

**Round Hill General Improvement District  
Board of Trustees Meeting  
January 15, 2008**

**Tuesday**

**6:00pm**

**1. Meeting Called to Order. (Side A/c#01)**

Meeting was called to order by Chairman Joe Francoeur.

**2. Pledge of Allegiance. (Side A/c#02)**

Pledge of Allegiance was led by Chairman Joe Francoeur.

**3. Roll Call. (Side A/c#05)**

Chairman Francoeur, Vice Chairman Smith, Trustees Steve Teshara and Wes Rice were present. The District Manager, Secretary and Engineer were present. District Counsel and Trustee Chuck Fagen were absent.

**4. Public Comment. (Side A/c#10)**

None.

**5. Approval of Agenda. (Side A/c#12)**

Motion to approve the agenda as published. Teshara/Smith 4-0 approved.

**6. Discussion and possible approval of Reinvestment of Certificate of Deposit currently held at Colonial Bank. (Side A/c#20)**

Motion to authorize staff to reinvest \$510,773.88 with Colonial Bank for six months at the rate of 4.75% interest. Rice/Smith 4-0 approved.

**7. Discussion and possible approval to join NvWarn (Side A/c#41)**

Manager McKay attended a meeting with the representatives from NvWarn and Paul Sciuto of South Tahoe Public Utility District (STPUD). Paul gave a presentation on the effects of the Angora Fire and the challenges faced by STPUD's water system, resources and staff during this crisis. He stressed that STPUD would have been benefited greatly from participation in CaWarn had they been a member at that time. NvWarn is a similar organization, supported by the Federal Emergency Management Agency (FEMA). STPUD subsequently joined CaWarn. Manager McKay sees benefits to RHGID to joining NvWarn and seeks Board approval to do so. There will be no cost to the District to join.

As part of its services to member agencies, NvWarn coordinates a list of each member's equipment and resources that can be used to respond to an emergency situation. Each available piece of equipment and any agency personnel which are requested to respond have an agreed upon cost. If RHGID was requested to provide any equipment or personnel in response to an emergency, the District would be reimbursed for its costs, based on the agreed upon schedule of costs. If an emergency occurred in Round Hill, RHGID could request a response from other members of NvWarn.

Trustees reviewed the information provided by staff, including the Mutual Aid Agreement RHGID would sign if we decided to become a member agency. Following several Trustee questions, members indicated their agreement with Manager McKay that there was no downside to joining NvWarn, only benefits, at no cost to the District. It was noted that the agreement includes a provision that would allow RHGID to drop

its membership at any time, with appropriate notice. It was also noted that RHGID was under no obligation to send any equipment or personnel in response to an emergency. If the District Manager did not believe it was in the best interest of RHGID to do so.

Motion to authorize staff to join the NvWarn at no cost to the District. Rice/Smith 4-0 approved.

**8. Discussion and possible approval to grant District Manager yearly administrative leave. (Side A/c#122)**

Trustee Teshara wanted to know if the Board was clear on who was second in command during any absence or leave by the Manager. Manager McKay stated that he posts a letter in the office regarding employee status. The operator on duty at the time is in charge and Patti is in charge of the office. A copy of the letter will also be sent to Chairman Joe Francoeur. Motion to grant the District Manager forty (40) hours of administrative leave per year as of January 1, 2008. Rice/Smith 4-0 approved.

**9. Consent Calendar. (Side A/c#148)**

Move consent calendar items iii, iv, v and vi with the understanding that the minutes of November and December 2007 will come back for final action by the Board at the February 2008 meeting. Teshara/Smith 4-0 approved.

**10. Staff Reports. (Side A/c#180)**

Manager McKay reported that he had not yet received the written release of liens from K.G. Walters to date, as discussed at the December Board meeting.

Manager McKay felt that the crew did an excellent job clearing and widening the roads in Round Hill during the snow storm. The entire Board commended the crew for a job well done.

Manager McKay met again with Lowry Stewart and NTCD's Doug Martin to discuss a feasibility study on the consolidation of the water districts within Douglas County at Lake Tahoe. He has attended these meetings as a technical representative and to offer them ideas on how they might approach different agencies and secure funding for the study.

McKay and Counsel Pat Fagan are continuing to work with other agencies on the sewer lateral issue. Manager McKay submitted his comments to the PUC by the January 8, 2008 deadline and attended the PUC hearing on January 15, 2008. At the hearing, the PUC offered three options on the matter. One, to take no action and close the matter; two, to proceed and issue a new regulation; and third to close the matter as it stands now and go to Rules and open a completely new hearing. Pat Fagan will now start addressing politicians and regulators themselves. He feels it is time to bring politicians in, due to the fact that they removed the sewer lateral issue out of Senate Bill 396. Now, Rules is trying to bring the issue back in.

Manager McKay is still working with Michelle from RCI on the BMP/Verizon land coverage issue. He has not yet heard from Mr. Patel regarding the land swap at our corporate yard property but will follow up with another letter to him.

One of the batteries for the Castle Rock master meter failed and has now been replaced. The battery is a special design that works with a solar power panel. The transfer switch at the office has been installed and is working automatically. The transfer switch at the filter plant had some problems but has also been repaired and is now working properly.

Manager McKay will be attending the Douglas County Commission Meeting on January 17, 2008 for the second reading of the proposed Round Hill parking ordinance. According to the Assistant District Attorney, there have been no comments filed opposing the new ordinance.

Vice Chairman Smith reported that he had been in contact with the Nevada Fire Safe Council regarding funding for next seasons fuel reduction work in Round Hill. The funds are drying up so he has submitted more applications for grant requests and is waiting for responses at this time.

Manager McKay received the requested Wildland Fire Fuels and Erosion Hazard Assessment from Russell Kobayashi with PBS&J. Vice Chairman Smith stated that the NFSC is agreeable to approaching the U.S. Forest Service based on recommendations in the assessment. Manager McKay was concerned with the erosion control problems coming from the Forest Service lots. This issue is also addressed in the PBS&J report.

In her July 27, 2007 letter to RHGID, Lake Tahoe Basin Management Unit Forest Supervisor Terri Marceron stated, "The Forest Service does not have a responsibility to control naturally occurring erosion/runoff on undeveloped sites and does not attempt to do so." However, as pointed out in the PBS&J report, forest fuel reduction activities conducted on USFS parcels within or adjacent to Round Hill may create erosion hazards on these parcels. The report recommends how the USFS could mitigate such erosion hazards. The report also makes recommendations as to priority areas for fuels treatment on USFS lands adjacent to Round Hill.

Trustee Teshara suggested that he, Trustee Smith (on behalf of the Round Hill Chapter of the Nevada Fire Safe Council) and Manager McKay meet to review the complete text of the PBS&J and report back to the Board at the February RHGID meeting with recommendations as to how best to address the report's recommendations. We want to forward the recommendations to the Forest Service, but also want to avoid any "unintended consequences" in our on-going relations with the Lake Tahoe Basin Management Unit. Trustees and Manager McKay agreed that this was an appropriate course of action.

Manager McKay reported that he is still working on Phase II of the water supply risk assessment. It was originally done for Incline Village, Round Hill and North Tahoe PUD but they are now including the smaller water utility intakes.

**11. Correspondence. (Side B/c#79)**

None.

**12. Adjournment. (Side)**

Move to adjourn made by Vice Chairman Smith.

Attest:

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Joe Francoeur  
Chairman

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Wes Rice  
Secretary/Treasurer

