

**Round Hill General Improvement District
Board of Trustees Meeting
April 21, 2009**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#01)

Meeting was called to order by Vice Chairman Glen Smith.

2. Pledge of Allegiance. (Side A/c#02)

Pledge of Allegiance was led by Trustee Fagen.

3. Roll Call. (Side A/c#09)

Vice Chairman Glen Smith, Trustees Steve Teshara, Wes Rice and Chuck Fagen were present. The District Manager, Administrative Assistant, District Counsel and Engineer were present. Chairman Joe Francoeur was absent. District residents Don & Alice Wilkinson and Herb & Donna Wheeler were present. Gretchen Huie from the Nevada Tahoe Conservation District and Dan Deegan from the California Tahoe Resource Conservation District were also present.

4. Public Comment. (Side A/c#14)

Alice Wilkinson asked if something could be done about vehicles speeding on McFaul and Elks Point Roads. Vice Chairman Smith suggested that the District Manager request a speed sign from the Sheriffs Department be put out on the roads. Trustee Rice requested that District staff make a call to Captain Biaggini for a speed sign and possible officers in the District for a short period of time to help slow drivers down.

Trustee Rice reported that the South Tahoe Refuse will be having extra bags of pine needles pickup day on Wednesday May 27th, 2009. Vice Chairman Smith also reported that the Fire Safe Council clean pine needle pickup was tentatively set up for Thursday and Friday May 28th and 29th, 2009. Notification of these pick up days will be included in the April billing to all residents.

5. Approval of Agenda. (Side A/c#60)

Motion to approve the agenda as presented. Rice/Fagen 4-0 approved.

6. Discussion and presentation of the Nevada Tahoe Conservation District's BMP's and Invasive Species programs by Grethen Huie. (Side A/c#62)

Gretchen gave a brief presentation of the services the Nevada Tahoe Conservation District provides to residents in the Lake Tahoe Basin regarding the invasive plant species that come from other areas of the U.S. and other continents. These plants grow very quickly and choke out the more desirable plants.

Dan Deegan with the California Tahoe Resource Conservation District Invasive Species program stated that his focus with the program is to help homeowners identify and remove invasive species quickly. He gave a presentation of specific good and bad plants in the Round Hill District. Gretchen and Dan urged residents to be the extra set of eyes and report to the conservation districts any plants that may be undesirable. This will assist the staff with quick removal of the invasive species.

Gretchen also supplied a flyer on Invasive Species to be included with the April billing to all residents.

7. Discussion and possible action on a request to pay an invoice submitted for sewer lateral work done at 268 Cheyenne Circle. (Side A/c#250)

The individual that requested having this item on the agenda was not present.

Manager Reed reported that this item was brought before the Board in March 2007 and at that time, the Board had voted against paying this invoice. Trustee Teshara stated that unless a rule had changed, pursuant to the District's adopted Tariff's rules and procedures, he felt that the original Board action should stand.

Motion to table this item for a later agenda opportunity before the meeting adjourns.
Teshara/Rice 4-0 approved.

8. Discussion and possible action on the new Round Hill entrance sign. (Side A/c#276)

Manager Reed reviewed that there were some questions and requests by the Board at the March 2009 meeting. The face of the sign size was an issue. He met with David Landry of the TRPA. In discussing the noted Douglas County Ordinance, David Landry stated that the 100 sq. ft. size only applied to signs outside the Lake Tahoe basin. In the basin, the TRPA Sign Ordinance takes precedence. The other issue was that the sign at Lake Village seemed to be larger than the TRPA Ordinance allowed. Mr. Reed reviewed the paperwork on the size of that sign. Their sign face is less than the required 40 sq. ft. The RHGID sign will be a little larger than the Lake Village sign face. The third issue was with the deposit RHGID was requested to pay. He also read the paperwork regarding the deposit paid by Lake Village and RHGID's deposit would be less than as we have an MOU with the TRPA on file.

The sign that was presented is what the TRPA will accept and Manager Reed recommended moving forward with the project.

Motion to proceed with the new Round Hill District entrance sign project. Teshara/Rice 4-0 approved.

9. Discussion and possible action on the 2008 RHGID Consumer Confidence Report and Newsletter. (Side A/c#350)

Manager Reed stated that each Board member had reviewed the report and had a couple of changes that needed to be made. The Board commended staff on the information and new look of the CCR.

10. Discussion and possible action on the Settlement Agreement between the Round Hill GID and Jean Merkelbach for Elks Point Development. (Side A/c#259)

Manager Reed reported that there have been numerous iterations regarding the connection fees for this property since the project began. The design was different then what was actually constructed and installed. He and Ms. Merkelbach have come to an agreement with the help of District Counsel and Ms. Merkelbach's attorney.

Manager Reed said he felt the agreement is equitable for the District, meets our needs and tariffs, and meets the needs of Ms. Merklebach as it gives her a two year period to be able to pay the connection fees in full.

In total she will pay the District \$79,736 in connection fees in addition to her regular monthly water and sewer fees.

Motion to approve the Release of all Claims and Settlement Agreement and authorize Chairman Francoeur to sign the agreement on behalf of the Board. Rice/Teshara 4-0 approved.

11. Discussion and possible approval to move forward with the Intergovernmental Grant Agreement offered by the US Department of Agriculture through South Tahoe Public Utility District. (Side B/c#21)

Manager Reed reported that recently, South Tahoe Public Utility District (STPUD) joined the Lake Tahoe Water Suppliers Association (TWSA). STPUD requested that the TWSA membership assist in securing grant money from the federal government to be used for improving the water infrastructure within the basin. TWSA members wrote a series of letters to support the need for funding sources.

At the March 2009 quarterly meeting, TWSA and STPUD reported that the efforts of the Association members had paid off and that the requested \$5,000,000 had been awarded as part of a grant through the US Forest Service (USFS).

Of the 5,000,000 awarded, \$75,000 will be for administration for the USFS and \$50,000 for STPUD administration. The remaining \$4,750,000 will be split between the public agency members according to the number of connection serviced by each utility. RHGID was awarded \$68,250.

These funds are a 50/50 matching grant and must be used to enhance or improve fire protection infrastructure within the Lake Tahoe basin. Manager Reed would like to use these funds to offset the costs for the design and construction of the new water storage tank to be located at the District office site.

Motion to approve the Intergovernmental Grant Administration Agreement, subject to the review by each of the voting Board members of Exhibit A. Teshara/Rice 4-0 approved.

12. Discussion and possible action on Claim of Lien Policy. (Side B/c#133)

Manager Reed stated that in formalizing documentation in the office, he felt that this policy should be included in the Trustee's Policy manual.

Motion to approve the Claim of Lien checklist and policy with an amendment to item #7. Rice/Teshara 4-0 approved.

13. Consent Calendar. (Side B/c#193)

Motion to approve the consent calendar as presented. Rice/Fagen 4-0 approved.

14. Staff Reports. (Side B/c#520)

Manager Reed reported that he had completed his response to Glatfelter Insurance Group's Risk Control Survey letter. He had also received the signed letter of agreement from Mukesh Patel regarding the land transfer between Mr. Patel and the District. He has solicited proposals from three separate surveying firms and the chosen firm will be responsible for acquiring the applicable permits required to complete the transfer. RHGID will utilize Pat Fagan as legal counsel for all paperwork on this project.

Manager Reed reported that the RHGID 2009/2010 Tentative Budget had been submitted to the State prior to the deadline of April 15, 2009.

On March 24, 2009, the District office booster station failed. There were 6 houses without water for approximately 6 hours. During this time, it was observed that the floor drains were not properly draining from the pump room. There were problems outside the office as well. Summit Plumbing was called in to clean the floor and storm drains.

District staff has been following S.B. 377 "An act relating to public works; making various changes relating to public works; and providing other matters properly relating thereto". Although it has been significantly amended from the original version, district staff will continue to closely monitor this bill and oppose it as necessary.

AB 80 is the current proposed bill that would incorporate changes to the sewer lateral locating requirements. Both District Counsel and Manager Reed are tracking the progress of this bill.

Requests for Proposals (RFP's) were sent to four vendors to develop a new SCADA system for the District. RFP's were also sent to ten local Engineering firms on three different projects; design and construction of a new tank, development of a comprehensive street maintenance analysis and development of a rate structure analysis. The proposals received will be evaluated by District staff to

determine the proposal that best meets the needs of RHGID. Once the proposals are reviewed, a presentation will be made to the Board.

Manager Reed contacted Complete Wireless to remind them of the work that needs to be completed at the District office after the erection of the Verizon Cell Tower. They should start work May 1, 2009. The street sweeping services will be done by Reliacore. The base price will be the same as last year with an additional charge for providing a dumpster and hauling all spoils outside the Tahoe Basin.

The District Manager attended and testified at the TRPA Governing Board meeting on the Quagga and Zebra mussel issue on behalf of the Round Hill GID and the Tahoe Water Suppliers Association. He wanted to emphasize that the only way to keep these invasive species out of the basin was to have an aggressive inspection program.

There was an Asian Clam removal project update. The meeting focused on the lessons learned from the first pilot, and applying those lessons to the next process. Manager Reed noted that the communications needed to improve, and that there should be no let up in the monitoring protocols in the work yet to be completed.

Manager Reed announced that Pat McKay passed his Class III Water distribution Operators License exam and John Fassmann passed his Class I Water Treatment Operators License exam.

Vice Chairman Smith requested that staff include updated information regarding the NTCD and TRCD Invasive Species and BMP's in the next newsletter. He would also like information on the savings RHGID has been experiencing since entering the Evergreen energy conservation program.

District Counsel reported that he had received a response to the questions he had requested from Alan Martin of VALIC. He spoke with Mr. Martin and stated that he needed further clarification on some of the items. Once Counsel has the responses, he will meet with Manager Reed to go over them.

15. Correspondence. (Side C/c#115)

Trustee Rice questioned a letter from the State of Nevada EPA. Manager Reed explained that the letter meant that the RHGID Compliance Evaluation had been approved. The GID does not need to do any further monitoring with the Stage 2 DBPR prior to October 1, 2013.

Vice Chairman Smith stated letting the record show that the Board took no action on Item#7 of the Agenda.

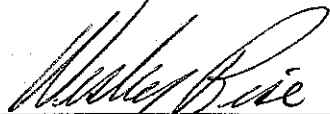
16. Adjournment. (Side C/c#225)

Motion to adjourn made by Trustee Teshara

Attest:



Glen Smith
Vice Chairman



Wesley Rice
Secretary Treasurer