

**Round Hill General Improvement District
Board of Trustees Meeting
May 20, 2008**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#01)

Meeting was called to order by Chairman Joe Francoeur.

2. Pledge of Allegiance. (Side A/c#02)

Pledge of Allegiance was led by Manager McKay.

3. Roll Call. (Side A/c#05)

Chairman Joe Francoeur, Vice Chairman Glen Smith, Trustees Steve Teshara and Wes Rice were present. The District Manager, Secretary, Engineer and District Counsel were present. Trustee Chuck Fagen was absent. Resident Michael Murphy was in attendance.

4. Public Comment. (Side A/c#11)

On behalf of the Board and staff, Chairman Francoeur presented Cameron McKay a small gift in appreciation of his nine years of service as the District Manager for the Round Hill General Improvement District. Individual members of the Board and others present expressed their thanks to Cam.

5. Approval of Agenda. (Side A/c#24)

Motion to approve the agenda as published. Rice/Smith 4-0 approved.

6. Discussion and possible approval letter of augmentation for the 2007/2008 budget. (Side A/c#22)

Manager McKay explained that a beginning fund balance was a projected dollar amount for the end of the year. After the year end audit is completed and RHGID did not spend or receive as much as projected, we need to augment the beginning balance on the budget. Motion to authorize a letter of augmentation of the budget to adjust the beginning fund balance to 1,675,648. Smith/Rice 4-0 approved.

7. Discussion and possible approval to grant the Round Hill Fire Safe Chapter \$1,500 in funds for community safety. (Side A/c#42)

Vice Chairman Glen Smith stated that last year was the first year for pine needle pickup and was funded through Fire Safe Chapter grant funds. He is requesting that RHGID contribute the funds for this project this year. The pine needle pickup would be available to all residents. Motion to grant Round Hill Fire Safe Chapter the \$1,500 expenditure for community safety. Teshara/Rice 4-0 approved.

8. Discussion and possible approval to retain Cameron McKay as "Operator of Record" until a new District Manager is working for Round Hill GID. (Side A/c#203)

Manager McKay stated that the NDEP has a regulation requiring all GID's to have an "Operator of Record" with proper certification on their staff. Motion to retain Cameron McKay as "Operator of Record" for RHGID until a new District Manager is hired. Rice/Smith 4-0 approved.

9. Discussion and possible approval to hire a new District Manager. (Side A/c#213)

Vice Chairman Smith reported that he, Cam and Brien had gone through a thorough interview process of the twelve candidates. They sent out written questions that were specific to the needs of RHGID. They focused on supervisory, local knowledge, budgeting, billing and SCADA experience and the required water and sewer certifications. They also questioned each applicant's road and snow removal experience. They then graded each questionnaire and made a cut to the best eight applicants after which they interviewed on the phone the top three of the eight. Vice Chairman Smith requested that the three applicants selected be brought in for a special Board meeting to do personal interviews before the Board. The Board selected May 28th at 6:00 pm as the interview day and time. Each interview will be conducted 45 minutes apart in closed session to be followed at the end by an open session for deliberation proceedings. The terms of the agreement between RHGID and the new hire would be negotiated in open session.

Motion to direct staff to schedule a special meeting of the Board for Wednesday, May 28th, starting at 6 pm at the Tahoe Douglas Fire Station. The meeting will begin in open session, followed by a closed session conducted pursuant to applicable state law for the purpose of interviewing each of the three top candidates for the position of RHGID District Manager. Following the interviews, the Board will reconvene in open session for the purpose of deliberating and selecting a new Manager, with a separate agenda item for developing and making an offer of employment to the selected candidate.

Smith/Teshara 4-0 approved.

10. Discussion and possible approval to retain Evergreen Solutions to initiate electrical cost savings based on their energy audit. (Side A/c#398)

Manager McKay reported that the cost savings of 6.8% projected by Evergreen would be substantial. The project cost would be \$10,460 with a projected annual savings of \$2,671.80. With all the discounts, rebates and refunds given back to the GID, the project would cost the District only \$980.00 and the payback period would be 0.4 years.

Motion to retain Evergreen Solutions to initiate electrical cost savings program for the District based on their energy audit, with a projected net cost of \$980. Rice/Teshara 4-0 approved.

11. Consent Calendar. (Side A/c#528)

Motion to approve the April 15, 2008 minutes as modified. Smith/Teshara 3-0 approved.

Motion to approve the balance of the consent calendar as presented. Teshara/Smith 4-0 approved.

12. Staff Reports. (Side A/c#575)

Manager McKay reported that Yvonne Huck was no longer the manager at Pinewild Property. Therefore, ending the negotiations on the lift station may be delayed. We are still waiting for the TRPA to come in and determine the hard and soft coverage at the district yard. This will determine if Verizon can bring in coverage for their building or not.

We are also still awaiting the TRPA's final inspection at the filter plant on the raw water intake extension. As soon as this is done, we can start on the planning for a fence around the entire plant for security reasons. There will be some costs for scenic mitigation. Once the fence is in place RHGID will be able to install a bathroom inside for the operators.

In April, the pump cans were pulled from the lake to see if there were any defects that would constitute the basis for replacement of the cans under warranty. There was no visible rust seen on the camera or bubbles on the walls. From this inspection, the crew did not see anything that would constitute a failure in the cans over their lifetime.

Manager McKay and Pat have been working with the Army Corps of Engineers on a possible GIS program for Round Hill. This system would map out the system and allow RHGID to keep track of its

underground assets. He and Pat also attended training for sewer line fault assessment. Pat has been entering this information into the computer as it comes in from Summit Plumbing and will send it to the Army Corps of Engineers.

Summit Plumbing is in the process of cleaning the sewer lines before running a TV camera up them to see if there are any potential problems in the main lines. The cost of this will be used as “in kind” costs for future work on the sewer system.

The Consumer Confidence Report has been completed and is in review at the Bureau of Safe Drinking Water.

13. Correspondence. (Side B/c#80)

Vice Chairman Smith reported that based on the report done for RHGID by PBS&J on fuels and erosion control issues, he, Battalion Chief Mark Novak of the Tahoe Douglas Fire Department and Jason Arnold of Nevada Fire Safe Council walked the Horowitz property. They identified a project on the steep slope at the end of Paiute near Tony Schopf’s property that contains a great deal of excess fuels. The fuels reduction project would involve a ten man crew for ten days and include 10 acres of land, costing about \$30,000. They proposed to Mr. Horowitz that the Fire Safe Chapter would pay \$10,000 if he funded the remaining \$20,000. The project would create a large fire break for the District.

Vice Chairman Smith felt optimistic about the project going forth.

District Counsel reported that he felt the PUC was slowly losing steam in their push to demand that GID’s pay for sewer lateral marking. The issue will likely be going back to the legislature.

14. Adjournment. (Side B/c#225)

Move to adjourn made by Trustee Teshara.

Attest:

Joe Francoeur
Chairman

Glen Smith
Vice Chairman