

ROUND HILL GENERAL IMPROVEMENT DISTRICT

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
LOCATION: VIDEO / TELECONFERENCE
October 19, 2021**

Tuesday

4:30 pm

Round Hill GID is actively monitoring and managing the COVID-19 level of risk in our community by closing our office to the public to minimize contact among individuals and to slow the spread of COVID-19. The RHGID Board of Trustees will be conducting its monthly meeting remotely to reduce social gatherings and interpersonal contact. In adherence to the Governor's Declaration of Emergency and Directive 006 on public meetings, there will be no physical location designated for this meeting.

The public will be able to participate in the Zoom Meeting with Meeting ID: 634 389 0648 using Passcode: 6zWUu0 or by teleconference at (669) 900-9128 with Meeting ID: 634 389 0648 and use Passcode: 350262.

Public comment will be accepted up to 24 hours prior to the Board meeting through either mailing in comments to the RHGID office, or by emailing comments to info@rhgid.org.

1. Meeting Called to Order

Meeting was called to order by Chairman Keith Fertala.

2. Pledge of Allegiance

Pledge of Allegiance was led by Trustee Keith Fertala.

3. Roll Call

Via Zoom - Chairman Keith Fertala, Vice Chairman Chuck Fagen and Trustees Darin Smith, Hunter Harris and Gregg Rossi were present. District Manager Andrew Hickman, Administrative Assistant Patti Page and District Counsel Pat Fagan were present. Round Hill resident Peter Guilfoyle was present.

4. Public Comment

None.

5. Approval of Agenda

Manager Hickman requested that item#9 be tabled until the next board meeting. Motion to approve the agenda as amended. Fagen/Harris 5-0 approved.

6. Discussion and possible action regarding root intrusion in sewer lateral at 4 Navajo Ct.

Mr. Guilfoyle presented a request to have the District assist in digging up the pipe out in the road. That would allow his plumber to make the necessary repairs needed at a reduced cost.

Manager Hickman stated that our Water & Sewer Operators were not certified to be digging a 10 to 15' hole with District equipment. The pictures presented did not definitively show if the intrusion was in the main or as suspected, in Mr. Guilfoyle's lateral line.

The board discussed District Tariff Rule 15 Maintenance of Lateral Sewer

- I. Lateral sewers from the building to the sewer main in the street shall be installed, repaired and maintained by the owner of the property to which the service is connected.

Motion to defer the final action until Manager Hickman researches the cost to camera the pipe to determine whether the responsibility falls on the District or the home owner. Once a determination is made, District Counsel will draw up an agreement to be signed between RHGID and Mr. Guilfoyle. Harris/Fagen 5-0 approved.

7. Discussion and possible action to purchase a digital Check Scanner for \$749.00 plus tax.

As we now process payments in house, Manager Hickman stated that purchasing the Digital Check Scanner will allow us to scan checks directly to our Wells Fargo account. This would save time, effort and eliminate having to go into a branch to make physical deposits.

Motion to approve the purchase a digital Check Scanner for \$749.00 plus tax. Fagen/Harris 5-0 approved.

8. Discussion and possible action on a proposal from American Tower to reduce their payments to the District for the Verizon cell tower lease.

The District is currently receiving \$1,209.53 monthly and the current agreement escalates that amount by 3% each year.

Option 1: Rent reduction to \$1,025 per month with a 5% escalation every 5 years.

Option 2: Perpetual Easement with a one-time payment of \$165,250 in exchange for a perpetual real estate interest

Option 3: Perpetual Easement 10-Year Installments to extend payments for 10 years = \$1,667.52 per month or a total payment of \$200,102.10.

The board approved an extension to 10 years for a one-time payment of \$25,000 in May 2019. Therefore, there would be no reason to accept the current proposal options. Motion to deny the proposal from American Tower to reduce their payments to the District for the Verizon cell tower lease. Rossi/Smith 5-0 approved.

9. Discussion on charges from DCSLSA.

This item was tabled until the next Board meeting.

10. Consent Calendar

Motion was made to approve the consent calendar as presented. Smith/Harris 5-0 approved.

11. Staff Reports

Manager Hickman attended the Tahoe Water Suppliers Association Meeting.

The 2020/2021 audit is ongoing and all annual financial reporting has been completed and filed with the appropriate agencies

As of the writing of this report, we are still waiting for the meter to be constructed. As soon as we receive updated information, we will be discussing a start date. With this significant a delay, we are now moving

the project to spring of 2022. We will be consulting Beth Farley to determine the best way to handle this from a budget standpoint.

The Caldor Fire, while it certainly impacted this entire area, had a very minimal impact on RHGID operations. I was involved in the Cooperative Meeting every morning during the fire, so we had the most accurate and up to date information throughout. The Round Hill area, and RHGID's assets (tanks, pump stations, etc.) were never threatened by fire. The biggest threat to RHGID was if the power had to be shut off. We have backup generators that will automatically supply power so that we can continue to provide services, but if they are used for an extended amount of time (days) we may need to refill their fuel tanks. We have a plan in place for the diesel generators and we borrowed a propane tank to supply the office generator, which runs on LPG.

Hydrant repair on McFaul has been completed. We also protected the hydrant by placing a boulder uphill from the hydrant.

We had a sewer back up leading from McFaul Way into the drive behind Safeway. Summit Plumbing was called and they hydro-jetted from downstream and the blockage was cleared.

Douglas County Commissioners adopted Resolution 2021-1588, which is the Vacation Home Rental Ordinance. This finalized the advisory board, set the appeal and fines process and limits VHR's to only have 2 people per bedroom.

12. Adjournment

Move to adjourn. Rossi/Fagen 5-0 approved.

Attest:



Keith Fertala
Chairman



Hunter Harris
Secretary