

**Round Hill General Improvement District
Board of Trustees Meeting
June 19, 2012**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#1)

Meeting was called to order by Chairman Glen Smith.

2. Pledge of Allegiance. (Side A/c#2)

Pledge of Allegiance was led by Chairman Glen Smith.

3. Roll Call. (Side A/c#6)

Chairman Glen Smith, Vice Chairman Steve Teshara, Trustees Wesley Rice, Chuck Fagen and Steve Seibel were present. The District Manager and District Counsel were present.

4. Public Comment. (Side A/c#8)

None.

5. Approval of Agenda. (Side A/c#10)

Motion to approve the agenda as presented. Rice/Teshara 5-0 approved.

6. Discussion and possible action to authorize staff to file a Claim of Lien against the property located at 106 Gold Hill Road. (Side A/c#12)

Motion authorizing staff to file a Claim of Lien against the property located at 106 Gold Hill Road. Teshara/Rice 5-0 approved.

7. Discussion and possible approval of "Round Hill GID to propose a budget augmentation of its general fund opening balance to increase it by \$146,515 for fiscal year ending 2012 based upon the final audited figures. (Side A/c#55)

Motion to approve a budget augmentation of the general fund opening balance to increase it by \$146,515 for fiscal year ending 2012 based upon the final audited figures. Teshara/Fagen 5-0 approved.

8. Consent Calendar. (Side A/c#95)

Motion to approve the consent calendar as amended. Seibel/Fagen 5-0 approved.

9. Staff Reports. (Side A/c#155)

District staff continued to work with Douglas County and other local governmental agencies within Douglas County to create a standardized set of construction project details. To date, we have developed standard details for road cuts, water systems, paving, sewer, inspections and storm drains. We are now in the process of pulling all of the details together. They will be sent to the private sector Engineers for evaluation and comment.

District staff participated in the bi-annual evacuation drill developed by Douglas County Emergency Personnel. This year, the point of focus was in Zephyr Heights and Zephyr Knolls. RHGID simulated a power loss at all of our facilities during the drill.

District staff attended a shore zone meeting at the TRPA to discuss the development of a commercial crayfish licensing process. TWSA and RHGID want to ensure the protection of drinking water intakes is included in the permitting process.

District staff met with representatives of Farr West Engineering to discuss the development of a plan of action for engineering projects for fiscal year 2012 / 2013 and to update the GIS system at the office.

District staff met with representatives of R.O. Anderson to discuss a plan of action for resurrection of the sewer meter project. DCSID has discarded the rehabilitation of their main pump station in favor of installing additional underground overflow storage capacity. Therefore, the District will be unable to include our sewer meter installation with DCSID's pump station overhaul. However, since DCSID is not going forward with its project, installation of RHGID's sewer meter will be substantially simplified. We will be able to relocate the meter installation, thus reducing the complications of the installation and minimizing the potential conflicts with our existing water main. The District is waiting to hear back from R.O. Anderson on whether DCSID can secure land on which to place the new underground storage tanks. If they secure land, the District will proceed with a relocated design of the sewer meter installation.

District staff met with representatives from Nevada Rural Water to participate in a capacity evaluation. The evaluation attempts to grade a system's technical, financial and managerial capacity. The District scored a 99, 83 and 97 respectively for an overall score of 93%. This information will be provided to the NDEP in conjunction with our SRF loan.

District staff met with representatives of local agencies to discuss the development of a direction to deal with the implications of the basin wide TMDL initiative. Indications that there is a procedural rift within NDEP regarding the proper methodology to employ to deal with TMDL were presented. It may come to pass that NDEP will be issuing permits to deal with TMDL compliance, rather than utilizing Memoranda of Agreements as previously communicated.

District staff met with STPUD's Washington, D.C. lobbyist to discuss the Lake Tahoe Fire Protection partnership's past successes and future potential avenues for securing additional grant funding. Several alternatives may be available for future funding. The USFS is now working collaboratively with the partnership to ensure future funding.

District staff met with a local contractor to discuss estimates to replace three sections of sewer main. The estimates will determine the bidding process the District will have to employ when considering putting these projects out to bid.

District staff met with the new sales representative from Cashman Equipment regarding our standby electrical generators. The generator at Pinewild has had intermittent failure problems that now appear to have been corrected. Cashman is reviewing the steps it took to affect those repairs. The new representative is also going to attempt to finally get the District a definitive answer on the requirements to respond to an EMP event.

District staff attended the quarterly TWSA meeting. Topics included the 2012 / 2013 budget and herbicide / pesticide use in Lake Tahoe. Lars Anderson of UC Davis presented the results of a tracer dye study that was conducted in the keys. Additional dye studies are planned within the Lake. TWSA will continue to monitor any dye work done in the basin.

District staff has advertised that we have surplus equipment for sale. To date, we have had one inquiry. We may have to expand our advertising methods.

District staff ensured budget advertisements required by the State were published on schedule.

District staff coordinated the delivery of the 2012 Spring Newsletter and the 2011 Consumer Confidence Report.

The new tank at the office has been painted. The contractor will begin the BMP work during the week of June 18th. The installation of the first pump and removal of the second pump was scheduled for June 5th but

was postponed due to weather. We are now in the process of rescheduling that meeting or soliciting the services of a different vendor to do the pump installation verification. The cathodic protection system will be installed during the week of June 18th. Once the cathodic protection system is installed, the tank will be ready to be disinfected and filled.

District staff met with Mark Newman of NV Energy on McFaul Ct. to discuss potential options for the street light at the end of the cul-de-sac. The light cannot be lowered on the pole it is on because there is too much other infrastructure (phone, cable, etc.) on that pole. It was determined that the bulb in place at this time is a 100 watt bulb. Mr. Newman will have the bulb changed to a 70 watt bulb. At the same time, at the request of the District, he will change out the light in the middle of McFaul Ct. to a 70 watt bulb. Standard residential light distance is still being investigated. Mr. Newman knows of no shield that can be installed on the light to help minimize the back glow of the light. Mr. Newman discussed the possibility of moving the light to another pole. However, this option presents a potential problem with other residents in the area.

The Pinewild Homeowners' Association has approved moving forward with the permitting process of keeping the old sewer pump station intact. Midkiff and Associates is moving forward with the TRPA permit process.

The USFS has not approved the road services agreement with the District. A new agreement may be forthcoming for consideration by the Board.

District staff contacted Douglas County to discuss the development of an Ad Valorem tax within the District to augment the General Fund revenue the District receives from the consolidated tax. The District could institute an Ad Valorem tax. There are restrictions on how much the District can tax, limits on the overall tax rate within the District's boundaries and limits on the amount of increase allowed in the overall tax rate on an annual basis. This process could earn up to approximately \$350,000 per year for the District.

10. Discussion and possible action on a motion to move to a closed meeting pursuant to NRS 288.220 (1) and NRS 241.020 (1) to conduct negotiations and informal discussions with the District Manager, Greg Reed. (Side B/c#52)

Motion to move to a closed meeting pursuant to NRS 288.220 (1) to conduct negotiations and informal discussions with the District Manager, Greg Reed. Teshara/Seibel 5-0 approved.

11. Discussion and possible action to approve a contract of the District Manager, Greg Reed. (Side B/c#54)

Motion to approve the contract as submitted. Rice/Fagen 5-0 approved.

12. Adjournment. (Side B/c#55)

Move to adjourn. Teshara/Seibel 5-0 approved.

Attest:



Glen Smith
Chairman



Wesley Rice
Secretary