

**Round Hill General Improvement District
Board of Trustees Public Hearing
July 19, 2011**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#1)

Meeting was called to order by Chairman Glen Smith.

2. Pledge of Allegiance. (Side A/c#2)

Pledge of Allegiance was led by Chairman Glen Smith.

3. Roll Call. (Side A/c#5)

Chairman Glen Smith, Vice Chairman Steve Teshara, Trustees Chuck Fagen and Steve Seibel were present. Trustee Wes Rice was present via telephone. The District Manager, Administrative Assistant and District Counsel were present. Brent Farr and Alex Stodtmeister of Farr West Engineering were present.

4. Public Comment. (Side A/c#8)

None.

5. Approval of Agenda. (Side A/c#11)

Motion to approve the agenda as presented. Teshara/Fagen 5-0 approved.

6. Discussion and possible action to approve a resolution adopting a rate increase of present water tariffs. (Side A/c#13)

Manager Reed reported that Farr West Engineering was hired by the District to conduct a rate structure analysis. Brent Farr was in attendance to present his final findings.

Attorney Fagan stated that the newspaper notices were published consistent with Nevada law and done in appropriate legal manner. Attached to these minutes are copies of the Record Courier Newspaper Legal posting for the public hearing, the July 2011 newsletter sent to each resident and a copy of a residents' billing invoice noticing the public hearing scheduled for July 19, 2011 at 6:00 pm at the Round Hill Fire Station.

Brent Farr and Manager Reed presented the Board with three options of rate changes for comparison. After several months of analysis and discussion, the Board felt that Option 1 was the most equitable and responsible for the District's rate payers.

Motion to approve the recommended water rate increase in all categories of Resolution #308.

The recommendation includes a \$4.00 per month water rate increase and reduction of the allowable base rate to 17,000 gallons per month effective August 22, 2011; an additional \$4.00 per month water rate increase and reduction of the allowable base rate to 15,000 gallons per month effective August 2012; and an additional \$4.00 per month water rate increase and reduction of the allowable base rate to 12,000 gallons per month effective August 2013; with the understanding that the board may revisit the new water rate structure annually. Teshara/Rice 5-0 approved.

7. Discussion and possible approval of modifications to the water and sewer tariffs. (Side A/c#33)

As a result of the water rate increase, the District's tariffs need modification and formatting ensuring consistency throughout the document. Motion to approve modifications to the water and sewer tariffs. Seibel/Fagen 5-0 approved.

8. Consent Calendar. (Side A/c#160)

Motion to approve the consent calendar with amendments to the June 21, 2011 minutes. Rice/Seibel 5-0 approved.

9. Staff Reports. (Side B/c#14)

District staff continues to meet with the Asian Clam Working Group. At a meeting on June 3, the research team from UC Davis gave a presentation on a laboratory project to simulate the winter kill effectiveness of the bottom barriers. They will soon be working on a summer simulation that will include an algal bloom scenario.

Verizon Wireless paid the District \$23,125.00 for coverage transfer to the site in keeping with the contractual agreement between the District and Verizon Wireless.

District staff met with members of other Tahoe basin public utilities to discuss the development of a standardized basin-wide Memorandum of Understanding (M.O.U.) with the TRPA. Currently, each entity has an individual M.O.U. with the TRPA. A standardized M.O.U. would increase efficiencies and eliminate inconsistencies. This process is a result of the consideration of providing funding to the TRPA for a dedicated planner for local public utility entities. A job description of a dedicated planner is being developed and we are in the process of determining if it makes financial sense to provide funding for a dedicated planner for public utilities.

The District has received final surveying descriptions of the sewer lift station facilities at Pinewild. District Counsel has created draft easement and abandonment documents and is working with Turner & Associates to develop a legal description of the property.

District staff met with representatives of A to Z Insurance to discuss 2011 insurance renewals. For budgeting purposes, District staff carried a 5% increase in premiums. However, the District's insurance premiums decreased by \$915.00 for the 2011 / 2012 fiscal year.

The contract for the construction of the new 500,000 gallon water storage tank at 343 Ute Way was awarded to Paso Robles Tank. A pre-construction meeting was held on June 30. The contract has been signed and work commenced on July 11. Work will continue through the end of October.

District staff met with representatives of George T. Hall to discuss trouble shooting and possible modifications to the SCADA system to alleviate communications problems.

District staff has prepared a first draw request for the SRF loan as it must be approved prior to submission. The loan is currently scheduled to close on August 19. The first draw will consist of a request to reimburse the District for all eligible expenses to date, approximately \$69,000.

The District will be providing TRCD water to use for the Tahoe boat inspection program. They have requested fill water and will take water provided from a District hydrant meter set at no charge.

District staff attended an Army Corps presentation on Corps available funding in the basin. There is less funding being provided to the Corps nationally and therefore, in the basin. Representatives from TRPA

and other local agencies will sign a letter to the Army Corps requesting a meeting in conjunction with the annual Tahoe Summit.

District staff met with the owner at 312 Seminole Way to discuss possible gutter paving near her home in conjunction with paving her driveway. The District has not budgeted for gutter work on her street in this budget cycle, but we will consider adding this to the next budget cycle.

The District received an encroachment permit from a customer on Ute Ct. for installation of a rock retaining wall.

District staff met with other Douglas County GID's and Town representatives to discuss communications and future relationships with the County. The County is undergoing a transition with the departure of the County Manager and the County Engineer. It is anticipated that the group will meet every other month to discuss items of mutual interest.

Chairman Glen Smith reported that he was advised by the Nevada Fire Safe Council that they have submitted an application for funding that would include Round Hill for next year and there may be as much as \$45,000 to assist with fuel removal on private lands. The amount may be allocated between area entities.


10. Correspondence. (Side B/c#109)

Manager Reed reported that the Pinewild lift station abandonment and easement agreement prepared by District Counsel was ready for review. Leaving the existing pump station in place will make the District responsible for legal fees but it will be a benefit to the District and it would be more costly to demolish.

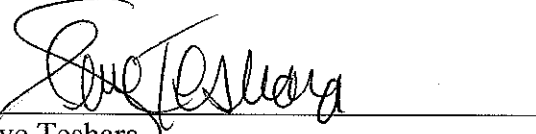
11. Adjournment. (Side B/c#130)

Motion to adjourn. Seibel/Fagen 5-0 approved.

Attest:



Glen Smith
Chairman



Steve Teshara
Vice-Chairman

The Record-Courier

P.O. Box 1888
Carson City, NV 89702
Ph: (775)881-1201
Fax: (775) 887-2408
Account Number: #1063968

Legal Account
Round Hill GID
P.O. Box 976
ZEPHYR COVE, NV 89448
Attn: Patti Acri

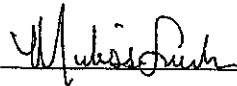
Melissa Saavedra says:
That (s)he is a legal clerk of the RECORD COURIER, a newspaper published Wednesday, Friday, Sunday at Gardnerville, in the State of Nevada.

Notice of Public Hearing
July 19, 2011

Ad #6639154

of which a copy is hereto attached, was published in said newspaper for the full required period of 1 time commencing on **June 15, 2011**, and ending on **June 15, 2011**, all days inclusive.

Signed: _____



STATEMENT:

DATE	AMOUNT	CREDIT	BALANCE
6/15/11	\$92.01	\$ 0.00	\$92.01

Proof and Affidavit of Publication

NOTICE OF PUBLIC HEARING

R.H.G.I.D. is proposing to increase water rates and implement changes and amendments to the Water Service Tariff, Rule 24, holding.

Adjusted for range classifications per line size. Recommended options will include a \$4.00 per month residential base rate increase effective on the August 2011 billing cycle, another \$4.00 per month increase effective on the August 2012 billing cycle, and a third \$4.00 per month increase effective on the August 2013 billing cycle.

Copies of the proposed changes to the Water Service Tariff, Rule 24, are available at the District office at 343 Old Way for pickup or review.

The public hearing will be held
Tuesday, July 19, 2011 at 6:00 pm at the Tahoe Douglas Fire Station #3, 193 Elks Point Road, Zephyr Cove, Nevada.

If you have any comments about the proposed change to the Water Service Tariff, please contact us. The District has increased water rates in 2011.

Yourner: Write a letter
P.O. Box 976
Zephyr Cove, NV 89448
Send us an e-mail
www.rhgid.org

Give us a call: 775-568-2571
Send us a fax: 775-568-5030
Pub: June 15, 2011
Ad #6639154

RECEIVED

JUN 16 2011

R.H.G.I.D

**ROUND HILL GENERAL IMPROVEMENT DISTRICT
NEWSLETTER
July 2011**

NEW 500,000 GALLON STORAGE TANK

The District has contracted with Lumos & Associates for the design of a new 500,000 gallon steel water storage tank to be located at the District's office site at 343 Ute Way. We are in the process of acquiring a low interest loan from the State of Nevada to help finance the construction of the new tank. Bids have been received and the Board of Trustees has selected Paso Robles Tank Co. as the contractor to construct the new tank. Construction will begin in July. During construction, please be aware that there will be increased truck traffic in the District.

RATES

The RHGID Board of Trustees is committed to keeping any future water and sewer rate increases to a minimum. Water rates were last increased in 2001, and inflation during that period has increased 23%. Inflation driven increases in costs and a reduction in water use resulting in reduced revenues are the primary contributors driving the District to consider a rate increase at this time. The Board of Trustees will consider a rate increase during a public hearing at its next meeting on July 19 at 6:00 p.m. at the Zephyr Cove Fire Station. Under consideration by the Board will be an adjustment to the base water rate of \$4.00 per month per customer for each of the next three years and a gradual decrease in the amount of water allocated in the District's tiered rate structure. All District customers are welcome to attend that public hearing.

WATERING RESTRICTIONS

As a reminder:

Round Hill GID restricts all outside irrigation between the hours of 10:00 a.m. and 4:00 p.m. daily. Please avoid wasting water and over irrigating.

ROUND HILL GENERAL IMPROVEMENT DISTRICT
 Dept 9792
 Los Angeles, CA 90084-9792
 (775) 588-2571

CUSTOMER NUMBER	TOTAL DUE
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PLEASE MAKE CHECK PAYABLE TO:

ROUND HILL GENERAL IMPROVEMENT
 Dept 9792
 Los Angeles, CA 90084-9792

DUE DATE	7/15/2011
SERVICE ADDRESS:	

PLEASE RETURN THIS PORTION WITH PAYMENT

MAILING DATE	CUSTOMER NUMBER	DUE DATE	TOTAL DUE	SERVICE ADDRESS:
6/22/2011	35001	7/15/2011		

DATE	DESCRIPTION	AMOUNT
5/23/2011	Previous Balance	\$99.00
6/7/2011	PAYMENT ** THANK YOU **	(\$99.00)
6/22/2011	WATER SALES	\$45.00
6/22/2011	SEWER FEE	\$54.00

METER NUMBER	DATE OF SERVICE		METER READING		UNITS USED
	FROM	TO	FROM	TO	
61667424	5/23/2011	6/22/2011	908	913	5

	UNITS	GALLONS USED	DAYS	AVG. GALS./DAY
THIS PERIOD THIS YEAR:	5	5,000	30	167
THIS PERIOD LAST YEAR:	11	11,000	30	367

IMPORTANT MESSAGE

Public Hearing Notice for a proposed water rate increase
 July 19, 2011 @ 6 pm. Round Hill Fire Station

Summer is here -- please conserve water

The next Public Hearing Meeting will be July 19,
 2011 at 6:00 pm at the Round Hill Fire Station.
 Thank you for your consistently prompt payments