

**Round Hill General Improvement District
Board of Trustees Meeting
October 19, 2010**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#1)

Meeting was called to order by Chairman Glen Smith.

2. Pledge of Allegiance. (Side A/c#2)

Pledge of Allegiance was led by Chairman Glen Smith.

3. Roll Call. (Side A/c#5)

Chairman Glen Smith and Trustees Chuck Fagen and Steve Seibel were present. Vice Chairman Steve Teshara came in at 6:08pm. The District Manager, Administrative Assistant and District Counsel were present. Trustee Wes Rice was absent. Beth Kohn and Connie Christiansen of Kohn Colodny CPA's and Rob Anderson of R.O. Anderson Engineering were present.

4. Public Comment. (Side A/c#9)

Resident Michael Pook questioned the OptiComp employee vehicles parking in front of the new Round Hill entrance sign. Trustees requested that Manager Reed verify who owns that section of property. If the property is not owned by the RHGID, the issue would have to be brought forward to the TRPA.

Resident Sarah Green stated that she was happy with the revised striping at Elks Point Road and Hwy 50. Manager Reed reported that he was currently in contact with NDOT to assure that the camera was positioned properly to allow for prompt through traffic.

5. Approval of Agenda. (Side A/c#10)

Motion to approve the agenda as presented. Fagen/Seibel 3-0 approved.

6. Presentation of the 2009/2010 Audit Report by Beth Kohn of Kohn Colodny and acceptance and adoption of current year recommendations. (Side A/c#15)

Beth Kohn and Connie Christiansen of Kohn Colodny gave a brief overview of the 2009/2010 balance sheets for the general and enterprise funds. She stated that the Round Hill General Improvement District was in good standing and the only significant finding was the same as the past several years relating to segregation of duties. This is common with small offices that have only one administrative support staff. The Manager reviews all accounts and reconciliations as an administrative check.

This is the last year of the three year contract between Kohn Colodny and RHGID. Because auditing is considered "Professional Services" the District is not required to go out to bid for a future contract. District staff was very happy with the services rendered by Kohn Colodny. Beth stated that her firm would not have any increase in fees. This item will be brought forward as a future agenda item.

Motion to accept and adopt the 2009/2010 audit and current year recommendations. Fagen/Seibel 4-0 approved.

7. Presentation by R.O. Anderson on the status of the 2010 Paving Project. (Side A/c#410)

Rob Anderson reported that the paving project began in August and has been completed. He felt the project went very well with the one exception of the striping at the intersection at Hwy 50. The striping has been corrected at no cost to the District.

Rob stated that when the contract was signed with Garcia Paving, the project was to stop at Kent Way. The original contract had a provision for over excavation in the event of moist soils. Because the tests were taken in winter, the tests showed heavy moisture. In actuality, they had to add water back into the soil to reach optimum moisture levels, therefore leaving additional funds in the original contract to continue paving further up McFaul Way.

Because funds were not expended for over-excavation, the contract was modified to pave an additional 700 sq. ft. of McFaul Way up to the intersection with Paiute Dr. He gave credit to Manager Reed and Garcia Paving for the fact that the extra paving was done and the project ended up approximately \$22,000 under budget. Working with Garcia Paving was exceptional and he would highly recommend using their services in the 2012 construction phase.

Rob requested that he and Manager Reed update the 2012 scheduling for more road paving. The Board approved his request. Chairman Smith stated that there were a few problems with the communication between contractors and residents regarding the notification of the work being done. He requested that in the next phase of the paving project that all residents in the district rather than specific streets be given notice of impending work to reduce confusion.

8. Discussion and possible action to adopt a pavement cutting moratorium policy. (Side A/c#602)

Manager Reed reported that the District maintains all public streets to extend their lives as long as possible. The RHGID Resolution #161 covers the permitting process for all excavations but does not include a pavement cutting moratorium for newly paved streets.

Rob Anderson recommended that the Board adopt a three year moratorium on the newly paved streets in the Round Hill District.

The purpose of this moratorium is to preserve the structural integrity of the District's newly paved streets and to forestall deterioration by preventing water intrusion, differential settlement and multiple cuts that are associated with street patching. Pavement cutting moratoriums are typically enacted for three to five years.

There, of course, will be exceptions such as emergencies that will need to be dealt with on a case by case situation at the discretion of the District Manager.

Motion to adopt the pavement cutting moratorium policy on Elks Point Road from the intersection with Highway 50 to just above the "triangle" at the intersection of McFaul Way and on all of McFaul Way with direction to staff to amend Resolution #161 adopting a moratorium for the entire Round Hill District. Teshara/Fagen 4-0 approved.

9. Consent Calendar. (Side A/c#828)

Motion to approve the consent calendar as presented. Teshara/Seibel 4-0 approved.

10. Staff Reports. (Side B/c#10)

Manager Reed reported that he had continued to meet with the Asian Clam working group. The barriers are moving with the currents and creating problems with the researchers. Workers have weighted down the barriers and will be removing them the first week of November.

Staff met with representatives of Nevada Seal and Carson Pumps to discuss the repairs needed on the bearing and shaft on the pump at the office booster station. Installation of the new pump was done on October 14, 2010.

Manager Reed attended the American Water Works Association three day seminar detailing the rate making process for water utilities. The 20 hour course delved into the math and philosophy of rate setting. The course was very instructive and informative.

Installation of the new sewer manhole and meter was delayed due to weather. Construction finally began on October 8. Once the existing manhole was exposed, the proximity of the District's ten inch cement water line to the new manhole created an unsafe condition and the project was subsequently put on hold. Rob Anderson, District staff and the contractor's representative met on site on October 11th to consider how to proceed. Alternative solutions were considered that would allow us to complete the installation in this construction cycle. However, there were too many variables and obstacles to overcome to safely finish construction by the TRPA Oct. 15 construction season deadline. Rather than trying to force a solution, the project has been postponed until staff has an opportunity to evaluate a design / approach that will meet the needs and not create unacceptable risks to District facilities and customers.

Manager Reed reported that he been in contact with Kelvin from the Douglas County Sewer Improvement District and RHGID may be able to piggyback the manhole installation with their construction project they are planning to do next year. Part of their project is relocating the sewer line downstream of our existing manhole. During DCSID's construction, they may just drop the new sewer meter in the hole for us. This project has been postponed until the start of DCSID's construction project next year. Manager Reed will keep the Board apprised of new developments prior to construction.

Lead and copper samples for 2010 have been taken and delivered to the Lab for testing. The District is on a reduced monitoring cycle based on past sampling results and must test for lead and copper every three years. These samples are collected by the customers in their homes. The District is required to collect 10 samples and report compliance based on the 90th percentile concentrations of lead and copper. For lead, the result must be under 0.015 mg/L. All lead results in the District's 10 samples were below the Laboratory detection limit of 0.0025 mg/L. The copper reporting limit is 1.3 mg/L. The District's 90th percentile result was 0.05 mg/L.

**ROUND HILL GENERAL IMPROVEMENT DISTRICT
2010 Lead and Copper
Results**

				LEAD	COPPER
	1	282	Paiute	<0.0025	<0.01
	2	302	Paiute	<0.0025	<0.01
	3	254	McFaul	<0.0025	0.021
	4	289	McFaul	<0.0025	0.022
	5	454	Devaux	<0.0025	0.032
	6	307	Elks Point	<0.0025	0.036
	7	264	Cheyenne	<0.0025	0.041
	8	560	Highway 50	<0.0025	0.044
90th Percentile	9	294	Seminole	<0.0025	0.05
	10	247	McFaul	<0.0025	0.055

Manager Reed filed a Letter of Intent with the State Drinking Water State Revolving Loan Fund to solicit a low interest loan for the construction of the new water storage tank at the District's office. He is awaiting a response on that submission.

The upper 500,000 gallon steel water storage tank was drained and the installation of a cathodic protection system was completed on October 14th. The tank was disinfected, tested for bacteria and restored to service after satisfactory laboratory results were obtained.

As requested at the September Board meeting, Nick at Midkiff and Associates filed for an extension of our TRPA permit for the Pinewild sewer lift station project and provided a cost estimate for the coverage transfer needed. The estimate for coverage transfer agreement and documentation is between \$1,000 and \$1,400. Submittal of the coverage transfer is an additional \$500.00.

Lumos and Associates submitted the permit application to the TRPA for the new tank at 343 Ute Way. Once the District receives the TRPA permit, the permit applications to Nevada DEP and to Douglas County will be submitted.

The District had a positive response to the paperless billing option offered and will again notify all residents in the October newsletter.

No attorneys report.

No Association report.

11. Correspondence. (Side B/c#59)

Manager Reed stated that the District had received many complaints regarding Southwest Gas Corp's re-piping project this summer. Southwest started their project, left the District and then returned later in the summer. The project was to be complete by the end of June 2010 but was not completed until after October 15, 2010.

In the Board's opinion, Southwest Gas was completely out of control, took advantage of District roads and did not do the work in a timely manner as was stipulated in their presentation of the project.

Many Board members had an issue with the hot patches that had not been completed. Manager Reed stated that he would contact Kevin Souza of Southwest Gas and discuss the close out of their project in the District.

Legal Counsel Pat Fagan noted that any resident with complaints pertaining to Southwest Gas Corp's work in the district should be notified that they can contact the Public Utilities Commission. There are very strict rules and regulations that must be followed.

12. Adjournment. (Side B/c#140)

Motion to adjourn. Teshara/Fagen 4-0 approved

Attest:



Glen Smith
Chairman



Steve Teshara
Vice Chairman