	112.50	15.17	74.98	152.05	749.98
5037 · Ford 6.0 Diesel 65/25/10	257.05	487.49	98.88	187.48	39.52	74.98	395.45	749.95
5038 · Trackless / Sweeper 90/5/5	253.31	675.00	14.07	37.49	14.06	37.49	281.44	749.98
5039 · Manager's Vehicle 80/10/10	897.72	599.99	112.21	74.98	112.18	74.98	1,122.11	749.95
5040 · Ford 7.3 Diesel 80/10/10	121.67	900.00	15.20	112.50	15.18	112.50	152.05	1,125.00
5041 · Asphalt Crack Sealer 100/0/0	0.00	374.99	0.00	0.00	0.00	0.00	0.00	374.99
5042 · Road Striping 100/0/0	0.00	2,999.98	0.00	0.00	0.00	0.00	0.00	2,999.98
5043 · Signs & Posts	0.00	749.98	0.00	0.00	0.00	0.00	0.00	749.98
5044 · Cinders & Sweeping	0.00	749.98	0.00	0.00	0.00	0.00	0.00	749.98
5045 · Cold Mix / Perma Patch	0.00	1,499.96	0.00	0.00	0.00	0.00	0.00	1,499.96
5046 · Sand & Gravel	0.00	749.98	0.00	0.00	0.00	0.00	0.00	749.98
5047 · Road Damages	0.00	749.98	0.00	0.00	0.00	0.00	0.00	749.98
5048 · Street Safety Supplies	86.98	749.98	0.00	0.00	0.00	0.00	86.98	749.98
5051 · Storm Water DI/Conveyance M & R	0.00	749.98	0.00	0.00	0.00	0.00	0.00	749.98
5052 · Treatment Vault Cleaning	0.00	374.99	0.00	0.00	0.00	0.00	0.00	374.99
5061 · Equip Purch/Furniture 70/20/10	118.29	524.98	33.80	149.99	16.89	74.98	168.98	749.95
5062 · Computer / Go Daddy 70/20/10	2,395.65	1,312.48	702.81	374.99	344.21	187.48	3,442.67	1,874.95
5063 · Office Supplies 20/40/40	178.92	299.98	357.77	599.99	442.50	599.99	979.19	1,499.96
5064 · Off Eqpt Maint/Repairs 60/30/10	713.22	374.99	356.64	299.89	33.99	74.98	1,103.85	749.86
5065 · Electricity #4166 5/90/5	243.90	299.98	4,389.99	5,400.00	243.84	299.98	4,877.73	5,999.96
5071 · Booster Pump Stations M&R	0.00	0.00	9.78	9,000.00	0.00	0.00	9.78	9,000.00
5072 · Water Distribution Sys M&R	0.00	0.00	0.00	4,500.00	0.00	0.00	0.00	4,500.00
5073 · Water Tanks M & R	0.00	0.00	2,010.00	6,750.00	0.00	0.00	2,010.00	6,750.00
5075 · Billing System 0/50/50	0.00	0.00	1,755.90	1,125.00	1,755.90	1,125.00	3,511.80	2,250.00
5076 · Postage 30/35/35	539.33	450.00	629.21	524.98	629.20	524.98	1,797.74	1,499.96
5077 · Electricity #0445 RR Meter	0.00	0.00	295.20	374.99	0.00	0.00	295.20	374.99
5078 · Natural Gas 0/100/0 300 Hwy50	0.00	0.00	1,796.81	1,874.98	0.00	0.00	1,796.81	1,874.98
5081 · Filter Plant M&R all water	0.00	0.00	2,364.19	7,499.98	0.00	0.00	2,364.19	7,499.98
5082 · Filter #1 M&R all water	0.00	0.00	0.00	7,499.98	0.00	0.00	0.00	7,499.98
5083 · Filter #2 M&R water	0.00	0.00	8.94	7,499.98	0.00	0.00	8.94	7,499.98
5084 · Salt & Chemicals -all water	0.00	0.00	2,583.12	1,499.99	0.00	0.00	2,583.12	1,499.99
5085 · SCADA/Telemetry Maint 0/60/40	0.00	0.00	2,595.33	2,250.00	1,730.22	1,499.99	4,325.55	3,749.99
5086 · Sewer Fees Inter Fund Charge	0.00	0.00	13,043.00	14,999.99	0.00	0.00	13,043.00	14,999.99
5087 · Electricity #9934 0/100/0	0.00	0.00	12,779.42	13,500.00	0.00	0.00	12,779.42	13,500.00
5088 · Natural Gas 343 UTE 45/45/10	547.97	2,999.98	547.95	0.00	325.64	0.00	1,421.56	2,999.98
5089 · Water Rights	0.00	0.00	70.00	374.99	0.00	0.00	70.00	374.99
5090 · Generator M & R / Serv 20/40/40	317.83	374.99	635.66	749.98	635.66	749.98	1,589.15	1,874.95

Round Hill GID  
Profit & Loss Budget vs. Actual  
July 2021 through March 2022

	10-General		20-Water		30-Sewer		TOTAL	
	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget
5091 · Lab Testing	0.00		1,859.00	2,624.99	0.00	0.00	1,859.00	2,624.99
5101 · Telephone 40/30/30 and Charter	2,531.11	2,700.00	1,898.30	2,025.00	1,898.11	2,025.00	6,327.52	6,750.00
5103 · Lease Line #1343 0/100/0	0.00		444.69	450.00	0.00		444.69	450.00
5104 · Cell Phones 40/40/20	670.95	720.00	670.92	720.00	335.55	360.00	1,677.42	1,800.00
5105 · Answering Service 35/35/30	248.66	315.00	261.71	315.00	237.38	270.00	747.75	900.00
5111 · Maint. Sup & Tools 70/15/15	4,765.03	787.50	122.30	168.75	122.23	168.75	5,009.56	1,125.00
5114 · Electricity # 2491 RH Sign	364.91	524.98	0.00	0.00	0.00	0.00	364.91	524.98
5115 · Elect & Maint. for 40 St Lights	2,893.08	3,749.99	0.00	0.00	0.00	0.00	2,893.08	3,749.99
5116 · Container & Yard Clean 80/10/10	893.36	1,350.00	159.32	225.00	414.10	675.00	1,466.78	2,250.00
5121 · Sewer Pump Station M & R	0.00	0.00	0.00	0.00	0.00	2,250.00	0.00	2,250.00
5122 · Collection Sys. M & R	0.00	0.00	0.00	0.00	735.00	4,500.00	735.00	4,500.00
5123 · DCLTSA O&M Charges	0.00	0.00	0.00	0.00	422,382.25	419,249.98	422,382.25	419,249.98
5124 · Electricity #8597 PW Lift Sta	0.00	0.00	0.00	0.00	1,515.29	2,250.00	1,515.29	2,250.00
5131 · Trustee Fees 90/5/5	10,246.64	13,500.00	569.28	749.98	569.21	749.98	11,385.13	14,999.96
5132 · Accounting & Actuary 60/25/15	1,650.00	1,800.00	687.50	749.98	412.50	450.00	2,750.00	2,999.98
5133 · Engineering Services 80/10/10	8,767.20	27,000.00	1,095.90	3,375.00	625.20	3,375.00	10,488.30	33,750.00
5134 · Legal Fees @ 275/ Hr 40/30/30	1,936.00	2,999.98	1,452.01	2,250.00	1,451.99	2,250.00	4,840.00	7,499.98
5135 · Annual Audit 60/20/20	11,040.00	8,550.00	3,680.00	2,849.99	3,680.00	2,849.99	18,400.00	14,249.98
5136 · Misc Prof Serv & Leins 40/35/25	37.93	131.23	33.19	131.23	23.68	112.50	94.80	374.96
5139 · GIS Updates 50/20/30	2,099.50	2,624.99	839.80	1,049.99	1,730.40	1,575.00	4,669.70	5,249.98
5141 · Legal Publications 90/5/5	0.00	1,350.00	0.00	74.98	0.00	74.98	0.00	1,499.96
5144 · Water Quality Rpts (CCR)	0.00		0.00	749.98	0.00		0.00	749.98
5151 · Mileage Reimbursement 30/50/20	36.00	54.00	60.00	90.00	24.00	36.00	120.00	180.00
5152 · Operator Certification 30/60/10	45.00	225.00	90.00	450.00	15.00	74.98	150.00	749.98
5153 · Safety & Training 75/15/10	161.07	1,125.00	32.22	225.00	21.46	149.96	214.75	1,499.96
5154 · Uniforms 75/15/10	834.01	1,530.00	166.81	180.00	111.18	90.00	1,112.00	1,800.00
5155 · Gloves/Safety Eqpt. 80/10/10	138.61	599.99	17.33	74.98	17.30	74.98	173.24	749.95
5156 · Conferences & Meetings 80/10/10	2,967.40	2,999.98	370.94	374.99	370.90	374.99	3,709.24	3,749.96
5161 · Membership-USA Digs 30/35/35	45.00	45.00	52.50	52.48	52.50	52.48	150.00	149.96
5162 · Membership-NRWA /NVRWA	62.00	168.75	31.00	84.74	31.00	84.74	124.00	338.23
5163 · Membership-AWWA 50/25/25	229.50	187.48	114.75	93.74	114.75	93.74	459.00	374.96
5165 · Membership-TWSA 50/25/25	3,413.50	3,500.00	1,706.75	1,750.00	1,706.75	1,750.00	6,827.00	7,000.00
5168 · Pine Needle Pick Up	827.65	1,500.00	0.00	0.00	0.00	0.00	827.65	1,500.00
5170 · Building Maintenance 80/10/10	595.53	1,500.00	0.00	0.00	0.00	0.00	595.53	1,500.00
5175 · Admin. Office Roof Maintenance	0.00	149.99	0.00	0.00	0.00	0.00	0.00	149.99
5180 · Security 80/10/10	367.60	599.99	45.95	74.98	45.95	74.98	459.50	749.95
5300 · Contingency 3% of Expenses	2,187.59	14,442.75	0.00	0.00	0.00	0.00	2,187.59	14,442.75
5500 · Reg. Permits/Easements 30/35/35	276.00	900.00	322.00	1,049.99	322.00	1,049.99	920.00	2,999.98

**Round Hill GID  
 Profit & Loss Budget vs. Actual  
 July 2021 through March 2022**

	10-General		20-Water		30-Sewer		TOTAL	
	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget	Jul '21 - Mar '22	Budget
6000 · Depreciation 0/80/20	0.00	0.00	118,200.00	118,199.98	29,550.00	29,549.98	147,750.00	147,749.96
7023 · Treatment Plant Security	0.00	0.00	0.00	13,500.00	0.00	0.00	0.00	13,500.00
<b>Total Expense</b>	<b>286,213.82</b>	<b>338,641.33</b>	<b>462,353.48</b>	<b>510,376.55</b>	<b>561,038.46</b>	<b>568,092.28</b>	<b>1,309,605.76</b>	<b>1,417,110.16</b>
N.O.I. Less Depreciation			344,153.48		531,488.46			
CTX Only Paid Thru November 2021					Due to DCLTSA			
2401 - GASB Unfunded Liability								
Required Actuary Report 2021 /2022		\$122,743						

**Round Hill GID  
Balance Sheet**

Accrual Basis

	3/31/22	General	Enterprise	Numbers to input	Formulas
<b>ASSETS</b>					
Checking/Savings				General	Enterprise
1022 - Wells Fargo Bank	2,775,826.81	2,384,402.72	4,050,719.70	Cash and investments: economic	
1023 - Wells Fargo Mny Mkt	710,025.17				
1025 - LGIP	2,215,426.64				
1026 - Wells Fargo - Securities	490,000.00			CASH	
1031 - Heritage Bank -'2020' CD	240,112.63			General	Enterprise
1040-9 - Heritage MM Checking	3,731.17			2,384,402.72	4,050,719.70
1040-6- El Dorado Savings	-			37%	63%
1040-8-Heritage Bank - MM Savings	-				
1040-7- CDARS	-				
<b>Total Checking/Savings</b>	<b>6,435,122.42</b>				
<b>Other Current Assets</b>					
1015 - Deferred Out Flow - OPEB	119,002.00	51,171.00	67,831.00	-	Enterprise from last year audit
1100 - Accounts receivable	37,769.73		37,769.73	-	statement of net position
1150 - Prepaid Expenses	-			-	
1151 - Receivable C.R. Loan	254,063.26		254,063.26	-	
1160-10 Scprt Receivable	89,965.86	89,965.86		-	
1180 - Grant Receivable	-			-	
1499 - Undeposited Funds	-			-	
1200 Accounts receivable	425.90	425.90		-	
1800 Deferred outflow of resources	141,155.00		141,155.00	-	
1801 - Deferred outfl resc-pens	56,287.51	5,116.51	51,171.00	-	Enterprise from last year audit
<b>Total Other Current Assets</b>	<b>698,669.26</b>				<b>statement of net position</b>
	<b>7,133,791.68</b>				
1251 - 20 CIP - water	38,466.10		38,466.10	-	
1500-20 - Water Plant Assets	8,067,695.87		8,067,695.87	-	
1500-30 - Sewer Plant Assets	2,849,682.12		2,849,682.12	-	
1501-20 - Vehicle / Water	68,001.49		68,001.49	-	
1501-30 - Vehicle / Sewer	3,750.59		3,750.59	-	
1503 - New Pumps	19,570.02		19,570.02	-	
1650-20 - Land & Easements-water	85,389.00		85,389.00	-	
1651-20 - Land Coverage	108,960.00		108,960.00	-	
1710-10 - Accum Depre General	(1,290,685.32)	(1,290,685.32)		-	
1710-20 - Acc. Depreciation-water	(3,353,118.03)		(3,353,118.03)	-	
1710-30 - Acc. Depreciation-sewer	(2,503,226.57)		(2,503,226.57)	-	
	<b>4,094,485.27</b>				

**Round Hill GID  
Balance Sheet**

Accrual Basis

	3/31/22	General	Enterprise	Numbers to input	Formulas
1410-10 · Machinery and Equipment GFA	469,386.27	469,386.27		-	
1500-10 · Investment in GFAAG	-	-		-	
1501-10 · Vehicle / General	172,787.79	172,787.79		-	
1580-10 · Buildings GFAAG	52,484.73	52,484.73		-	
1650-10 · Land and Easements-GFAAG	288,894.11	288,894.11		-	
1700-10 · Improvements-GFAAG	1,645,309.59	1,645,309.59		-	
	2,628,862.49				
<b>TOTAL ASSETS</b>	<b>13,857,139.44</b>	<b>3,869,259.16</b>	<b>9,987,880.28</b>		
<b>LIABILITIES &amp; EQUITY</b>					
<b>Current Liabilities</b>					
Accounts Payable					
2000 · Accounts Payable	(30,542.97)	(15,271.00)	(15,271.97)	-	AP can change from month to month based upon actual this is an estimate of 50% general 50% enterprise, if larger then may need to determine actual
Total Accounts Payable	(30,542.97)				
Other Current Liabilities					
2005- Interest Payable	10,903.68		10,903.68	-	
2110 - Direct Dep Liabilities	124.25	124.25		-	
2175 · Customer deposits	7,860.70		7,860.70	-	
2200-10 · Accrued vacation payat	7,463.06	7,463.06		-	
2200-20 · Accrued vacation payat	7,514.17		7,514.17	-	
2200-30 · Accrued vacation payat	2,863.11		2,863.11	-	
2210-10 · Overtime wages payabl	-		-	-	
2210-20 · Overtime wages payabl	-		-	-	
2210-30 · Overtime wages payabl	-		-	-	
2220 · Federal withholding tax pa	542.85	238.85	304.00	-	
2250 · Accrued wages	3,878.50	1,706.54	2,171.96	-	
2270 · SUTA payable	1,745.18	767.88	977.30	-	
2371 - Union Dues Payable	-	-	-	-	
2280 · Medicare payable	178.44	98.14	80.30	-	
2281 - FICA Liabilities	7.69	4.23	3.46	-	
2382 - Current portion of Note pa	80,949.46	-	80,949.46	-	
2381 - Note Payable 2011	474,039.58		474,039.58	-	
2380 · Note Payable 2006	106,390.28		106,390.28	-	
Total Other Current Liabilities	704,460.95				
Total Current Liabilities	673,917.98				
2401 - OPEB liability GASB 45	241,725.00	103,941.00	137,784.00	-	Enterprise from last year audit sta
2450 Deferred inflow of resources	138,735.00	59,656.00	79,079.00	-	Enterprise from last year audit sta
2452 Net Pension Liability	726,258.00	312,291.00	413,967.00	-	Enterprise from last year audit sta
Total Long Term Liabilities	1,106,718.00				
	1,780,635.98			0.00	





**ITEM # 11**

**Staff Reports**

**PRESENTED BY: Andrew Hickman**

**BACKGROUND:**

**RECOMMENDED ACTION:**

## RHGID Manager's Report – April 12<sup>th</sup>, 2022

### Manager's Attended Meetings and Updates

- Nevada Rural Water Conference
- Upcoming TWSA 20<sup>th</sup> Anniversary Luncheon on June 1<sup>st</sup>, 2022, 11:30am – 1:30pm. One Board member may attend with the manager. Interest?

### Financial

- As indicated in Item #9, rates have started to climb ever so slightly, thus the reason to capitalize on higher rates with Wells Fargo Advisors. I have a meeting scheduled to go over those options on April 13<sup>th</sup>.
- Farr West will be presenting on future rates at the first reading for the May meeting.

### Sewer Metering Project

- In late March, Farr West contacted Jeff Lommori from Sierra Nevada Excavation (the contractor) to discuss a start date for the project. The contractor stated that he was very busy with other projects, and had limited staffing, so he didn't know when or if he could do the project at all. After a meeting between the contractor, Farr West and myself (specifically reminding him of the contract he signed) we came to a mutually agreeable solution to continue with the project. There are still factors that are in play that may bring further changes, but those will be discussed by April 8<sup>th</sup>. A verbal update will probably follow this report.

### General Updates

- No update yet on the coalition of Douglas County GID GM's
- No recent significant snow has made it possible for our field crews to focus on improvements around the district office and fleet vehicles.
- Spring planting and further beautifications will commence soon.
- Update on Guilfoyle sewer lateral.
- FCC license renewal update. (4/4/2022 email for 4/5/2022 expiration date).

\*\*\*Other topics have been addressed in other reports/agenda items

**Round Hill GID Engineer's Report to the Board**

**April 12, 2022**

Below is a summary of items since last month's report:

**General Services**

General Service tasks include monthly board report and general correspondence with Staff.

Rate Assessment:

Farr West and the General Manager held a meeting to review the approach, effort, and schedule to prepare a rate assessment for the water and sewer utility rates. Farr West has begun work to prepare preliminary recommendations that will be reviewed and communicated with the General Manager. Once finalized, Farr West will prepare for a formal rate hearing at the May 2022 Board Meeting to present the findings and recommendations. A second meeting at the June Board Meeting will be held for the Board to consider recommendation to adjust water and sewer rates.

**FY 21/22 GIS**

Farr West continues coordination with the General Manager to identify priority items to continue GIS development so the highest need items of the district are met.

**Water PER**

Final comments have been provided by RHGID. Farr West is incorporating these comments and will provide to the General Manager once completed.

**Sewer Flow Meter**

Farr West and RHGID are working with the Contractor to determine a potential schedule for construction. Due to limitations in Contractor availability, the Contractor has expressed concern with the ability to perform the project. Discussions will include the opportunity to be flexible in schedule and the critical nature of the project's completion.

**Task Orders Submitted:**

- None

**ITEM # 12**

**Discussion and possible action on a motion to move to a closed meeting pursuant to NRS 288.220 (1) and NRS 241.020 (1) to discuss International Union of Operating Engineers (I.U.O.E.) Local 39 labor negotiations.**

**PRESENTED BY: Andrew Hickman**

**BACKGROUND:**

**RECOMMENDED ACTION:**

**Approve a motion to move to a closed meeting pursuant to NRS 288.220 (1) and NRS 241.020 (1) to discuss International Union of Operating Engineers (I.U.O.E.) Local 39 labor negotiations.**

**ITEM # 13**

**Discussion and possible action to approve the 2022 - 2025 Collective Bargaining Agreement between Round Hill General Improvement District and the International Union of Operating Engineers Local 39.**

**PRESENTED BY: Andrew Hickman**

**BACKGROUND:**

**RECOMMENDED ACTION:**

**Approve the 2022 – 2025 Collective Bargaining Agreement between Round Hill General Improvement District and the International Union of Operating Engineers Local 39.**