

**Round Hill General Improvement District  
Board of Trustees Meeting  
January 15, 2013**

Tuesday

6:00pm

**1. Meeting Called to Order. (Side A/c#1)**

Meeting was called to order by Chairman Glen Smith.

**2. Pledge of Allegiance. (Side A/c#2)**

Pledge of Allegiance was led by Chairman Glen Smith.

**3. Roll Call. (Side A/c#6)**

Chairman Glen Smith, Vice Chairman Steve Teshara, Trustees Wesley Rice, Chuck Fagen and Steve Seibel were present. The District Manager, District Counsel and Administrative Assistant were present. Resident Klaus Utecht and Rob Anderson of R.O. Anderson Engineering were also present.

**4. Public Comment. (Side A/c#10)**

Mr. Utecht requested that the District Manager look at and assess the swale near his home during the District's "2013" road construction and swale repair project.

**5. Approval of Agenda. (Side A/c#30)**

Motion to approve the agenda as presented. Fagen/Seibel 5-0 approved.

**6. Election of Round Hill General Improvement District Board of Trustees officer positions for 2013. (Side A/c#35)**

Motion to continue with the current slate of Round Hill GID officers. Glen Smith, Chairman; Steve Teshara, Vice-Chairman; Wesley Rice, Secretary/Treasurer. Seibel/Fagen 5-0 approved.

**7. Discussion and possible action to approve the Water Rights Report prepared and presented by R.O. Anderson Engineering. (Side A/c#60)**

Rob Anderson presented the Board with his draft report of all water rights held by the Round Hill General Improvement District. He explained the process of filing for water rights, filing extensions and then certificating and or abandoning each permit with the State Engineer.

RHGID has a total of eleven water rights permits. Three permits have been certificated, seven are permitted and one is ready for action.

After discussion, Rob agreed to prepare a final report for the District. In that report, he will include recommendations that the District should undertake on all of its non-certificated permits.

Motion to approve the Draft Water Rights Report with the understanding that Rob will update the draft and the District's GIS, provide a CD of the report and GIS electronically to the District and deliver the Final Report for review and possible acceptance. Teshara/Rice 5-0 approved.

**8. Consent Calendar. (Side B/c#1)**

Motion to approve the consent calendar as amended. Rice/Fagen 5-0 approved.

## 9. Staff Reports. (Side B/c#47)

RHGID received the annual sanitary survey report from Reginald Lang of the NDEP. The only significant deficiency noted is the condition of the upper 500,000 gallon concrete tank. NDEP is requesting that the tank is repaired or replaced. Toward that end, RHGID has requested a proposal from Farr West Engineering to design and provide construction oversight on a replacement 500,000 gallon welded steel tank. Attached is the District's written response to NDEP.

R.O. Anderson continues to work on development of the 2013 paving project plans and specifications. Plans should be complete by the end of January and the bidding process will begin in February.

Midkiff and Associates continues to pursue finalization of the Pinewild lift station permitting process with TRPA. District staff met with representatives from Midkiff and Pinewild HOA to discuss employing an architect to redesign the roof of the existing lift station and to finalize the easements that will be granted to the District as part of this project.

Arctic Electric is in the process of locating a load bank to use in testing the portable generator to be used as a backup at Pinewild. Once the load bank is located, testing will be conducted and the question of the plug-in will be brought back to the Board for consideration.

District staff met with representatives from the Horowitz estate on January 10, 2013. At that meeting, Mr. Minister presented the District with a proposal for the District to consider in developing a rate structure for the Tranquility property. Their largest concern is for their irrigation meter. District staff is in the process of reviewing the proposal and will develop a draft response to be presented to the Board at a future meeting.

District staff has met with representatives from the Castle Rock Homeowners' Association on three occasions to discuss their infrastructure needs. Castle Rock understands that they need to address their aging water and sewer lines and develop a program for funding those replacements over time. They are pursuing hiring an Engineer to develop a Capital Improvement Plan. Castle Rock is pursuing SRF funding for a water main replacement project.

RHGID has requested an additional \$731,324.50 from the SRF program as authorized by the Board to offset the costs of the office 500,000 gallon welded steel water storage tank. The request has been approved and is being processed for payment to the District. The payment will be added back to District reserves and will be used to finance the replacement / repair of the upper 500,000 gallon concrete tank, scheduled to be included in the 2013 / 2014 budget.

The third pump, motor and mechanical seal for the office booster pumps have arrived. The pump and motor have been installed. When District staff is available, the mechanical seal will be installed and the pump and motor will be connected, started, tested and put on line.

District staff attended the quarterly TWSA meeting in December. Topics of discussion included the presentation by Dr. Geoff Schladow of a new current direction model. NDEP and TWSA are pursuing an update to the risk assessment model originally developed through the Army Corps and Black & Veatch in 2009. The new model will incorporate the model presented by Dr. Schladow. This new model can then be used by any person(s) / entities proposing to use pesticides in Lake Tahoe. Dr. Schladow's presentation is in preparation for the eventuality that a proposal is made to introduce herbicides / pesticides into Lake Tahoe. TWSA is considering its options to file suit in opposition to any proposed herbicide / pesticide application in Lake Tahoe.

The cathodic protection system on the new office tank was inspected and tested by Corpro (the Manufacturer / installer) for pre-operations functionality. During that inspection, it was determined that there was no electric power supplied to the system as required by the plans and specifications. Paso Robles hired Arctic Electric to install the power systems, and the systems are now powered up.

No attorney's or association reports.

**10. Discussion and possible action on a motion to move to a closed meeting pursuant to NRS 241.015 (2) (b) (2) to receive information from District Counsel regarding potential or existing litigation and to deliberate toward a decision on the matter, or both. (Side B/c#247)**

Motion to move to closed session. Teshara/Fagen 5-0 approved.

**11. Discussion and possible action to authorize the District Manager to take action approved by the Board on the information provided by District Counsel regarding potential or existing litigation. (Side B/c#257)**

Motion to authorize the District Manager to take action approved by the Board on the information provided by District Counsel regarding potential or existing litigation. Rice/Fagen 5-0 approved. The taped recording was given to District Counsel, Pat Fagan.

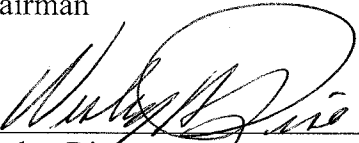
**12. Adjournment. (Side B/c275)**

Move to adjourn. Teshara/Fagen 5-0 approved.

Attest:

  
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Glen Smith  
Chairman

  
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Wesley Rice  
Secretary