

**Round Hill General Improvement District
Board of Trustees Meeting
February 16, 2016**

Tuesday

6:00 pm

1. Meeting Called to Order (T-Mark 1)

Meeting was called to order by Chairman Glen Smith.

2. Pledge of Allegiance

Pledge of Allegiance was led by Chairman Glen Smith.

3. Roll Call

Chairman Glen Smith, Vice Chairman Steve Seibel and Trustee Keith Fertala were present. Trustees Wes Rice and Chuck Fagen were absent. The District Manager, Administrative Assistant and District Counselor Justin Townsend were present. Residents' Dick Hoadley and Darin Smith were present.

4. Public Comment

None.

5. Approval of Agenda

Motion to approve the agenda as presented. Seibel/Fertala 3-0 approved.

6. Discussion and possible action to consider changes to the District's Attorney fees and to authorize the District Manager to enter into a representation agreement with Allison, MacKenzie.

Manager Reed reported that the law firm of Allison MacKenzie has represented the District as legal counsel for several decades. They continue to do a great job for the District. The last time Allison MacKenzie raised their representation rates was 2010 when they increased from \$150 to \$200 per hour. The new proposal is for four years and requests increasing to \$225 per hour on July 1, 2016 and \$250 per hour on July 1, 2018. Allison MacKenzie currently charges higher rates for its other clients. Legal services are considered professional services and are therefore not subject to competitive bidding.

District Counsel Justin Townsend stated that the firm would not be charging for mileage to and from the meetings but would include the travel time accrued into the hourly rate.

Motion to approve the changes to the District's Attorney fees and to authorize the District Manager to enter into a representation agreement with Allison, MacKenzie. Fertala/Seibel 3-0 approved.

7. Discussion and possible action to create a subcommittee to commence negotiations with the International Union of Operating Engineers Local 39 to develop a new collective bargaining Agreement.

RHGID and the Union entered into a collective bargaining agreement in 2015 for one year that will expire on June 30, 2015. In the past, the District has created a subcommittee of one Trustee and the District Manager to negotiate new contracts.

Vice Chairman Steve Seibel volunteered to once again, sit on the committee. Trustee Keith Fertala requested that he be able to sit in as well. Smith/Seibel 3-0 approved.

8. Consent Calendar

Motion to approve the consent calendar as presented. Seibel/Fertala 3-0 approved.

9. Staff Reports

District staff has been working with legal counsel to create language for a new lease for an additional cell tower installation on the existing Verizon tower at the office facilities. We continue to negotiate pricing.

Manager Reed attended the TWSA subcommittee meetings focusing on the use of herbicides by Tahoe Keys. The Tahoe Keys Property Owners' Association (TKPOA) received comments from the Lahontan Regional Water Quality Board (Lahontan) regarding their draft Integrated Weeds Management Plan (IWMP). Based on those comments, the TKPOA has removed the herbicides from their draft IWMP. The TKPOA requested an extension until May 31, 2016 to submit their final plan. Lahontan approved that request.

RHGID staff continues to pursue capturing money owed for a property on McFaul Way. We have obtained a certified copy of the judgment and will record the judgment with Douglas County. We are also pursuing the installation of a meter at the premises in preparation of turning the water to the property off. In addition, we are pursuing the possibility of initiating a foreclosure proceeding against the property.

The District received a quote to install the soft starters at the office booster station. Given the value of that bid, District staff is seeking additional quotes from other vendors. Once received, the District will negotiate a final contract with the low bidder.

The District has purchased a new computer for the office. This is the computer used for utility billing, and the District's financial record keeping. The existing computer is five years old, and the power supply failed last month. The new computer has all of the capabilities of the previous machine and a three year on-site warranty. It cost \$1,200.

Manager Reed continues to work with the U.S. Forest Service to renew the special use permit at the treatment facility. The Forest Service is requesting that the District pay for Engineering services to enclose the auxiliary generator on site. The generator was installed with the approval of the Forest Service and the District believes it is unnecessary to spend additional money to enclose the unit.

District staff is soliciting health insurance quotes for consideration during contract negotiations with Local 39 union members.

District staff continues to work with representatives of Castle Rock to pursue replacement of their water lines. Castle Rock is also pursuing repair of several areas of their sewer lines that have been infiltrated with roots.

No Attorney's Report. No Association Reports.

10. Discussion and possible action on a motion to move to a closed meeting pursuant to NRS 288.220 (1) and NRS 241.020(1) to discuss International Union of Operating Engineers (I.U.O.E.) Local 39 Labor Negotiations.

Motion to move to a closed meeting pursuant to NRS 288.220 (1) and NRS 241.020(1) to discuss International Union of Operating Engineers (I.U.O.E.) Local 39 Labor Negotiations. Fertala/Seibel 3-0 approved.

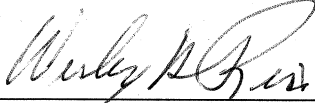
11. Adjournment

Move to adjourn. Seibel/Fertala 3-0 approved.

Attest:



Glen Smith
Chairman



Wesley Rice
Secretary