

**Round Hill General Improvement District
Board of Trustees Meeting
May 19, 2009**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#01)

Meeting was called to order by Chairman Joe Francoeur.

2. Pledge of Allegiance. (Side A/c#02)

Pledge of Allegiance was led by Chairman Joe Francoeur.

3. Roll Call. (Side A/c#05)

Chairman Joe Francoeur, Vice Chairman Glen Smith, Trustees Steve Teshara, Wes Rice and Chuck Fagen were present. The District Manager, Administrative Assistant, District Counsel and Engineer were present. District resident Neil Schultz was also present.

4. Public Comment. (Side A/c#09)

Chairman Francoeur congratulated District Counsel Pat Fagan on being a first time grandfather. He also reported that District Chief Operator Pat McKay and his fiancé will be getting married in September 2009 and are in the process of adopting a child. District Operator John Fassmann is purchasing a home in the Round Hill District.

Trustee Chuck Fagen reported that he had reviewed the proposals for qualifications for Engineering Services, Water Storage Tank, Road Rehabilitation Plan and the Comprehensive Rate Structure Analysis. He and Manager Reed will pick the top three proposals. They will then conduct an interview process and negotiate contract terms and pricing. Trustee Fagen stated that he had never worked with any of the contractors that submitted proposals; therefore he was basing his opinion strictly on his review of each written proposal. Manager Reed stated that he had worked with each of the companies, which allows for two different perspectives.

Trustee Rice thought that the GID had to go out to open bid. Manager Reed stated that there are exceptions to this rule. Those exceptions include professional services which includes engineering services and attorney services. There are exceptions for computer hardware and software which is why he chose to take proposals for the new SCADA system. This selection process is based on a request for qualifications (RFQ).

Each of the selections will be brought before the Board as an agenda item at a regularly scheduled Board meeting.

5. Approval of Agenda. (Side A/c#98)

Motion to approve the agenda as presented. Rice/Smith 5-0 approved.

6. Discussion and possible action on a request to pay an invoice submitted for sewer lateral work done at 268 Cheyenne Circle. (Side A/c#101)

Chairman Francoeur stated that this item was on the RHGID Board Agenda back in the year 2007. Mr. Schultz was not present at that meeting. He just submitted invoices to the District office at that time.

Trustee Teshara said that in looking at the letter dated March 29, 2007 sent to Mr. Schultz by the previous Manager, there were several reasons why the manager felt the work done was not the District's responsibility and the invoices submitted should not be paid by RHGID. Trustee Teshara recalled the

2007 meeting when the issue was revisited by the Board. There was no new information presented at that time, and consistent with the District's adopted tariffs, the Board declined to pay the submitted invoices. Unless there was new information to be presented by Mr. Schultz or current District staff, Mr. Teshara said that it was his perspective the Board's earlier decision to deny payment should stand.

Mr. Schultz stated that he brought in a couple different companies to identify the problem of root intrusion. He then hired F & B Construction to dig out the transition from the 4" to the 6" section of the pipe. He stated that the roots were on District property. Mr. Schultz provided the Board with some photos of the project. District personnel hired Summit Plumbing to cut the roots out of the 6" pipe. Mr. Schultz's said the root intrusion originated at the transition and should be a District expense.

Manager Reed stated that based on the information from the previous manager, the Summit Plumbing invoice was paid because the work they did was primarily on the main and therefore was the responsibility of RHGID. The work that F & B did was primarily on the lateral which would be the responsibility of the home owner.

Due to the difference in opinion between Manager Reed and Mr. Schultz on this matter, District Counsel suggested that district staff go back to the Tariffs that were in existence in 2007.

Trustee Fagen exited the meeting at this time.

Motion to continue this item to the June Board Meeting to allow time for both technical and legal review of the circumstances so that the Board might have an opportunity for a clearer judgement on the issue. Teshara/Smith 4-0 approved.

7. Discussion and possible approval of letter of augmentation for the 2009/2010 Budget. (Side A/c#341)

Motion to approve the letter of augmentation for the 2009/2010 budget. Rice/Smith 4-0 approved.

8. Discussion and possible approval to re-schedule the June 2009 Board Meeting. (Side A/c#374)

Chairman Francoeur stated that Manager Reed would not be going to the 2009 AWWA Annual Conference and requested that the Board re-schedule the June Board Meeting back to its original date of June 16, 2009. Motion to approve re-scheduling of the June Board meeting to June 16, 2009. Teshara/Smith 4-0 approved.

9. Discussion and possible approval to move forward with the Intergovernmental Grant Agreement offered by the US Department of Agriculture through South Tahoe Public Utility District. (Side A/c#387)

At the April 21, 2009 Board meeting, a motion was made to approve this agreement subject to the review by each of the voting Board members of Exhibit A. Patti reported that she contacted Lynn Nolan at STPUD to obtain a copy of the requested Exhibit A and was notified that the Exhibit would not be issued until all entities involved signed and returned the agreement allowing STPUD to be the administrator of all funds. Lynn stated that STPUD estimated receiving Exhibit A May 25, 2009 and will e-mail it to all entities.

Motion to approve the Intergovernmental Grant Administration Agreement with STPUD and move forward without reviewing the Exhibit. Smith/Rice 4-0 approved

10. Consent Calendar. (Side A/c#435)

Chairman Francoeur requested that Patti point out which residents are consistently past due on their accounts. New procedures have been implemented with respect to the manner in which we notify residents of their past due bill. All tariff rules have been followed in this new procedure.

Chairman Francoeur suggested clarification of this section while the Board is updating the district Tariffs, Rules and Regulations.

Motion to approve the Minutes of April 21, 2009. Teshara/Smith 3-0 approved.

Motion to approve the remainder of the consent calendar as presented. Rice/Smith 4-0 approved.

11. Staff Reports. (Side B/c#295)

Patti reported that YESCO had obtained our permit and the sign is in manufacturing. Construction of the entrance sign should begin June 10, 2009. Due to TRPA vegetation regulations, the landscapers had to add an extra \$380.00 to their proposal.

Staff reported on the proposal from Summit Plumbing for the cleaning of approximately 60 storm drain catch basins. The price per storm drain will be \$150.00.

The street sweeping was completed in two days by Reliacore and went very smoothly.

On May 13, 2009, Operator Pat McKay attended his flagger's class and Operator John Fassmann was scheduled for May 27, 2009. This is a required class every two years.

Greg reported that he is finalizing the Lake Intake Extension work in order to get our deposit back from the TRPA.

District Counsel Pat Fagan reported that AB80 would be going to the Conference Committee as there was a minor change. The Bill will be passed, but because there was no definition of sewer service lateral, his office was able to make an argument stating that RHGID did not come within this sub service installation provision. The Bill will require marking of sewer laterals on all new construction after October 2009 rather than October 2005.

Vice Chairman Smith reported that the Fire Safe Council has started cutting trees and chipping in the district. There is approximately \$51,000 that will complete \$72,000 worth of work. The council has also received a new grant for the next two years.

12. Correspondence. (Side B/c#468)

None.


13. Adjournment. (Side B/c#469)

Motion to adjourn made by Trustee Rice.

Attest:



Joe Francoeur
Chairman



Glen Smith
Vice Chairman