

**Round Hill General Improvement District
Board of Trustees Meeting Minutes
December 20, 2016**

Tuesday

6:00 pm

1. Meeting Called to Order

Meeting was called to order by Chairman Glen Smith.

2. Pledge of Allegiance

Pledge of Allegiance was led by Chairman Glen Smith.

3. Roll Call

Chairman Glen Smith, Vice Chairman Steve Seibel and Trustees Wes Rice and Chuck Fagen and Keith Fertala were present. The District Manager and District Counselor Pat Fagan were present. Nicole Cartwright and Diana Dorman of the Tahoe Resource Conservation District (TRCD) were present.

4. Public Comment

None

5. Approval of Agenda

Manager Reed requested moving item #7 before item #6. Motion to approve the agenda as amended. Rice/Fagen 5-0 approved.

6. Presentation to Chairman Glen Smith for his 12 years of dedicated service to Round Hill.

Manager Reed stated that Glen Smith was elected to the Board in 2004 and re-elected in 2008 and in 2012. In 2010 when Joe Francoeur resigned from the Board, Glen was elected as the Chairman by his peers and has served in that capacity ever since.

Glen has been a tremendous asset to the District and to the residents of Round Hill. He will be missed and we wish him the best in his future endeavors.

Past Board Vice Chairman Steve Teshara could not be in attendance. He sent a letter to Manager Reed and requested that he read that letter to Chairman Glen Smith at the meeting. Manager Reed read the attached letter before the Board. No motion was necessary on this item.

7. Discussion and possible action to participate in the Tahoe Take Care Campaign.

Nicole Cartwright and Diana Dorman of the Tahoe Resource Conservation District gave a presentation on the campaign.

The Tahoe Take Care campaign is a Basin-wide marketing campaign created by the Lake Tahoe Outreach Collaborative. The Tahoe Water Suppliers Association also participated in the Take Care Campaign, although some TWSA members did not care for the graphics or the messages created by the campaign.

After discussion, a motion was made to include some of the TRCD campaign notices in future RHGID billings cycles. Fagen/Rice 5-0 approved.

8. Discussion and possible action to approve the 2017 Meeting schedule.

Manager Reed reported that there would not be a January 2017 meeting as he was scheduled to have knee replacement surgery on January 10th.

He also requested that the Board re-schedule the April, 2017 meeting to the 4th Tuesday of the month so he could attend his father's 75th birthday celebration in Virginia.

After discussion, a motion was made to approve both schedule changes. Rice/Seibel 5-0 approved.

9. Consent Calendar

Motion to approve the consent calendar as presented. Seibel/Rice 5-0 approved.

14. Staff Reports

District staff attended a day long training forum on drought management sponsored by Nevada Rural Water and the U.S. Environmental Protection Agency.

Manager Reed worked with A to Z and Alpine Insurance to solicit quotes for Worker's Compensation (W.C.) Insurance for 2017. The District's W.C. insurance expires on December 19th. Out insurance premiums for 2016 were \$6,772; and will increase to \$8,718 in 2017. Of 13 insurance companies approached by two different agents, only three submitted quotes, one for \$8,718 and the other two at more than \$11,000. Calculation of the experience modification number is largely responsible for the increases in premiums. Our experience modification in 2016 was 0.87 and will increase to 1.49 in 2017. The base premiums are multiplied by the experience modification to determine the ultimate cost for W.C. insurance.

District staff attended the County Commissioners' meeting on December 1st at which the acceptance of the County's standard details for water and sewer were supposed to be adopted. Since there were many people in attendance at the meeting in favor of and opposed to those standard details, the item was tabled to allow the parties to iron out the differences.

District staff attended the storm water advisory committee meeting on December 5th at which the meeting was postponed until a workshop can be scheduled so that the members of the committee can have some say / participation in the creation of a direction for the committee.

District staff attended the quarterly meeting of the Lake Tahoe Water Suppliers Association (TWSA). At that meeting, Suzi Gibbons of North Tahoe P.U.D. was elected as Board Chair. District Manager Greg Reed will remain as the TWSA representative for the T.K.P.O.A. herbicide committee.

District staff continues to attend the T.K.P.O.A. herbicide committee meetings. They intend on submitting an herbicide application in January 2017 to the Lahonton Water Quality Control Board for an herbicide pilot project in 2018.

District staff continues to attend the Water & Wastewater Operators' forum meetings. At that meeting, a subcommittee was formed to consider revising the rules relating to water operators. RHGID's District Manager was appointed the chairman of that committee.

District staff attended the monthly DCSID Board meeting. Discussions continue on the direction of creating a DCSID Board that is representative of the entire service area represented by DCSID. KGID and Minden Gardnerville Sanitary District have agreed to participate financially in hiring a lobbyist to assist the District in finding a solution for the governance of DCSID. Indian Hills GID has the question of participating on the agenda for their next Board meeting.

District staff met with DCSID to discuss utilizing RHGID's sewer meter for billing purposes.

The Pinewild HOA has approached RHGID to participate in the process of determining an approach to replace water lines within their complex.

RHGID's attorney has drafted two contracts for the Castle Rock HOA; the first is for payment of expenses on the project to replace their water lines and the other is to turn those lines over to RHGID after construction is complete. Those contracts are currently being reviewed by Castle Rock. Once approved, the contracts will be brought to the RHGID Board for consideration along with the SRF contract.

There was no attorney's report however; District Counsel Pat Fagan offered his thanks and appreciation to Chairman Glen Smith for his many years served on the RHGID Board.

No association Reports.

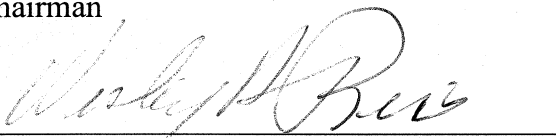
15. Adjournment

Move to adjourn. Smith/Seibel 5-0 approved.

Attest:



Glen Smith
Chairman



Wesley Rice
Secretary