

ROUND HILL GENERAL IMPROVEMENT DISTRICT

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

**LOCATION: TAHOE DOUGLAS FIRE STATION
193 ELKS POINT ROAD
ZEPHYR COVE, NEVADA 89448**

August 21, 2012

TUESDAY 6:00 PM

This is the agenda for all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented at the discretion of the chairperson. The Board may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Action may only be taken on those items denoted "For Possible Action".

1. *Discussion Item:* **CALL TO ORDER** **6:00 P.M.**
2. *Discussion Item:* **PLEDGE OF ALLEGIANCE**
3. *Discussion Item:* **ROLL CALL**
4. *Discussion Item:* **PUBLIC COMMENT**

Public comment may be accepted on items not on today's agenda, but not acted upon until it is scheduled for a subsequent meeting or meets NRS 241.020 (2) "Emergency" criteria and may be limited to a maximum of five minutes.

For agenda items, the Chairman will read the Agenda listing into public record. Staff will present a summary of the staff report and recommendations, including any updated information that was received after the date when the staff reports were distributed. The Board of Trustees will follow with questions of staff. At that time, the Chairman will open the hearing to public testimony. Normally, that applicant and/or their representative are permitted to speak first, followed by Trustees questions. The Chairman will then request comments from the public at large. If you wish to speak on a particular item, please limit your comments to five minutes and be as brief and concise as possible so that all who wish to speak may do so. Comments may be prohibited if they become disruptive to the meeting by becoming irrelevant, repetitious, offensive, inflammatory or amounting to personal attacks and interfering with the rights of other speakers. The Chairman has the right to establish time limits for comments and to allow for rebuttal.

5. *For Possible Action:* **APPROVAL OF AGENDA**
6. *For Possible Action:* **Discussion and possible action on securing replacement parts for the auxiliary electrical generator at the Pinewild sewer lift station.**
7. *For Possible Action:* **Discussion and possible action to authorize the District Manager to enter into a contract to replace the windows in the office building at 343 Ute Way.**

- 8. *For Possible Action:* Discussion and possible action to authorize the District Manager to respond to a Request for Proposals from Douglas County to operate and maintain the County's water facilities located at Lake Tahoe. (Zephyr Utility District, Uppaway, Skyland / Cave Rock).
- 9. *For Possible Action:* Discussion and possible action to modify the Trustees' Claim of Lien Policy #1-2009 to include an administrative fee of \$50.00.
- 10. *For Possible Action:* Discussion and possible action to authorize staff to file a Claim of Lien against the property located at 200 Silver Drive.
- 11. *For Possible Action:* Consent Calendar. NOTE: Items on the Consent Calendar will be approved without discussion unless the item is specifically "brought forward" for discussion.
 - i. Approval of Minutes for July 17, 2012.
 - ii. Approval of Account Receivable Report for July 2012 / August 2012.
 - iii. Approval of Fiscal Year to Date Cash Positions.
 - iv. Approval of July 2012 Bank Statements.

12. *Discussion Item:* **STAFF REPORTS**

- i. Manager's Reports.
- ii. Attorney's Reports.
- iii. Association Reports.
- iv. Correspondence

13. *For Possible Action:* **Adjournment.**

This notice and agenda have been posted on or before 9:00 a.m., August 16, 2012 in accordance with NRS 241.020. Copies of the agenda were posted at the following locations: Round Hill G.I.D. office, Zephyr Cove Post Office, Pinewild Homeowners Association office, Douglas County Library and the Douglas County Administration Building at Lake Tahoe.

I HEREBY CERTIFY that the above-mentioned information is true and correct to the best of my knowledge and complies with provisions of NRS 241 and the laws of the State of Nevada. I also certify that this notice has been posted at least three working days before the convening of the meeting.

Patti Acri
 Administrative Assistant

