

ROUND HILL GENERAL IMPROVEMENT DISTRICT

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
LOCATION: VIDEO / TELECONFERENCE
September 15, 2020**

Tuesday

4:30 pm

Round Hill GID is actively monitoring and managing the COVID-19 level of risk in our community by closing our office to the public to minimize contact among individuals and to slow the spread of COVID-19. The RHGID Board of Trustees will be conducting its monthly meeting remotely to reduce social gatherings and interpersonal contact. In adherence to the Governor's Declaration of Emergency and Directive 006 on public meetings, there will be no physical location designated for this meeting.

The public will be able to participate in the meeting by joining the teleconference at (669) 900-9128 with Meeting ID: 634 389 0648 and passcode 6zWUu0. Public comment will be accepted prior to the Board meeting through either mailing in comments to the RHGID office, or by emailing comments to info@rhgid.org.

1. Meeting Called to Order

Meeting was called to order by Chairman Wes Rice.

2. Pledge of Allegiance

Pledge of Allegiance was led by Trustee Harris.

3. Roll Call

Via Zoom - Chairman Wes Rice, Vice Chairman Chuck Fagen, Trustees Keith Fertala, Darin Smith and Hunter Harris were present. District Manager Andrew Hickman, Administrative Assistant Patti Page and District Counsel Justin Townsend were present. District Engineer Matt Van Dyne, residents Bruce Steger, Dan & Alice Wilkinson and Chris Pavich were also present.

4. Public Comment

Manager Hickman read several letters received from Round Hill residents. Each letter expressed the same sentiments and suggestions regarding the speeding issue in the District. Some residents favor speed bumps; some favored speed dips. Some favored no action at all. Radar speed limit signs and data collectors were also discussed.

5. Approval of Agenda

Motion to approve the agenda as presented. Harris/Fagen 5-0 approved.

6. Discussion on possible future implementation of traffic control devices to help reduce speeding in the District.

An open discussion was held amongst all board members, district residents and district staff in regards to different implements that could possibly be used to slow traffic within the district. Ideas included radar signs, speed bumps, speed tables and road dips. No action was taken as this was for discussion only, but the board would again, like to continue to pursue the issue in coming meetings.

Chairman Rice was concerned with the cost factor. Manager Hickman has done a lot of research on additional speed signs, dips, speed bumps and radar signs. We are not allowed to add more speed signs in the district per the MUTCD (Manual of Uniform Traffic Control Devices – keeping devices and traffic

control the same throughout the nation). Item was tabled to be brought back with options for data collection and possibly surveying residents for their input.

7. Discussion and possible action to approve an abatement of excess sewer fees in the amount of \$671.10 for 294 Seminole Way.

Manager Hickman reported that 294 Seminole Way had a usage jump from an average of 6k gallons per month to 38k gallons for the billing cycle of August 2020. District staff investigated to determine a possible cause (potential leak). After discovering no abnormalities and a properly functioning meter, the likely cause was excessive outdoor watering. The homeowner has requested that the charges for sewer be reduced to the flat rate only, as the water did not enter the sewer collection system.

In the past, the district has matched the previous month's usage. August would be calculated at 8,000 gallons for sewer charges. After discussion, a motion to approve the abatement of excess sewer fees in the amount of \$671.10 for 294 Seminole Way. Smith/Fagen 5-0 approved.

8. Discussion and possible action to change the service classification for 263 Cheyenne Circle to Commercial Service from Residential Service.

Manager Hickman stated that this customer has been on notice for the past 10 years regarding using the home as a vacation rental. The homeowner has always denied the issue. As there have been complaints, video recordings of activity at the house, driveway and on the street parking, district staff sent yet another message to the homeowner to obtain a "vacation rental permit" from Douglas County.

After discussion and public comments, a motion to approve changing the service classification for 263 Cheyenne Circle to Commercial Service from Residential Service. Fagen/Harris 5-0 approved.

9. Consent Calendar

Patti reported that the District received a check in the amount of \$16,478.06 for the "2017" FEMA reimbursement request. As this request was from the year 2017, our auditors will decide with Manager Hickman how to post these funds on the audit.

Motion was made to approve the consent calendar as presented. Harris/Smith 5-0 approved.

10. Staff Reports

Manager Hickman participated in the DCLTSA – teleconference, Tahoe Summit (Virtual) and Tahoe Water Suppliers Association (Virtual) meetings.

The Districts 2019 / 2020 Fiscal Year Budget Audit will begin with Eide-Bailly on site starting September 28th. COVID-19 restrictions will limit their on-site presence to one auditor in the RHGID office for one day. All other functions of the audit will be done remotely.

Manager Hickman reported that supplying power to the unit is the last item to be completed before calling the manufacturer to coordinate final setup. Electrical installation is scheduled for Monday, September 14th. Manufacturer's representative will be on site Wednesday, September 16th.

Farr West Engineers continue to work toward final design plans and drafting an easement for the new sewer line. I have spoken with the property owner and we are working on the new easement cooperatively. 100% design submittal and cost estimate were received September 9th.

District staff is currently focused on equipment and facility maintenance as we enter the shoulder season. District staff continues to receive trainings via virtual classes offered by Nevada Rural Water

Association which will satisfy the newly increased CEU requirements for certification renewals.

No Attorney's Reports.

Chairman Rice reported that the Tahoe Transportation District (TTD) had a proposal for Free Bus Service to Lake Tahoe tourists and residents alike. They would however, be taxing all locals to pay for this free service. The vote will hopefully be turned down.

11. Adjournment

Move to adjourn. Fertala/Fagen 5-0 approved.

Attest:



Wesley Rice
Chairman



Keith Fertala
Secretary