

**Round Hill General Improvement District
Board of Trustees Meeting
June 17, 2008**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#01)

Meeting was called to order by Chairman Joe Francoeur.

2. Pledge of Allegiance. (Side A/c#02)

Pledge of Allegiance was led by Chairman Francoeur.

3. Roll Call. (Side A/c#07)

Chairman Joe Francoeur, Vice Chairman Glen Smith, Trustees Steve Teshara, Wes Rice and Chuck Fagen were present. The District Secretary, Counsel and Engineer were present. Resident Dan Klenske and employee Jeff Timmens were also present. There was no District Manager present.

4. Public Comment. (Side A/c#12)

Resident Dan Klenske asked about the status of the Round Hill entrance sign. He noted that the missing "R" had been replaced, but heard that a completely new sign had been discussed. Chairman Francoeur confirmed that the Board had allocated \$30,000 in the District's Fiscal Year 2008/09 budget to design and construct a new entrance sign.

Chairman Francoeur reported that he had been coming into the District office daily during the current transition between District Managers. He commended the District staff for their hard work and commitment. He expressed disappointment, however, that the status of some projects, as described to the Board by the former manager, were not as described. As an example, although District staff had done field work, none of the data gathered had been entered into the road Micro Paver system. He felt that was the responsibility of the manager. The Board had been told by the manager this work was proceeding, yet the Micro Paver program was blank.

Trustee Smith recommended that the transition to a new manager provided a good opportunity for the District to review and update its personnel review process, policies and procedures. Chairman Francoeur and other trustees agreed that these should all be reviewed by the new manager and the Board.

District Counsel, Pat Fagan, asked about the sewer main that was broken at Safeway. How did RHGID know that Round Hill Mall maintenance crew broke the pipe and had it repaired? Employee Jeff Timmens said that Vance with Buckeye Construction reported the information to him. Counsel Fagan said it would be difficult for the District to invoice the mall management, Pacific Capital Management, without proof of who originally broke and repaired the sewer pipe. If there is no proof, Counsel suggested that RHGID pay the estimated expense of \$2,000 and not attempt to bill Pacific Capital.

5. Approval of Agenda. (Side A/c#270)

Motion to approve the agenda as published. Teshara/Smith 5-0 approved.

6. Discussion and possible approval of change in personnel policy to allow payment for unused sick pay upon termination of employment for non-union employees. (Side A/c#272)

In reading the materials provided on this matter in the Board packet, Trustee Teshara said it seemed that someone had interpreted a Union provision related to sick pay as applicable to a non-union employee. Based on adopted RHGID Board policies, Trustee Teshara said it was clear that a non-union employee would not be eligible to cash out his sick time as an accumulated benefit. Accordingly, he made a motion to deny Mr. Cameron McKay's written request to cash out his sick time as an accumulated benefit. Teshara/Smith 5-0 approved.

7. Discussion and possible action regarding issues related to the PUC Survey of States regarding sewer laterals. (Side A/c#467)

Trustee Chuck Fagen reported to the Board that he had reviewed a questionnaire that the Nevada Public Utilities Commission (PUC) recently sent to all 50 states regarding who had legal responsibility for underground sewer laterals. He said not all states responded to the questionnaire, but there were 26 pages of responses from those who did. Generally, the majority of states indicated that their utility operators were not required to locate sewer laterals. There followed a discussion by the Board and staff about the questionnaire and responses and how these might impact potential changes in the responsibility for locating sewer laterals in Nevada.

It was noted that RHGID recently hired Summit Plumbing to "TV" all the District's sewer lines. These videos show the lines manhole to manhole and where the laterals connect to the mainline. Trustee Fagen suggested that this information be documented in map form. He recommended that in the future, with any sewer lateral replacement and new construction in the District, that the lateral be marked by the responsible party with a tracer wire.

8. Discussion and possible approval of new manager's contract. (Side B/c#204)

Vice Chairman Smith reported that he met with Greg Reed, as directed by the Board at the May 28th meeting, to present him with the proposed contract for Mr. Reed's employment as the new RHGID District Manager. Based on this meeting, there were a few modifications suggested. He reviewed those with the Board and said they had been passed along to Jen Mahe, who assists Pat Fagan in providing our legal services. For purposes of clarification, Trustees discussed several items related to the contract. District Counsel Pat Fagan said he would discuss the proposed changes with Ms. Mahe and make the contract modifications as appropriate.

Motion to approve the new District Manager's contract, with the changes as requested.
Smith/Teshara 5-0 approved.

9. Discussion and possible approval of additional funds for pine needle pickup in the Round Hill District. (Side B/c#428)

Vice Chairman Smith reported that a third day was required to complete the pine needle pickup. He contacted Joe Besson, the project contractor, and approved the additional hours needed for completion. The bill for the third day was \$568. There was a balance of \$200 remaining in the original Board approved dollar amount. He requested the additional \$368 from the District. Motion to approve an additional \$368 for completion of the pine needle pickup project.
Teshara/Fagen 5-0 approved

10. Discussion and possible approval to continue with Evergreen Solutions electrical cost savings agreement without grant funding. (Side B/c#437)

Patti reported that she spoke with David Simon of Evergreen Solutions. David stated that Sierra Pacific Power denied the grant application because they don't grant funds for this type of project. Trustee Rice suggested waiting until the new manager comes on board and have him review the issue further. Motion to table this item until the next Board meeting. Rice/Smith 5-0 approved.

11. Discussion and possible approval to pay Walters Engineering for Water Rights paperwork not to exceed \$5000 without further authorization. (Side B/c#502)

Brien Walters reported that the Water Rights Inventory could take up to another year to complete. He is spending a substantial amount of time with Bruce Scott of RCI on the project and requested Board consideration of additional funds for his firm's work on the water rights project, beyond their monthly retainer. After considering the request, motion to authorize the new manager to pay Walters Engineering in addition to their monthly retainer, during fiscal year 2008-2009 specifically to assist with RHGID water rights verification efforts, with the understanding that it is not to exceed \$5000 without further Board authorization. Teshara/Rice 5-0 approved.

12. Consent Calendar. (Side A/c#572)

Motion to approve the Minutes of May 15, 2008. Fagen/Teshara 5-0 approved.

Vice Chairman Smith asked that item #7 of the May 20, 2008 be corrected from "Nevada Fire Safe Council" to "Nevada Fire Safe Chapter". Motion to approve Minutes of May 20, 2008, as modified. Smith/Fagen 5-0 approved.

The Minutes of May 28, 2008 had missing names of residents who were present at the meeting. Motion to approve the Minutes of May 28, 2008, as amended by adding the missing names. Rice/Teshara 5-0 approved.

Motion to approve the remainder of the consent calendar. Smith/Rice 5-0 approved.

13. Staff Reports. (Side C/c#53)

Vice Chairman Smith reported that the Fire Safe Chapter appreciated the donation for the pine needle pickup project done in the Round Hill District. He received many comments from residents regarding their appreciation as well. He also reported that for this year, Mr. Horowitz has declined the proposed project constructing a shaded fuel break on his property. Mr. Horowitz's concern was that he didn't feel it really protected his property. Trustee Smith recommended that Mr. Horowitz have a defensible space evaluation done and the Nevada Fire Safe Chapter was still willing to donate 2/3 of the funds as with any other resident.

Trustee Teshara raised the issue that the Nevada Secretary of State seemed to be trying to impose term limits on elected officials below the level of State Assembly and State Senate, based on an administrative interpretation of the law. Trustee Teshara said he did not believe local offices, such as those for GID's and town boards, were intended by voters to be included in Nevada's term limit legislation. He expressed concern that, if imposed, term limits at the local level could seriously impact small districts like Round Hill. He asked District Counsel Pat Fagan to look into the matter and report back to the Board. Counsel Fagan agreed to do so.

14. Correspondence. (Side C/c#148)

Chairman Francoeur reported that he had enjoyed coming into the office during the transition between managers. He felt that the crew knew what to do and his best course of action was to get out of the way and let them do their jobs.

15. Adjournment. (Side C/c#191)

Move to adjourn made by Vice Chairman Smith.

Attest:

Joe Francoeur
Chairman

Glen Smith
Vice Chairman