

**Round Hill General Improvement District
Board of Trustees Meeting
December 21, 2010**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#1)

Meeting was called to order by Chairman Glen Smith.

2. Pledge of Allegiance. (Side A/c#2)

Pledge of Allegiance was led by Chairman Glen Smith.

3. Roll Call. (Side A/c#5)

Chairman Glen Smith, Vice Chairman Steve Teshara and Trustees Wesley Rice, Chuck Fagen and Steve Seibel were present. The District Manager, District Counsel and Administrative Assistant were present. Nick Exline of Midkiff & Associates was also present.

4. Public Comment. (Side A/c#8)

None

5. Approval of Agenda. (Side A/c#10)

Motion to approve the agenda as presented. Rice/Seibel 5-0 approved.

6. Discussion and possible action to continue the process of acquiring land coverage transfer with Midkiff and Associates for the Pinewild property. (Side A/c#12)

Manager Reed stated that the reported land coverage transfer request of 215 square feet at a cost of \$7,525 would be revised to 269 square feet at a cost of \$9,415.00.

Nick reported that he had been in contact with Mr. Schmidt, the owners of the Sierra Sunset Properties. They are willing to enter into a cash sale with the District at a cost of \$35.00 per square foot. They are also willing to apply the cost of the purchase as a credit to their existing water and sewer account. Nick recommended we follow Pinewild's determination at their January meeting and move forward with the paperwork to ensure the purchase at the lower cost while we can.

Nick will also submit a claim revision to the TRPA to revise the original 2006 permit and amend the language.

Manager Reed stated that if the funds were applied as a credit to the account, the District would be paying out the entire cost rather than including it in the SRF loan or grant funding from STPUD. After discussion, the Board decided that a written check transaction to Mr. Schmidt would be best.

Motion directing staff to continue the process of acquiring land coverage transfer with Midkiff and Associates for the Pinewild Property with further direction to complete the process as a cash transaction. Teshara/Fagen 5-0 approved.

7. Discussion and possible action to authorize the District Manager to enter into a contract with Resource Concepts to finalize water rights services in an amount not to exceed \$4,000. (Side A/c#82)

Motion authorizing the District Manager to enter into a contract with Resource Concepts to finalize water rights services in an amount not to exceed \$4,000. Rice/Seibel 5-0 approved.

8. Discussion and possible action to authorize the District Manager to enter into a contract with JNA Consulting Group as Financial Adviser for a \$1,200,000 State Revolving Fund Loan for the construction of the new 500,000 gallon tank at 343 Ute Way, at a cost not to exceed \$8,000. (Side A/c#180)

Manager Reed reported that in order to secure a State Revolving Fund (SRF) Loan, the District is required to also secure a bond. In the past, the District utilized the services of Swendseid and Stern as bond counsel. They noted that the District should have a financial advisor to assist with the preparation of the required documentation.

Manager Reed contacted JNA Consulting as they worked with the District for the 2006 Bond issue. They have submitted a proposal to the District. Their estimated costs are \$4,000 to \$8,000. This cost can be paid by the SRF loan and since their services are considered professional services, the District is not obligated to solicit bids for these services. JNA's 2006 estimated costs were \$4,000 - \$7,000 and their actual charges were \$5,258.78.

Motion authorizing the District manager to enter into a contract with JNA Consulting Group as Financial Adviser for a \$1,200,000 State Revolving Fund Loan for the construction of the new 500,000 gallon storage tank at 343 Ute Way, at a cost not to exceed \$8,000. Teshara/Fagen 5-0 approved.

9. Discussion and possible action to authorize staff to proceed with filing a Claim of Lien on the property located at 326 Ute Way. (Side A/c#230)

Motion to file Claim of Lien against the property located at 326 Ute Way. Rice/Seibel 5-0 approved.

10. Discussion and possible action to amend Resolution #161 Governing Excavations to include a pavement cutting moratorium. (Side A/c#287)

In October 2010 the Board approved and adopted a pavement cutting moratorium. At that time District Counsel recommended that RHGID Resolution #161 be amended. Manager Reed provided an amended Resolution for review and approval. Rather than coming back to the Board for approval with the Resolution each time, the list of streets can just be incorporated as they are repaired.

The proposed amendment was for a three year period. Motion to amend Resolution #161 governing excavations to include a pavement cutting moratorium for a five year period. Rice/Fagen 5-0 approved.

11. Election of Round Hill General Improvement District Board of Trustees officer positions for 2011. (Side A/c#376)

Motion to approve that officers of the Round Hill General Improvement District remain as currently elected. Glen Smith – Chairman, Steve Teshara – Vice Chairman, Wes Rice – Secretary/Treasurer, Chuck Fagen – Trustee and Steve Seibel – Trustee. Rice/Seibel 5-0 approved.

12. Discussion and possible action to approve a letter to be sent to the P.U.C. regarding the performance of Southwest Gas during their 2010 construction project in Round Hill. (Side A/c#403)

Manager Reed presented a draft letter to be sent to the PUC for approval. Motion to approve the

letter as drafted by the District Manager and applicable supporting documentation to the Nevada PUC regarding the problems with SWG during their 2010 construction project in Round Hill. Teshara/Fagen 5-0 approved.

13. Consent Calendar. (Side A/c#468)

Motion to accept the Minutes of November 16, 2010. Teshara/Seibel 3-0 approved.

Motion to approve the remainder of the consent calendar as presented. Teshara/Seibel 5-0 approved.

14. Staff Reports. (Side A/c#545)

Manager Reed attended the quarterly Tahoe Water Suppliers' Association Board meeting and was elected Chairman for 2011. Congratulations.

Manager Reed reported that he had been in contact with Ed from YESCO regarding the needed repairs to the Round Hill entrance sign. The District is holding payment for the monthly contract with YESCO until the sign is completely repaired.

Brent Farr of Farr West Engineering will be making a presentation to the Board regarding the CIP and GIS Systems at the January 2011 Board meeting. Manager Reed has also scheduled Brent to give a presentation regarding the Master Plan at the February 2011 Board meeting and a Rate presentation in March 2011.

The annual sanitary survey was conducted by NDEP in October 2010 and the District Manager has received a written report and has submitted his response. He reported that the only significant item was their request that the District install additional SCADA software at the treatment plant. He has contacted George T. Hall to install the upgrades and is scheduled to be completed by the end of 2010.

Manager Reed met with several District managers from around the Basin to discuss the possibility of pursuing the creation of a dedicated planner at the TRPA to work specifically with Public Districts around the Lake.

Rob Anderson met with Manager Reed to discuss the finalization of the 2010 road paving project and the status of the sewer manhole / meter project. The sewer meter is currently included in the DCSID sewer pump station rehabilitation project which is scheduled to start in the spring of 2011.

The SRF Loan application has been submitted to NDEP. Manager Reed hopes to be on the Board of Financing January 2011 agenda and will wait for their response.

Manager Reed reported the TRPA deemed the permit application for the new tank project complete. The TRPA did request additional information, and a meeting between Manager Reed, Lumos & Associates and the TRPA has been scheduled. The Board will be updated with any new conditions and / or requests.

District Counsel Pat Fagan reported that the Legislative Session begins February 1, 2011 and new Bills will be introduced that will affect the District. He stated that he and Manager Reed will continue monitoring any new bills.

Manager Reed attended a Douglas County Board of Commissioners' meeting presentation of the impacts of the Total Daily Maximum Loads (TMDL) on Douglas County. He will continue to monitor

any provisions of the TMDL rules imposed upon Douglas County which will likely be delegated to RHGID.

No association reports.

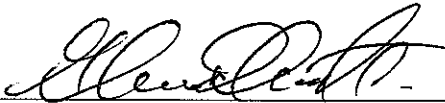
15. Correspondence. (Side B/c#115)

Vice Chairman Teshara requested that Manager Reed obtain the TMDL report regarding any impacts on the District, request a powerpoint presentation by Mahmood of Douglas County and also have a representative of NTCB be present at a future board meeting.

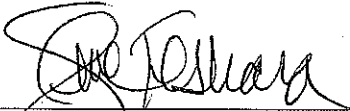
16. Adjournment. (Side B/c#164)

Motion to adjourn. Teshara/Seibel 5-0 approved

Attest:



Glen Smith
Chairman



Steve Teshara
Vice-Chairman