

**Round Hill General Improvement District
Board of Trustees Meeting Minutes
April 16, 2019**

Tuesday

4:30 pm

1. Meeting Called to Order

Meeting was called to order by Chairman Wes Rice.

2. Pledge of Allegiance

Pledge of Allegiance was led by Chairman Wes Rice.

3. Roll Call

Chairman Wes Rice, Vice Chairman Chuck Fagen, Trustees Hunter Harris and Keith Fertala were present. Darin Smith was present via telephone. District Manager Andrew Hickman, Administrative Assistant Patti Page and District Counsel Justin Townsend were present. Matt Van Dyne of Farr West Engineering was present. Residents Bruce Steger and Mike Murphy were also present.

4. Public Comment

None.

5. Approval of Agenda

Motion to approve the agenda as presented. Fagen/Fertala 5-0 approved.

6. Discussion and possible action to enter into a Master Services Agreement with Farr West Engineering, naming them as District Engineer for Round Hill GID.

Manager Hickman reported that the Agreement was amended to accommodate the questions of District Counsel to their satisfaction.

Motion to enter into a Master Services Agreement with Farr West Engineering, naming them as District Engineer for Round Hill GID. Fertala/Fagen 5-0 approved.

7. Discussion and possible action to extend the current lease with American Tower to the year 2078.

Manager Hickman reported that this item needed to be tabled as he had not yet received a response from American Tower regarding the amendments District Counsel requested. No motion made.

8. Discussion and possible action to discuss the potential purchase (during next fiscal cycle) of a Multihog vehicle with snow blower attachment to expand snow removal capabilities.

Manager Hickman reported the benefits of having this piece of equipment for snow removal capabilities. The District would be able to eliminate the purchase of a new plow truck (previously anticipated on the Capital Improvement Plan) and to also sell a current plow truck. Purchase of said vehicle (including snow blower) would be between 85k - 109k, depending on age and hour usage of the vehicle and attachment.

This vehicle also has the capabilities to attach a plow blade that has winged sides thereby allowing operators to reduce the snow falling off the blade into residents driveways. It also has attachments such as a hydrojet and sweeper/vacuum that will enable the operators to do projects in house rather than outsourcing. These additional attachments can be purchased in years to come as needed and affordable to the district.

Trustee Darin Smith is the owner of Alpine Smith and is the only distributor in the country for such vehicles. Darin recused himself from the motion.

After discussion, a motion was made to include in the 2019/2020 budget the purchase of a Multihog Vehicle with a snow blower attachment to expand snow removal capabilities. Fagen/Harris 4-0 approved

9. Discussion and possible action to create a subcommittee to commence negotiations with the International Union of Operating Engineers Local 39 to develop a new collective bargaining agreement.

Manager Hickman reported that RHGID and the Union entered into a collective bargaining agreement in 2016 for three years that will expire on June 30, 2019. In the past, the District had created a subcommittee of one Trustee and the District Manager to negotiate new contracts.

Chairman Rice asked for volunteers to which Trustee Keith Fertala agreed.

Motion to appoint Keith Fertala to sit on the subcommittee to commence negotiations with the International Union of Operating Engineers Local 39 to develop a new collective bargaining agreement. Harris/Fagen 5-0 approved.

10. Discussion and possible action to approve the 2019 / 2020 Tentative budget as amended to move forward to the Final Budget.

Manager Hickman noted two changes to the budget. One was the decrease in the estimated Ad Valorem Tax per the State of Nevada revised projections. The other was an increase for Actuary Fees for the required GASB 75 report for 2020.

Motion to approve the 2019 / 2020 Tentative budget as amended to move forward to the Final Budget. Fagen/Fertala 5-0 approved.

11. Consent Calendar

Motion was made to approve the consent calendar as presented. Fertala/Harris 5-0 approved.

12. Staff Reports

Manager Hickman attended the Douglas County Lake Tahoe Sewer Authority Board Meeting and the Douglas County Utility Rates Workshop.

Congratulations to Adam Day for passing his Distribution Level 1 test. He will be taking his Treatment 1 test in the near future.

Operations staff had an opportunity to be trained on water leak repairs after a small leak was repaired on Paiute Drive.

Ongoing training is still in place for all operations staff, including recent flagger certifications. All RHGID staff completed CPR/AED training and certification.

Manager Hickman stated that the Pinewild preconstruction meeting for Phases 2 and 3 will be held on April 24th and he will be in attendance.

Our remaining 3 large PRV's will be done beginning on April 23rd. Minor lane closures will be affecting Elks Point Rd and Paiute Drive. Total time to complete job will be less than 2 days.

All winter equipment is being serviced, and converted or stored for summer.

Farr West Engineering is currently compiling information for a Rate Assessment to be presented to the Board in coming months.

RHGID's 5th Annual BBQ will be held on Monday, July 8th at the RHGID office from noon to 3pm. We should discuss general menu. Invites will go out with individual bills, be posted on our website, be in the spring newsletter, and will be extended to vendors, partners and neighbors.

Manager Hickman was proud to announce that our website had undergone a complete overhaul and had been updated. The website has the same address at www.rhgid.org, but has an entirely new format, layout and functions.

No Attorney's Reports.
No Association reports.

13. Adjournment

Move to adjourn. Fertala/Fagen 4-0 approved.

Attest:



Wes Rice
Chairman



Keith Fertala
Secretary