

**Round Hill General Improvement District
Board of Trustees Meeting
March 18, 2008**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#01)

Meeting was called to order by Chairman Joe Francoeur.

2. Pledge of Allegiance. (Side A/c#02)

Pledge of Allegiance was led by Chairman Joe Francoeur.

3. Roll Call. (Side A/c#05)

Chairman Joe Francoeur, Vice Chairman Glen Smith, Trustees Wes Rice and Chuck Fagen were present. The District Manager, Secretary and Engineer were present. Trustee Steve Teshara was absent. Scott Brown and Doug Martin of the Nevada Tahoe Conservation District were in attendance.

4. Public Comment. (Side A/c#7)

None

5. Approval of Agenda. (Side A/c#9)

Motion to approve the agenda as published. Rice/Smith 4-0 approved.

6. Discussion and possible approval of request for “in-kind” matching funds from NTCD for the Burke Creek Watershed Study. (Side A/c#11)

Scott Brown of The Nevada Tahoe Conservation District has submitted proposals to the US Forest Service and the Nevada Division of State Lands to study fine sediment pollutant loads into the Burke Creek Watershed. He gave the RHGID Board a presentation on the proposed Burke Creek Watershed study and stated that RHGID is currently meeting the maintenance needs to support the project, but said there is a need for future enhanced maintenance. This three year study is scheduled to begin in summer 2008 and has a projected total budget of \$900K. Approximately \$650K is direct financial support from federal, state and regional/local agencies. \$250K of the budget is in-kind equipment or labor from organizations such as NTCD, TRPA, NDOT, KGID, LVHOA and RHGID.

They feel the biggest challenge in completing the project is the lack of a work plan which they will be developing over the next 18 months and the expectations are as follows:

1. Collaborate with the NTCD led project team to develop a detailed work plan.
2. Facilitate additional street sweeping activities which will be funded by the project.
3. Provide manpower and equipment or inspect or clean stormwater infrastructure during the second and third years of this three year project.
4. Document the in-kind manpower, amortized equipment costs and other incidental costs associated with this effort on a periodic basis to allow invoicing to the grant organizations.

RHGID currently spends approximately \$13,200 per year maintaining drop inlets and stormwater treatment systems. This amount would be used as the “in-kind” matching funds. Scott and Doug anticipate asking for 10 to 15% additional maintenance efforts above current stormwater maintenance expenditures. For this increase, RHGID would receive extra sweeping by an outside contractor and extra

consulting information from NTCD. They feel the benefits of this project could be significant in understanding the function of source control and the receiving meadow, especially to the future of the TMDL, and may ultimately reduce maintenance costs associated with stormwater systems.

They requested a letter from RHGID contributing in-kind services to document current annual stormwater maintenance expenditures and a statement regarding our understanding of the additional in-kind enhanced maintenance expectations for this project to present to the US Forest Service. All Board members agreed that this study was necessary. Motion to authorize staff to send the recommended letter to NTCD in support of this project to include a total in-kind of \$13,200 plus an additional 10 to 15% of this amount. Smith/Fagen 4-0 approved.

7. Discussion and possible approval of proposal from Evergreen Energy Solutions to complete an energy audit for the Round Hill District. (Side B/c#75)

Manager McKay reported that on March 7, David Simon of Evergreen Energy Solutions completed an initial survey of the Round Hill District to get an idea of how we use electricity in order for him to submit a proposal to the District for a more detailed audit. Mr. Simon felt that he could save RHGID at least 7% to 10% or \$3,400 annually and \$17,000 over five years.

Motion to authorize staff to pay \$1,500 to Evergreen Energy Solutions to perform an electrical efficiency audit. Rice/Fagen 4-0 approved.

8. Discussion and possible approval of the 2008/2009 tentative budget. (Side B/c#138)

Manager McKay reported that due to the loss of revenue in the general fund, road improvements will be hampered until a reserve of capital can be set aside. At the last meeting he had two options for revenue. One, a snow removal fee or two, to impose an ad valorem tax to supplement road costs. After researching the road needs over the next year with the MicroPaver program he felt RHGID would benefit more by simply doing a chip seal or a slurry seal over the existing streets. Elks Point Road from Hwy 50 to McFaul Way will need to be replaced at an approximate cost of \$150K.

McKay has also included an additional \$4000 for the Round Hill sign maintenance.

As discussed at the last Board meeting, the Scada system needs to be replaced. There are reserves in the water fund and he would like to use these reserves rather than raise rates. At this time, he can not budget for the sewer fund as the new proposal to permanently mark the sewer laterals is still up in the air.

Manager McKay presented a job description for the new assistant he requested to hire and a breakdown of the cost of a new vehicle versus paying him mileage on a monthly basis.

Motion to approve the tentative budget with changes to the Consolidated Tax Distribution from 440,280 to 453,690. Approval of a part time assistant for 20 hours per week only. Approval to purchase the new Scada system using the water fund reserves rather than the State Revolving Fund. Approval of the purchase of a new company vehicle. Smith/Fagen 4-0 approved.

9. Consent Calendar. (Side B/c#482)

Motion to approve the February 19, 2008 board meeting minutes. Smith/Rice 3-0 approved.

Motion to approve the remaining items of the consent calendar as presented. Smith/Rice 4-0 approved.

10. Staff Reports. (Side B/c#539)

Manager McKay reported that the crew had been busy filling potholes and cleaning gutters to allow free flow of the runoff. There was maintenance done at the filter plant as the chlorine system injection system

was leaking. The TRPA met with Michelle of Resource Concepts regarding the coverage at the RHGID yard and will be coming back in the spring after the snow has melted to verify the coverage. He has been working with the TRPA and Midkiff and Associates regarding the Pinewild Lift Station emergency construction. He also has a meeting with NDEP, SRF, KGID and Douglas County to go over any interest in a feasibility study on the water system intertie.

Jeff and Brien have continued to work on the water rights and should be complete by the next board meeting. The crew attended the Nevada Rural Water Conference March 11, 12 and 13th. This was an opportunity for them to pick up continuing education credits needed to keep their water treatment and distribution licenses current.

District Counsel, Pat Fagan stated that the procedural order by the PUC that was not submitted in the board packets requires that by April 19, 2008, RHGID must submit a response to the commissions 30 to 40 questions where the commission is trying to discern RHGID's position regarding the sewer lateral issue. He and Manager McKay will be working on those responses and submit by the due date. The PUC staff will distribute the responses to the commission and chief at an agenda session in May or June and then create another procedural schedule with a workshop and hearing.

Vice Chairman Smith reported that the Fire Safe Council would have a letter, membership forms and statements regarding the program for this summer to go out with the April billing statements.

11. Correspondence. (Side C/c#86)

Manager McKay reported that he had not received any response from Forest Supervisor Terri Marceron as of this date.

He stated that when he attended the Consolidation meeting, Leo Horton presented information on fire suppression requirements in the Basin. He acknowledged that consolidation of the individual water utilities in Tahoe Douglas would make a difference in sustained flow in an emergency.

12. Adjournment. (Side C/c#95)

Move to adjourn made by Vice Chairman Smith.

Attest:

Joe Francoeur
Chairman

Wes Rice
Secretary/Treasurer