

**ROUND HILL GENERAL IMPROVEMENT DISTRICT**

**BOARD OF TRUSTEES  
NOTICE OF REGULAR MEETING**

**LOCATION: TAHOE DOUGLAS FIRE STATION  
193 ELKS POINT ROAD  
ZEPHYR COVE, NEVADA 89448**

**December 17, 2019**

**TUESDAY 7:00 PM**

**This is the agenda for all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented at the discretion of the chairperson. The Board may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Action may only be taken on those items denoted "For Possible Action".**

- 1. Discussion Item: CALL TO ORDER 7:00 P.M.**
- 2. Discussion Item: PLEDGE OF ALLEGIANCE**
- 3. Discussion Item: ROLL CALL**
- 4. Discussion Item: PUBLIC COMMENT**

Public comment may be accepted on items not on today's agenda, but not acted upon until it is scheduled for a subsequent meeting or meets NRS 241.020 (2) "Emergency" criteria and may be limited to a maximum of five minutes.

For agenda items, the Chairman will read the Agenda listing into public record. Staff will present a summary of the staff report and recommendations, including any updated information that was received after the date when the staff reports were distributed. The Board of Trustees will follow with questions of staff. At that time, the Chairman will open the hearing to public testimony. Normally, the applicant and/or their representative are permitted to speak first, followed by Trustees questions. The Chairman will then request comments from the public at large. If you wish to speak on a particular item, please limit your comments to five minutes and be as brief and concise as possible so that all who wish to speak may do so. Comments may be prohibited if they become disruptive to the meeting by becoming irrelevant, repetitious, offensive, inflammatory or amounting to personal attacks and interfering with the rights of other speakers. The Chairman has the right to establish time limits for comments and to allow for rebuttal.

- 5. For Possible Action: APPROVAL OF AGENDA**
- 6. For Possible Action: Presentation of the 2018 / 2019 Audit Report by Beth Farley of Eide Bailey and acceptance and adoption of the current year recommendations.**
- 7. For Possible Action: Discussion and possible action regarding recent and potential meter reading component upgrades.**

8. **For Possible Action:** Discussion and possible approval of additional funding to cover costs of temporary meter deployment (approximately \$5,500.00 from sewer Fund) regarding temporary sewer meter re-deployment to assess accuracy of flow measurement.
9. **For Possible Action:** Discussion and possible approval regarding continuance of agreement to provide Elks Point Country Club with water in emergency circumstances at the District's current (updated) rates.
10. **For Possible Action:** Discussion and possible action to approve an augmentation of the District's 2019 / 2020 Budget in an amount of \$8,000 to allow for the purchase of meter reading collection components.
11. **For Possible Action:** Discussion and possible action to approve Resolution #316 augmenting the water fund in the amount of \$40,000 for the purchase of a chlorine generation system.
12. **For Possible Action:** Discussion and possible action to approve an augmentation of the District's 2019 / 2020 budget water & sewer funds in the amount of \$4,000 each for the purchase of meter reading collection components. And, to approve Resolution #317 for said augmentation.
13. **Consent Calendar:** NOTE: Items on the Consent Calendar will be approved without discussion unless the item is specifically "brought forward" for discussion.
  - i. Approval of the September 17, 2019 Minutes.
  - ii. Approval of Accounts Receivable Report through December 12, 2019.
  - iii. Approval of Fiscal Year to Date Cash Positions.
  - iv. Approval of September, October & November 2019 Bank Statements.
  - v. Approval of Fiscal Year to Date Fund Balance.
  - vi. Approval of Fiscal Year to Date Profit & Loss vs. Actual Report.

14. **Discussion Item:** STAFF REPORTS

- i. Manager's Report.
- ii. Attorney's Report.
- iii. Association Reports.
- iv. Correspondence.

15. **For Possible Action:** Adjournment.

This notice and agenda have been posted on or before 9:00 a.m., December 12, 2019 in accordance with NRS 241.020. Copies of the agenda were posted at the following locations: Round Hill G.I.D. office, Zephyr Cove Post Office, Pinewild Homeowners Association office, Douglas County Library and the Douglas County Administration Building at Lake Tahoe.

Any member of the public may request the supporting material for this or any meeting by contacting the Administrative Assistant Patti Page at [ppage@rhgid.org](mailto:ppage@rhgid.org), 343 Ute Way, Zephyr Cove, NV 89448 or by calling 775-588-2571.

*Notice to Persons with Disabilities:* Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Round Hill General Improvement District office in writing at P.O. Box 976, Zephyr Cove, Nevada 89448 or by calling 775-588-2571 at least 20 hours in advance.

I HEREBY CERTIFY that the above-mentioned information is true and correct to the best of my knowledge and complies with provisions of NRS 241 and the laws of the State of Nevada. I also certify that this notice has been posted at least three working days before the convening of the meeting.

A handwritten signature in cursive script that reads "Patti Page". The signature is written in dark ink and is positioned in the upper left quadrant of the page.