

**Round Hill General Improvement District  
Board of Trustees Meeting  
September 20, 2011**

**Tuesday**

**6:00pm**

**1. Meeting Called to Order. (Side A/c#1)**

Meeting was called to order by Chairman Glen Smith.

**2. Pledge of Allegiance. (Side A/c#2)**

Pledge of Allegiance was led by Chairman Glen Smith.

**3. Roll Call. (Side A/c#5)**

Chairman Glen Smith Vice Chairman Steve Teshara, Trustees Wes Rice, Chuck Fagen and Steve Seibel were present. The District Manager, District Counsel and Administrative Assistant were present. Frank Forvilly of the Round Hill Pines Beach Resort was present.

**4. Public Comment. (Side A/c#5)**

None.

**5. Approval of Agenda. (Side A/c#7)**

Motion to approve the agenda as presented. Rice/Fagen 5-0 approved.

**6. Discussion and possible action to authorize the District Manager to enter into a contract for seal coating the access road to the RHGID treatment facility. (Side A/c#9)**

At the May 2010 Board of Trustees meeting, the Board considered a request from Frank Forvilly that the District participate in the costs of sealing the access road that the District shares with Round Hill Pines Beach. The Board tabled the item to a future meeting pending a written request from Mr. Forvilly. At that meeting, the Board indicated they were amenable to funding a reasonable portion of seal coating the access road. As a result of that meeting, the District Manager sent a letter to Mr. Forvilly informing him that the District would reconsider the possibility of participating in the sealing of the access road if he provided the Board with the following information:

- 1) A written request for compensation
- 2) A written estimate of the number of vehicle trips by all users of the access road
- 3) A written estimate of the percentage of trips on the road made by District vehicles

Mr. Forvilly provided a written request for compensation. However, there was no estimate of the number of vehicle trips by all users, nor an estimate of the percentage of trips made by the District. Mr. Forvilly also contends that the District damaged the roadway during our intake extension and pump house rehabilitation. The work in question was completed in 2006. Any damage to the road as a result of our construction ought to have been addressed prior to completion of the project. Too much time has passed to determine the extent of any damage caused by the District vs. normal wear and tear caused by daily traffic loads on the roadway.

District vehicles typically make three to five trips per day during the week and one trip each day on weekends and holidays. Other traffic utilizing the access road is significantly more than three to five trips per day.

District staff met with the U.S. Forest Service and Mr. Forvilly to discuss the maintenance of the road and the raised sewer manhole at Round Hill Pines Beach. The District does not have a road maintenance agreement with the Forest Service and is not currently required to participate in the maintenance of the access road to our facility. The District does have another access to our facility through the Chaiken property, across our easement.

According to the easement between the District and the Forest Service, the District does have access across existing Forest Service roads to our facility. However, there is no language that indicates that the District has any responsibility to maintain those access roads. The Forest Service has indicated that they will address the issue of a road maintenance agreement with the District at a future date.

Discussions between the Board and Mr. Forvilly addressed the following:

The Districts' responsibilities in maintaining the road;

The potential of setting a precedent by contributing money to sealing the access road;

The history of the road access and the history between the District and Round Hill Pines;

The Board's fiduciary responsibilities to Round Hill customers;

After a lengthy discussion, motion was made to authorize a one-time contribution as a reimbursement to Round Hills Pines Resort for the 2011 access road resealing project in an amount not to exceed \$1,000.00, with direction to staff to work with the resort operator to determine a fair and equitable project bidding process. Teshara/Seibel 5-0 approved.

#### **7. Consent Calendar. (Side B/c#230)**

Motion to approve the Minutes of August 16, 2011 as amended. Seibel/Fagen 3-0 approved.

Motion to approve the balance of the consent calendar as presented. Rice/Seibel 5-0 approved.

#### **8. Staff Reports. (Side B/c#385)**

The construction of the 500,000 gallon water storage tank at the District's offices is well underway. To date, the ground has been cleared, the retaining wall around the tank has been constructed, and the valve vault and the piping under the tank have been installed. Erection of the tank was due to begin on September 19. Concurrently, the contractor will be working on the BMP's. There has been one change order to the retaining wall in the amount of \$22,000.

District staff met with representatives of George T. Hall to discuss trouble shooting and possible modifications to the SCADA system to alleviate communications problems. The District will be performing one final test on the SCADA system to locate any single point failures.

The District received the first draw request for the SRF loan of approximately \$68,000.

District staff met with representatives from Farr West Engineering to discuss final recommendations on billing practices associated with the recent approved rate adjustments. Farr West has completed the rate structure analysis and a copy has been presented to the Board.

District staff met with the Douglas County Manager and representatives of other G.I.D.'s and Towns in Douglas County to discuss the County's draft encroachment permit process. The meeting was constructive and future meetings are planned to develop a response to the County.

District staff attended the quarterly Tahoe Water Supplier's Association meeting. Topics of discussion included the Asian Clam Working Group, education and training, public outreach, upcoming commercial developments in the Tahoe basin, the TRPA Regional Plan update and revision of the Memorandums of Understanding between the Districts and the TRPA.

No attorney or association reports.

**9. Correspondence. (Side B/c#470)**

No discussion. Chairman Glen Smith requested public comments and there were none.

**10. Adjournment. (Side B/c#500)**

Motion to adjourn. Teshara/Seibel 5-0 approved.

Attest:



Glen Smith  
Chairman



Steve Teshara  
Vice Chairman