

**Round Hill General Improvement District
Board of Trustees Minutes
January 21, 2020**

Tuesday

4:30 pm

1. Meeting Called to Order

Meeting was called to order by Chairman Wes Rice.

2. Pledge of Allegiance

Pledge of Allegiance was led by Chairman Wes Rice.

3. Roll Call

Chairman Wes Rice, Vice Chairman Chuck Fagen, Trustees Hunter Harris, Darin Smith and Keith Fertala were present. District Manager Andrew Hickman, Administrative Assistant Patti Page and District Counsel Justin Townsend were present.

4. Public Comment

None

5. Approval of Agenda

Motion to approve the agenda as presented. Fagen/Fertala 5-0 approved.

6. Discussion and possible approval regarding continuance of agreement to provide Elks Point Country Club with water in emergency circumstances at the District's current (updated) rates.

Manager Hickman stated that an agreement between RHGID and EPCC was signed in 2014 and automatically renews every year for 10 years. This was merely a review and discussion on whether to continue or terminate that agreement.

Motion to approve continuance of agreement to provide Elks Point Country Club with water in emergency circumstances at the District's current (updated) rates with staff direction to provide Elks Point Country Club with a copy of said updated agreement. Fertala/Fagen 5-0 approved.

7. Discussion and possible approval regarding converting a Money Market savings account held by Heritage Bank of Nevada in the amount of \$237,372.41, earning 0.7% to a Certificate of Deposit with Heritage Bank of Nevada in the amount of \$237,372.41, earning 1.50% for a term of 6 months.

Motion to approve converting a Money Market savings account held by Heritage Bank of Nevada in the amount of \$237,372.41, earning 0.7% to a Certificate of Deposit with Heritage Bank of Nevada in the amount of \$237,372.41, earning 1.50% for a term of 6 months. Harris/Smith 5-0 approved.

8. Discussion and possible approval to enter into a contract with Eide Bailly to continue auditing services through Fiscal Year 2021 at a cost of \$17,600.00 for Fiscal Year 2020 and \$18,400.00 for Fiscal Year 2021.

Manager Hickman reminded the Board that Eide Bailly (formerly Kohn & Company/Kohn Colodny) had been performing the District's annual audits since 2005. With district staff's working relationship, their knowledge of the industry and RHGID specifically, they are an invaluable asset.

Motion to approve entering into a contract with Eide Bailly to continue auditing services through Fiscal Year 2021 at a cost of \$17,600.00 for Fiscal Year 2020 and \$18,400.00 for Fiscal Year 2021. Smith/Fagen 5-0 approved.

9. Consent Calendar

Motion was made to approve the consent calendar as presented. Fertala/Fagen 5-0 approved.

10. Staff Reports

Manager Hickman reported that he had attended the Douglas County Lake Tahoe Sewer Authority Board Meeting and the Douglas County GID General Manager’s Meeting.

He continues to pursue the flow totals issue with the Douglas County Lake Tahoe Sewer Authority.

After the District receives “as built” plans from Lumos & Associates, the Pine Wild HOA Valve replacement project will be finalized.

Manager Hickman continues working on the new Chlorine Generation System. He reported that the project is still in design phase, with process and instrumentation drawings being finalized to send to Farr West Engineering for stamped approval. The District should have drawings for submittal by January 20th. After that, we will submit to NDEP for permitting. The anticipated project completion is prior to April 1, 2020 with the unit installed and calibrated.

RHGID has purchased and installed new peristaltic pumps to deliver chlorine. The new pumps are programmable and can be integrated with our SCADA system in the future.

PDQ Companies continue to contact RHGID regarding building a convenience store/car wash on Hwy 50, but no reportable progress was made for this month.

Winter has been fairly light thus far in regards to snowfall. Across the board, our operators feel the addition of the MultiHog adds another level of capabilities, especially handling clean-up and cul-de-sacs.

No Attorney’s Reports.

Engineers Report

General Service tasks included monthly board report and general correspondence with Staff.

Farr West has reached out to Staff to schedule our annual client meeting in January. The purpose of this meeting was to review current projects, future RHGID needs, and client relationship.

FY 19/20 GIS: Farr West has established the web server site for RHGID access. Farr West continues working with Staff and towards identified goals for this fiscal years’ efforts. Staff recently visited the Farr West office to review and identify development processes.

Water PER: Farr West has completed the development of the hydraulic water model including water production, storage, and individual customer demands. Next steps will be calibration of the model which will consist of fire hydrant flow testing in the field. This will occur later in the spring to prevent excess runoff in wet weather months and potential ice over roadways.

11. Adjournment

Move to adjourn. Fagen/Fertala 5-0 approved.

Attest:



Wes Rice
Chairman



Keith Fertala
Secretary