

**Round Hill General Improvement District
Board of Trustees Regular Meeting Minutes
August 20, 2019**

Tuesday

4:30 pm

1. Meeting Called to Order

Meeting was called to order by Chairman Wes Rice.

2. Pledge of Allegiance

Pledge of Allegiance was led by Chairman Wes Rice.

3. Roll Call

Chairman Wes Rice, Vice Chairman Chuck Fagen, Trustees Hunter Harris and Darin Smith were present. Trustee Keith Fertala was absent. District Manager Andrew Hickman, Administrative Assistant Patti Page and District Counsel Justin Townsend were present. District Engineer's Matt Van Dyne and Alex Stodtmeister of Farr West Engineering were present. Residents Mr. & Mrs. Wilkinson and Bruce Steger were present.

4. Public Comment

None

5. Approval of Agenda

Motion to approve the agenda as presented. Fagen/Harris 3-0 approved.

6. Discussion and possible action to approve the modification of the 2019 / 2020 Final Budget increasing Services and Supplies to \$174,317 and decreasing the Capital Outlay to \$109,000 in agreement with District auditor Beth Farley of Eide Bailly and the Department of Taxation.

Manager Hickman stated that as advised by both the District's auditor Beth Farley and the Department of Taxation, we need Board approval to shift the \$5,000 Office Roof Repair from the Capital Outlay category to Services & Supplies on our 2019 / 2020 Final Budget.

We'll need to shift the \$5,000 in our Capital Outlay line item to Services and Supplies and leave the line item for Capital Outlay with a total of \$109,000 for the MultiHog purchase.

This is not an increase or decrease to the Budget, but rather shifting from one category to another.

Motion to approve the modification of the 2019 / 2020 Final Budget increasing Services and Supplies to \$174,317 and decreasing the Capital Outlay to \$109,000 in agreement with District auditor Beth Farley of Eide Bailly and the Department of Taxation. Fagen/Harris 4-0 approved.

7. Presentation and discussion regarding the completed Rate Assessment for 2019. Discussion to include moving forward with a Public Hearing scheduled for the September 17, 2019 Board Meeting to modify water and sewer rates and tariffs.

No motion was needed as this item was strictly a presentation.

8. Discussion and possible action approve an augmentation of the District's 2019 / 2020 Budget to allow for the purchase of an onsite chlorine generation system in an amount not to exceed \$40,000.

Manager Hickman gave a short, informative power point to show how the on-site system operates and the cost benefits to the District. He stated that the treatment plant had adequate room for the small system to be installed.

The districts' current annual cost to purchase and have chlorine delivered is \$5,382. With on-site generation, it would cost the district only \$874. That would be a savings of \$4,508 annually and the system would pay itself off in 8 to 10 years.

After discussion, motion to approve the augmentation of the District's 2019 / 2020 Budget to allow for the purchase of an onsite chlorine generation system in an amount not to exceed \$40,000. Fagen/Smith 4-0 approved.

9. Consent Calendar

Patti reported that the ACH & Credit-Debit payments setup through our current Quick Books program had been completed and would now be available to district residents.

As requested by many residents, we also have the ability to make the payment recurring so they don't need to contact the office each month.

As with all banking institutions, there will be fees incurred regardless of which method a customer chooses to use. The district is still collecting .60 earned credit rating with Wells Fargo Bank. With this rate, we are able to offset most monthly expenses for our lockbox, checking and now ACH processing.

Accepting Payments (Desktop)

- **RHGID Monthly Fee: \$20**

- **Swiped Card: 1.6%**
- **Invoice sent via e-mail: 3.30%**
- **Keyed from a phone call: 3.30%**
- **Plus - Per Transaction: \$0.30**

- **ACH Bank Transfers: 1.00 only**

Motion was made to approve the consent calendar as presented. Harris/Fagen 4-0 approved.

10. Staff Reports

No Attorney's Reports.

No Association reports.

11. Adjournment

Move to adjourn. Smith/Fagen 4-0 approved.

Attest:



Wes Rice
Chairman



Keith Fertala
Secretary