

**Round Hill General Improvement District
Board of Trustees Meeting
April 19, 2011**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#1)

Meeting was called to order by Chairman Glen Smith.

2. Pledge of Allegiance. (Side A/c#2)

Pledge of Allegiance was led by Chairman Glen Smith.

3. Roll Call. (Side A/c#5)

Chairman Glen Smith, Vice Chairman Steve Teshara, Trustees Wesley Rice and Steve Seibel were present. Trustee Chuck Fagen was absent. The District Manager, Administrative Assistant and District Counsel were present. Brent Farr of Farr West Engineering and Nick Exline of Midkiff & Associates were also present.

4. Public Comment. (Side A/c#10)

None

5. Approval of Agenda. (Side A/c#12)

Motion to approve the agenda as presented. Teshara/Seibel 3-0 approved.

6. Discussion and possible action to approve a proposed water rate structure in preparation for a public hearing. (Side A/c#15)

Manager Reed stated that this item was presented to offer information to the Board prior to a public hearing being held and was not to be voted on by the Board at this meeting.

Vice Chairman Teshara requested that staff bring this item back to the Board with the District's existing rates and base water usage formatted by fiscal year for comparison.

Brent Farr stated that he and Greg would bring the item back to the Public Hearing as a presentation with the requests incorporated.

7. Discussion and possible action to authorize the District Manager to enter into a contract with Nevada State Lands to purchase a coverage transfer for the new 500,000 gallon water storage tank at 343 Ute Way. (Side A/c#86)

Manager Reed, Nick Exline and the Board agreed that to move forward and eliminate any chance of the project being held up until next year, it would in the best interest to sign the agreement with Nevada State Lands at this time.

Motion to authorize the District Manager to enter into a contract with Nevada State Lands to purchase the coverage transfer for the new 500,000 gallon water storage tank at 343 Ute Way.

Seibel/Teshara 4-0 approved.

8. Discussion and possible action to adopt the draft Emergency Response Plan. (Side A/c#156)

Manager Reed created a draft Emergency Response Plan (ERP) for the purpose of dealing with an emergency situation. Scenarios considered for this ERP include District specific emergencies as well

as area wide (Tahoe Basin) emergencies. The implications of an area wide emergency may preclude the availability of outside fuel purchases and limit the ability to bring resources to the aid of the district.

Chairman Smith requested that staff look into the costs of extra circuit boards and backup equipment. Operators should, if an emergency occurs, be able to operate the system manually at any time.

Vice Chairman Teshara and Trustee Seibel suggested looking at other entities ERP's for further information and standards that Manager Reed may want to include in the District's ERP.

The ERP will be brought back with revisions to the Board for review at a future meeting.

9. Discussion and possible approval of the draft 2010 Water Quality Report. (Side A/c#307)

Manager Reed reported that this document must be printed and distributed by July 1, 2011 and asked for any input the Board may want to include.

With the exception of a few wording edits, the Board was very pleased with the draft. Motion to adopt the 2010 Water Quality Report. Rice/Seibel 4-0 approved.

10. Discussion and possible action to approve a \$1,000.00 commitment to Douglas County to establish a storm water coalition of GID's located at Lake Tahoe in Douglas County. (Side A/c#393)

Manager Reed reported that Douglas County has commenced funding of GIS mapping of all storm water infrastructure within the Lake Tahoe Basin in Douglas County as it prepares for the implementation of Total Maximum Daily Load (TMDL) reduction requirements as proposed by the NDEP with approval from the US E.P.A.

NDEP has opted to implement a cooperative Memorandum of Understanding (MOU) approach to compliance with the TMDL requirements in Nevada. Conversely, California has opted to implement a permitting and regulatory approach.

Since there are multiple agencies in Douglas County that are responsible for maintaining the infrastructure located in their jurisdictions, and since the NDEP approach appears to require all of the entities within the County to comply with the TMDL requirements through an MOU, Douglas County has recommended that the area storm water agencies form a coalition. This coalition would resemble the TWSA on the water side and the LTWIP on the waste water side. The purpose of the coalition would be to promote efficiencies and facilitate common decision making capabilities.

In order to create such an entity, Douglas County has contributed \$5,000 and is asking for a \$1,000 contribution from each of the area GID's. The concept of the coalition is to develop standard storm water TMDL protocols and perhaps to establish an equipment sharing (sweepers, etc.) process.

No vote was made at this time as the Board of Trustees requested that representatives from the NDEP and Douglas County attend the May 2011 Board meeting and give a presentation regarding the proposed coalition prior to the District making a \$1,000 contribution.

11. Discussion and possible action to accept the prescribed changes to the 2011 / 2012 Tentative Budget. (Side B/c#1)

Manager Reed reported that the Tentative Budget was previously submitted to the Department of Taxation however, some modifications need to be made prior to filing the final budget. The budget does not include a rate increase as the District must first conduct a public hearing prior to any rate adjustment. No action was taken on this item.

12. Consent Calendar. (Side B#28)

Motion to approve the consent calendar as amended. Seibel/Rice 4-0 approved.

13. Staff Reports. (Side B/c#79)

Manager Reed reported that he met with the TRPA and the District has received approval to move forward with the tank project.

Staff received a call from a resident close to the district yard with concerns regarding the color and size of the new tank, trees being cut down and lights coming from the yard. Manager Reed assured her that her concerns would be brought to the Board for consideration. After discussions the Board requested that Manager Reed prepare a letter explaining the District's options regarding her concerns.

Over the past several months, the District has had discussions regarding the installation of a sewer meter to monitor the District's actual flow. The work that DCSID anticipates completing with their project could negatively impact the District's manhole structure. DCSID has opted to pursue grant funding for the construction of their new sewer lift station on Elks Point Rd. Therefore, the simplest way to incorporate our meter installation with their project is to replace the manhole as we originally intended last summer. Keeping with that approach will require that the District postpone its sewer meter installation project for this construction season to determine DCSID's ultimate schedule / funding mechanism. It is possible that by waiting, RHGID may receive some grant funding for our portion of the construction. District staff met with representatives of Trend West to discuss the potential need for a shut-down of their water service during construction.

The District has received the draft purchase and sales agreement from Nevada Division of State Lands (NDSL) for the purchase of land coverage for the new tank at the office site. District staff met with Counsel to discuss the agreement and Counsel provided comments which have been forwarded to Midkiff and Associates for action with NDSL. We received the response from NDSL and District counsel provided language for a response to NDSL.

SB271 is a bill in front of the legislature that calls for the State of Nevada withdrawing from the TRPA. The TRPA Executive Director's interpretation of this bill is that it is an attempt by the Nevada legislature to send a message to California that the TRPA needs to be able to adopt their Regional Plan without being subjected to multiple lawsuits. In addition, she believes this attempt by the Nevada Legislature will not be easily dismissed. We will continue to monitor the progress of this bill.

District staff met with representatives of area public works agencies and the TRPA executive director to discuss the possibility of the TRPA providing a dedicated planner to public works projects. This process could eliminate receiving a different planner for every project submitted to the TRPA for approval. This person would have a public works planning background. Agency representatives would participate in the TRPA job description and hiring process to assist the TRPA in providing an individual that had the requisite skills necessary to meet the agency's and TRPA objectives. This position would be funded by the member agencies. Details on this process will continue to be negotiated between the agencies.

Manager Reed wanted to express congratulations to Andy Hickman for passing his Class II Water Treatment Plant Operator's exam and his Class II Water Distribution Operator's exam. His successful completion of those exams resulted in his promotion to Operator II status at the District.

Congratulations are also in order for John Fassmann. John successfully passed his Class III Treatment exam. John now has his Class III Treatment and Distribution licenses.

No attorney's report.

Vice Chairman Teshara reported that he is on the Lake Tahoe Federal Advisory Committee Board. He presented a summary of the projects that are on the preliminary list as recommended by the Federal Advisory Committee. The committee is now in the 30 day public comment period and wanted to provide this information for feedback and or comments.

14. Correspondence. (Side B/c#243)

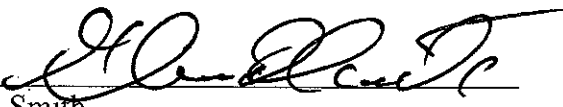
Manager Reed reported that he liked to include items of interest and correspondence to and from our residents. This keeps the Board apprised of issues brought to District staff.

Pat Fagan expressed his thanks to District Operators for their snow plowing efforts this winter. The roads were kept in great shape and he felt they deserved a bonus. The Board concurred with Counselor Fagan and indicated the District Manager could use his discretion in distributing an appropriate thank you to the Operators.

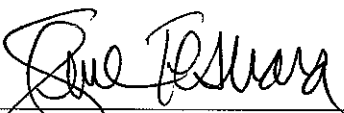
15. Adjournment. (Side B/c#304)

Motion to adjourn. Teshara/Seibel 4-0 approved.

Attest:



Glen Smith
Chairman



Steve Teshara
Vice-Chairman