

**Round Hill General Improvement District
Board of Trustees Public Hearing Minutes
June 18, 2019**

Tuesday

4:30 pm

1. Meeting Called to Order

Meeting was called to order by Chairman Wes Rice.

2. Pledge of Allegiance

Pledge of Allegiance was led by Chairman Wes Rice.

3. Roll Call

Chairman Wes Rice, Vice Chairman Chuck Fagen, Trustees Hunter Harris and Keith Fertala were present. Trustee Darin Smith was absent. District Manager Andrew Hickman, Administrative Assistant Patti Page and District Counsel Justin Townsend were present. Matt Van Dyne of Farr West Engineering was present.

4. Public Comment

None

5. Approval of Agenda

Motion to approve the agenda as presented. Fagen/Fertala 4-0 approved.

6. Discussion and possible action to approve Task Order # 4 by Farr West Engineering for the Water System Preliminary Engineering Report.

The Preliminary Engineering Report is the first step in receiving State and Federal funding assistance for upcoming and future projects within the District.

Motion to approve Task Order # 4 by Farr West Engineering for the Water System Preliminary Engineering Report. Fagen/Harris 4-0 approved.

7. Discussion and possible action to approve Task Order # 5 by Farr West Engineering for GIS Updates for Fiscal Year 2019 / 2020.

Manager Hickman reported that the District has had budgeted funds for several years to develop and implement a Geographical Information System (GIS) with Farr West Engineering. He wanted to begin implementing this system in the 2019 budget cycle.

At the March 2019 board meeting, the proposed GIS System was presented by Matt Forrest of Farr West Engineering. With all the new technology, advanced tools and usages presented, the GIS System would be a time and money saver for District personnel.

Motion to approve Task Order # 5 by Farr West Engineering for GIS Updates for Fiscal Year 2019 / 2020. Fertala/Harris 4-0 approved.

8. Discussion and possible action to extend the current contract for District Manager, Andrew Hickman to June 2020.

Manager Andrew Hickman stated that at the December 11, 2018 board meeting, the board approved a contract between he and the Round Hill GID District naming him as District Manager.

Direction was given to bring the contract back to the board in June 2019 for review and possible approval to continue.

After discussions, all board members agreed that Mr. Hickman had been doing a great job as the District's Manager and they wished to have him continue in his position.

Motion to extend the current contract for District Manager, Andrew Hickman through June 2020. Fagen/Fertala 4-0 approved.

9. Consent Calendar

Motion was made to approve the consent calendar as presented. Harris/Fertala 4-0 approved.

10. Staff Reports

Manager Hickman reported that he had attended the Douglas County Lake Tahoe Sewer Authority Board Meetings. He was privileged to attend the AWWA Annual Conference and Exposition (AWWA ACE19) in Denver and stated that overwhelmed at the sheer size of the event, but found it to be very educational and qualified for certification as a Public Official. He was also prepared to attend the Douglas County BOCC Meeting on June 20th, 2019.

Congratulations to Adam Day! Adam passed his Treatment 1 test and has achieved the necessary qualifications and has been promoted to Operator I.

Manager Hickman reported that the PineWild Service and Valve Replacement Project excavation and replacement had begun in earnest and would continue well into July, if not August 2019.

The Wells Fargo Bank ACH capabilities are currently in the setup process. Manager Hickman and Patti will be training on the process and implementing the program in the coming weeks.

Striping has been completed at the intersection of Elks Point Road and Hwy 50, along with lane lines on Elks Point Road, McFaul Way and Paiute Drive. RHGID staff continues to work on district "aesthetic" tasks (foliage, swales, streets, etc.) and has received quite a bit of feedback from residents regarding their praise and approval.

RHGID staff have been attending trainings regularly (chlorine safety, confined space, etc.), as well as continuing preparations and training for advancing their certification levels.

No Attorney's Reports.
No Association reports.

11. Adjournment

Move to adjourn. Fagen/Fertala 4-0 approved.

Attest:



Wes Rice
Chairman



Keith Fertala
Secretary