

**ROUND HILL GENERAL IMPROVEMENT DISTRICT**

**BOARD OF TRUSTEES**

**NOTICE OF REGULAR MEETING**

**LOCATION: TAHOE DOUGLAS FIRE STATION  
193 ELKS POINT ROAD  
ZEPHYR COVE, NEVADA 89448**

**November 20, 2012**

**TUESDAY 6:00 PM**

This is the agenda for all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented at the discretion of the chairperson. The Board may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Action may only be taken on those items denoted "For Possible Action".

1. *Discussion Item:*     **CALL TO ORDER**                     **6:00 P.M.**
2. *Discussion Item:*     **PLEDGE OF ALLEGIANCE**
3. *Discussion Item:*     **ROLL CALL**
4. *Discussion Item:*     **PUBLIC COMMENT**

Public comment may be accepted on items not on today's agenda, but not acted upon until it is scheduled for a subsequent meeting or meets NRS 241.020 (2) "Emergency" criteria and may be limited to a maximum of five minutes.

For agenda items, the Chairman will read the Agenda listing into public record. Staff will present a summary of the staff report and recommendations, including any updated information that was received after the date when the staff reports were distributed. The Board of Trustees will follow with questions of staff. At that time, the Chairman will open the hearing to public testimony. Normally, that applicant and/or their representative are permitted to speak first, followed by Trustees questions. The Chairman will then request comments from the public at large. If you wish to speak on a particular item, please limit your comments to five minutes and be as brief and concise as possible so that all who wish to speak may do so. Comments may be prohibited if they become disruptive to the meeting by becoming irrelevant, repetitious, offensive, inflammatory or amounting to personal attacks and interfering with the rights of other speakers. The Chairman has the right to establish time limits for comments and to allow for rebuttal.

5. *For Possible Action:*   **APPROVAL OF AGENDA**
6. *For Possible Action:*   **Discussion and possible action to enter into a contract with Farr West Engineering to update the District's GIS and implement an asset management system at a cost not to exceed \$30,000.**
7. *For Possible Action:*   **Discussion and possible action to authorize the District Manager to undertake repairs to the portable generator.**

8. ***For Possible Action:*** Discussion and possible action to authorize the District Manager to secure the second draw from the State Revolving Fund to offset expenses associated with the new tank project at the District's office facilities.
  
9. ***For Possible Action:*** Discussion and possible action to authorize the District Manager to Initiate the process to close the Series 2011 SRF Loan.
  
10. ***For Possible Action:*** Consent Calendar. NOTE: Items on the Consent Calendar will be approved without discussion unless the item is specifically "brought forward" for discussion.
  - i. Approval of Minutes for October 16, 2012.
  - ii. Approval of Account Receivable Report for October / November 2012.
  - iii. Approval of Fiscal Year to Date Cash Positions.
  - iv. Approval of October 2012 Bank Statements.
  - v. Approval of Fiscal Year to Date Fund Balance.
  - vi. Approval of Profit & Loss vs. Actual Report.
  - vii. Approval of Balance Sheet.
  
11. ***Discussion Item:*** STAFF REPORTS
  - i. Manager's Reports.
  - ii. Attorney's Reports.
  - iii. Association Reports.
  - iv. Correspondence
  
12. ***For Possible Action:*** Adjournment.

This notice and agenda have been posted on or before 9:00 a.m., November 15, 2012 in accordance with NRS 241.020. Copies of the agenda were posted at the following locations: Round Hill G.I.D. office, Zephyr Cove Post Office, Pinewild Homeowners Association office, Douglas County Library and the Douglas County Administration Building at Lake Tahoe.

**I HEREBY CERTIFY** that the above-mentioned information is true and correct to the best of my knowledge and complies with provisions of NRS 241 and the laws of the State of Nevada. I also certify that this notice has been posted at least three working days before the convening of the meeting.

Patti Acri  
Administrative Assistant