

**Round Hill General Improvement District  
Board of Trustees Meeting  
January 18, 2011**

**Tuesday**

**6:00pm**

**1. Meeting Called to Order. (Side A/c#1)**

Meeting was called to order by Chairman Glen Smith.

**2. Pledge of Allegiance. (Side A/c#2)**

Pledge of Allegiance was led by Chairman Glen Smith.

**3. Roll Call. (Side A/c#5)**

Chairman Glen Smith, Vice Chairman Steve Teshara and Trustees Wesley Rice, Chuck Fagen and Steve Seibel were present. The District Manager and Administrative Assistant were present. Nick Exline of Midkiff & Associates and Brent Farr of Farr West Engineering were also present.

**4. Public Comment. (Side A/c#8)**

Trustee Rice stated that there is a pending court case in progress regarding the State of Nevada's ability to take and use assets from a public entity. Chairman Smith asked whether or not through the District's CIP, the District's assets could be earmarked or banked for specific purposes to protect them. Manager Reed reported that this was specifically part of his process.

**5. Approval of Agenda. (Side A/c#10)**

Motion to approve the agenda as presented. Rice/Seibel 5-0 approved.

**6. Discussion and possible action to adopt the draft Capital Improvement Plan (CIP) as prepared by Farr West Engineering. (Side A/c#25).**

Manager Reed reported that the CIP was prepared in conjunction with the District's Comprehensive Master Plan. Upon approval of the CIP, Farr West will have completed one more element of the Master Plan and will move forward with completion of the Rate Structure Analysis. Once the CIP is approved, it will be updated on an annual basis to reflect changing circumstances at the District.

The CIP will be used to support the rate structure analysis which is tentatively scheduled to be presented at the February Board meeting. The Rate structure analysis will incorporate the new tank construction and the revenue required for the 2011 Bond issue.

The draft Capital Improvement Plan was presented by Brent Farr.

Motion to adopt the draft Capital Improvement Plan (CIP) as prepared by Farr West Engineering, understanding that it will be a living document. Teshara/Fagen 5-0 approved.

**7. Discussion and possible action to commence purchasing coverage in support of the construction of the new 500,000 gallon storage tank at 343 Ute Way (Side A/c#430).**

This item has been on the agenda for the past several months. Manager Reed reported that Midkiff & Associates had located a new potential seller ready to sell coverage.

Nick Exline reported that Nevada State Lands is willing to sell the District 2,729 square feet of class 4 coverage at \$18.00 per square foot for a cost of \$49,122.00. Gary Midkiff requested that they be authorized to work as the District's agents on this project.

Motion authorizing the District Manager to commence purchasing coverage in support of the construction of the new 500,000 gallon storage tank located at 343 Ute Way and authorize Midkiff & Associates to work as the District's agents on this project. Fagen/Rice 5-0 approved.

**8. "Discussion and possible action on a Resolution concerning the financing of a water improvement project; directing the Secretary to notify the Douglas County Debt Management Commission of the District's proposal to issue general obligation bonds additionally secured by pledged revenues in the maximum principal amount of \$1,200,000, and providing certain details in connection therewith." (Side B/c#94).**

Manager Reed stated that this was the first step of the Resolution in order to secure the SRF Loan through bonds. He will be attending the NDEP Board of Financing Water Projects meeting on January 25, 2011 and the Douglas County Debt Management Commission meeting scheduled for February 7, 2011 to get approval to move forward with this issue.

The draft Resolution #305 was prepared by JNA Consulting and reviewed by Swendseid & Stern.

Motion to adopt Resolution #305 concerning the financing of the water improvement project; directing the Secretary to notify the Douglas County Debt Management Commission of the District's proposal to issue general obligation bonds additionally secured by pledged revenues in the maximum principal amount of \$1,200,000, and providing certain details in connection therewith. Rice/Fagen 5-0 approved.

**9. Consent Calendar. (Side B/c#142)**

Motion to accept the consent calendar as presented. Seibel/Teshara 5-0 approved.

**10. Staff Reports. (Side B/c#164)**

Manager Reed reported that YESCO made repairs to the bottom of the Round Hill entrance sign which was out of alignment. He stated that further repairs need to be made. He will continue to monitor the progress of those repairs.

The Pinewild Homeowners' Association Board is scheduled to meet on February 19, 2011 and Manager Reed will be attending the meeting to get a final answer on how to proceed with the removal / retention of the old sewer pump station. Southwest Gas is scheduled to replace gas mains in Pinewild and the Board suggested that Manager Reed might send all pertinent letters and information to the management at Pinewild informing them of the District's experience with Southwest Gas in the 2010 construction season.

District staff met with a representative from Auerbach Engineering. They are designing a replacement of the pier at Round Hill Pines. They have requested information from the District that will be provided by Farr West Engineering. The proposal is to replace the pier in the same location as the existing pier. The new pier may require fire protection services from the District.

District staff has begun the budgeting process for fiscal year 2011 / 2012. Manager Reed stated that the District has some issues with regard to its revenues. The SSCRT revenue has declined greatly over the past year and will be important with budgeting for the new fiscal year. There will be several meetings prior to submission of the final budget.

Manager Reed and Pat Fagan will continue to monitor the status of the Legislature during its 2011 session.

Manager Reed stated that the District has some issues with regard to its revenues. The SSCRT revenue has declined greatly over the past year and will be important with budgeting for the new fiscal year.

No attorney's report.

Chairman Glen Smith requested that District funding for the Round Hill pine needle pickup be posted on the next agenda for approval.

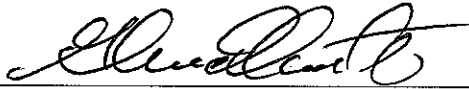
**11. Correspondence. (Side B/c#300)**

Manager Reed included the response to his letter from the Public Utilities Commission of Nevada regarding the experience and problems the District had with Southwest Gas Company's project of replacing aging PVC gas mains in Round Hill in the summer of 2010.

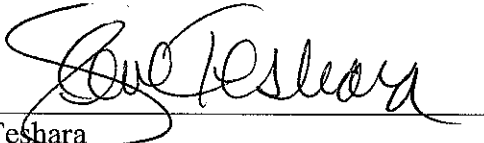
**12. Adjournment. (Side /c# )**

Motion to adjourn. Teshara/Seibel 5-0 approved.

Attest:



Glen Smith  
Chairman



Steve Teshara  
Vice-Chairman