

**Round Hill General Improvement District  
Board of Trustees Meeting  
August 17, 2010**

Tuesday

6:00pm

**1. Meeting Called to Order. (Side A/c#1)**

Meeting was called to order by Chairman Glen Smith.

**2. Pledge of Allegiance. (Side A/c#2)**

Pledge of Allegiance was led by Chairman Glen Smith.

**3. Roll Call. (Side A/c#5)**

Chairman Glen Smith, Vice Chairman Steve Teshara, Trustees Wes Rice and Steve Seibel were present. The District Manager, Administrative Assistant and District Counsel were present. Trustee Chuck Fagen was absent. Sue McReavy of R.O. Anderson was present.

**4. Public Comment. (Side A/c#9)**

Trustee Wes Rice stated that there was light leaking from the new Round Hill entrance sign between the base and the rock section. His concern was that if light can shine through, water could possibly get into the sign mechanics. Manager Reed stated that he would have the sign looked at and repaired.

**5. Approval of Agenda. (Side A/c#22)**

Motion to approve the agenda as presented. Rice/Seibel 4-0 approved.

**6. Presentation by R.O. Anderson on the progress of the 2010 paving project. (Side A/c#25)**

Manager Reed reported that the majority of the paving has been completed and the private access road has been sealed. The District and R.O. Anderson have received some complaints regarding the road striping at the entrance to Elks Point Rd.

Sue from R.O. Anderson stated that the original plan was to mimic the opposite side of the highway striping. She discussed a couple of different options with regard to the bike lane and the left hand turn lane exiting Elks Point Rd. The entrance from Highway 50 at Elks Point Rd is approximately 8 feet less in width on the East side than on the West side of Highway 50, which has caused a problem with large trucks turning onto Elks Point Rd. The striping issue will be discussed and modifications will be made.

The project is 96% complete. Items needing completion are de-mobilization and removal of the temporary erosion control and BMP's and the center line monuments still need to be raised to grade. All necessary utilities have been raised to grade. She and District staff have been very pleased with the contractor and his crew.

**7. Discussion and possible action to award a contract for the installation of the new sewer meter and manhole on Elks Point Road. (Side A/c#391)**

Manager Reed reported that since starting on this project it was discovered that the condition of the existing manhole is worse than anticipated.

The Engineers went out to bid for this project. Through the discovery of the manhole condition, the expenses have increased significantly from the estimated budget numbers due to the location of the manhole. The total cost start to finish should be \$57,000.

After discussion, the Board agreed that the cost would increase as time passes. Installing the meter at this time is beneficial financially. The meter has been purchased and the manhole is being constructed at this time.

Motion to award a contract to Kevin O'Brien Construction in the amount of \$31,310.00 for the installation of the new sewer meter and manhole on Elks Point Road. Teshara/Rice 4-0 approved.

**8. Discussion and possible action on a request that the District participate in the construction of a retaining wall at 3 Ute Court. (Side B/c#80)**

Manager Reed reported that resident Linda Bellotti requested that the District participate in funding the construction of a retaining wall at 3 Ute Court.

Pursuant to RHGID's Resolutions #161 and #162, any costs incidental to establishing abutment or retaining walls shall be borne by the owner, builder or applicant, whichever is applicable.

Ms. Bellotti was not present at the meeting. The Board requested that Manager Reed send a written request with copies of Resolutions #161 and #162 and a permit application included to Ms. Bellotti before any decisions can be made regarding this issue.

Motion directing staff to require via written notice, to submit her application for a permit for the proposed encroachment and excavation at 3 Ute Court pursuant to Resolutions #161 and #162. Teshara/Seibel 4-0 approved.

**9. Discussion and possible approval to move forward with the Intergovernmental Grant Administration Agreement offered by the U.S. Department of Agriculture through the South Tahoe Public Utility District. (Side B/c#341)**

At the April 2009 Board meeting, the Board approved moving forward with the 2009 / 2010 Intergovernmental Grant Administration Agreement offered by STPUD which awarded RHGID \$68,250.

Manager Reed reported that the South Tahoe PUD was awarded an additional \$5,000,000 grant through the US Forest Service (USFS) to be used to further improve the water infrastructure within the basin for 2010 / 2011.

Of the \$5,000,000 awarded, \$50,000 (1%) will be for STPUD administration. The remaining \$4,950,000 will again be split between the public agency members according to the number of connections serviced by each utility. RHGID was awarded \$69,632.

These funds are also a 50/50 matching grant and Manager Reed would like to use the funds in addition to last years award to further offset the costs of the new storage tank which will be located at the District office site.

Motion authorizing the Board chairman to execute the Intergovernmental Grant Administration Agreement between RHGID and STPUD in the amount of \$69,632 offered by the South Tahoe Public Utility District.

Rice/Teshara 4-0 approved.

**10. Presentation on the progress of the GIS System development by Farr West Engineering. (Side B/c#412)**

Manager Reed presented a preliminary set of plans/maps prepared by Farr West Engineering for the GIS System. Incorporated onto these maps are the aerial shots, information from the District's as-built's when the system was developed and Douglas County's GIS Information.

The LTWIP, HDR and Army Corp information as and as-built's from the RHGID Phase II and III erosion control projects are also incorporated into these maps.

The Comprehensive Master Plan including a Capital Improvement Plan being conducted by Farr West Engineering is progressing smoothly.

**11. Consent Calendar. (Side C/c#298)**

RHGID is in the process of the fiscal year financial audit with Kohn Colodny, Inc.

Motion to approve the consent calendar as presented. Rice/Seibel 4-0 approved.

**12. Staff Reports. (Side C/c#332)**

Manager Reed reported that the Patel Land Transfer and lot line adjustment project is complete.

The Pinewild sewer lift station project permit has been received from the TRPA. The permit calls for the demolition of the old sewer lift station building. He is currently gathering estimates for the costs of that demolition. Pinewild has indicated that they may want to keep the building if possible. Manager Reed has also met with representatives from Midkiff & Associates to pursue alternatives to removing the building.

Staff has continued to meet with the Asian Clam working group. He reported that the barriers were installed during the week of July 12, 2010 and are scheduled to be removed in October.

Staff also met with representatives of RCI and the TRPA to further discuss the BMP project. The TRPA permit has been received and Manager Reed is moving forward with developing an approach to conduct the work.

Manager Reed met with Nevada Seal and Carson Pumps to discuss correcting a bearing and shaft malfunction on the pumps at the office booster station. Quotes will be delivered for consideration. He will specify high efficiency motors for eventual replacement.

Staff met with Douglas County's new construction inspector, Leanna Damron. She visited the District office and got a briefing on the status of the District's projects.

District Counsel Pat Fagan suggested that staff and the Board discuss future retaining wall construction in the near future to avoid any potential problems.

**13. Correspondence. (Side C/c#560)**

None

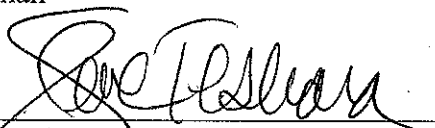
**14. Adjournment. (Side C/c#577)**

Motion to adjourn. Teshara/Seibel 4-0 approved

Attest:



Glen Smith  
Chairman



Steve Teshara  
Vice Chairman