

**Round Hill General Improvement District
Board of Trustees Meeting
July 17, 2012**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#1)

Meeting was called to order by Chairman Glen Smith.

2. Pledge of Allegiance. (Side A/c#2)

Pledge of Allegiance was led by Chairman Glen Smith.

3. Roll Call. (Side A/c#6)

Chairman Glen Smith, Vice Chairman Steve Teshara, Trustees Wesley Rice and Steve Seibel were present. Trustee Chuck Fagen was absent. The District Manager and District Counsel were present. Residents Dan and Alice Wilkinson and Rob Anderson of R.O. Anderson were present.

4. Public Comment. (Side A/c#8)

None.

5. Approval of Agenda. (Side A/c#10)

Motion to approve the agenda with amendment to address item #8 prior to item #7.
Teshara/Seibel 4-0 approved.

6. Discussion and possible action on a request for assistance in the stabilization of the slope behind 262 McFaul Way. (Side A/c#12)

Manager Reed and Mr. Wilkinson discussed that the slope behind the Wilkinson's home was stabilized as part of the District's erosion control projects. In support of that stabilization, the Wilkinson's granted an erosion control easement to the District to maintain the slope in the area where large stone rip rap was added to the slope.

During the design of the project; between the times that the Wilkinson's were informed of the project and the construction of the project, the layout of the rip rap area was altered and rip rap was installed on Kent Way. However, no rip rap was installed on McFaul Way.

The area behind the Wilkinson's home is a steep slope. As part of the defensible space program, the Wilkinson's have coordinated with the Tahoe Douglas Fire District to determine the requirements to comply with defensible space. The Wilkinson's are concerned that removal of the plantings for defensible space will further de-stabilize the slope. They are also concerned that the removal activity itself will cause the slope to slide.

In the past, to assist the slope in stabilization, the Wilkinson's have installed several straw wattles on the slope. The wattles are deteriorating and are being overtaken by the slope and need to be replaced. The Wilkinson's requested that the District assist with the installation of wattles replacing the existing wattles and extending the wattles to help prevent further erosion.

The District evaluated this slope with the Division of State Lands (NDSL) in 2009. At that time, NDSL determined that the slope was fairly stable and that the slope did not require further stabilization and was not eligible for grant funding at that time.

The District could participate in the request given the following:
TMDL requirements within the District will likely require the District to consider the repair and maintenance of existing erosion control strategies.

Motion authorizing staff to assist in the stabilization of the slope behind 262 McFaul Way in an amount not to exceed \$400.00 and to direct the District Manager to pursue any available options for a permanent slope stabilization. Rice/Teshara 4-0 approved.

8. Discussion and possible action to approve awarding a contract to R.O. Anderson to develop plans and specifications for the 2013 paving project and swale repair at a sum not to exceed \$65,000. (Side A/c#200)

Manager Reed reported that R.O. Anderson conducted the design for the 2010 paving project. It would be reasonable that they provide the Engineering services for the 2013 paving project as well. R.O. Anderson provided the District with several options for contractual services. Their quote of \$39,590 is for the design of the plans and specifications for the 2013 paving project. Manager Reed included the \$25,000 Seminole swale budget line item in this authorization. This will allow the District to include an evaluation of the swales as part of R.O. Anderson's contract.

R.O. Anderson also provided a quote to update the District's comprehensive management plan as it has been three years since the road assessments in that document have been updated. After consideration with staff, the decision was made to postpone updating that plan until the next road design project that will take place in 2015 for the 2016 paving.

Vice Chairman Teshara and Trustee Seibel stated that because of the excellent work done by R.O. Anderson in the past, it would be prudent to secure their services going forward.

With the omission of an update to the CMP, a motion was still made to approve awarding a contract to R.O. Anderson to develop plans and specifications for the 2013 paving project and swale repair at a sum not to exceed \$65,000. Trustee Seibel abstained due to his working relationship with Rob Anderson. Teshara/Rice 3-0 approved.

7. Discussion and possible action on securing replacement parts for the auxiliary electrical generator at the Jeff Timmens Water Treatment Facility. (Side A/c#455)

After discussions of the relative risks associated with loss of power, the Board determined that failure of the generator at **Pinewild** was the primary concern to the District. Therefore, the Board gave direction for Manager Reed to bring a proposal back for replacement of the Pinewild generator for consideration at the August 21, 2012 Board of Trustees meeting and tabled this item. Teshara/Seibel 4-0 approved.

9. Consent Calendar. (Side B/c#115)

Motion to approve the consent calendar as submitted. Rice/Seibel 4-0 approved.

10. Staff Reports. (Side B/c#168)

Manager Reed reported that he advertised that the District had surplus equipment for sale. The District accepted one bid for the 1998 Chevy pickup with utility body.

The Pinewild Homeowners' Association approved moving forward with the permitting process of keeping the old sewer pump station intact. Midkiff and Associates is moving forward with the TRPA permit process.

The USFS had not approved the road services agreement with the District. A new agreement may be forthcoming for consideration by the Board.

District staff replaced the first replacement pump and motor as the office booster station. The crew was lauded by the pump manufacturer representative. The mechanical seal between the shaft and the wet end of the pump is not the correct seal and a new one has been ordered.

District staff met with representatives from George T. Hall to prepare a quote to install the new pressure transmitter in the new water tank at the office and tie it into the SCADA system. The District has decided to hire the electrical contractor directly and install the transmitter with in-house resources.

Manager Reed attended the Douglas County Board of Commissioners' meeting to be present at an update from NTCO on the TMDL process. NTCO is in the process of applying for a grant to create a cooperative of local jurisdictions.

Manager Reed attended a TWSA conference call to discuss the permit application of the Edgewood Golf Club's proposed development and expansion. Edgewood Water requested TWSA's support in responding to the permit application.

Manager Reed will participate in the application review process for the Douglas County Utilities Superintendent position.

Manager Reed attended the meeting of the Douglas County / Town / GID Managers. Topics discussed Included:

- Medical Insurance Costs
- TMDL
- Road Maintenance
- GID enforcement options

District staff completed the transfer of banking services from Wells Fargo to Nevada State Bank. We will keep the Wells Fargo account open as the depository to be used specifically for the storage of the District's retirees' insurance "unfunded liability".

District water operators replaced the meter on the combined filter flow line at the treatment plant. Manager Reed coordinated sweeping of the streets in Round Hill. Additional sweeping work needs to be completed.

Chairman Smith reported that the Fire Safe Chapter is proceeding with accepting applications for grant assistance at 50% of the cost. This is a rebate program requiring homeowners to fill out the application, pay the contractor in full, submit the contract to the fire department and then they will be re-imbursed.

11. Adjournment. (Side B/c#465)

Move to adjourn. Rice/Seibel 4-0 approved.

Attest:



Glen Smith
Chairman



Wesley Rice
Secretary