

**Round Hill General Improvement District  
Board of Trustees Meeting  
March 17, 2015**

Tuesday

6:00 pm

**1. Meeting Called to Order (T-Mark 1).**

Meeting was called to order by Chairman Glen Smith.

**2. Pledge of Allegiance (T-Mark 2).**

Pledge of Allegiance was led by Chairman Glen Smith.

**3. Roll Call (T-Mark 3).**

Chairman Glen Smith, Vice Chairman Steve Seibel and Trustees Chuck Fagen and Keith Fertala were present. Trustee Wes Rice was absent. The District Manager, Administrative Assistant and District Counselor Justin Townsend were present. Residents Richard Hoadley, Steve Teshara and Darin Smith were present.

**4. Public Comment (T-Mark 4).**

Keith Fertala reported that the pavement at the corner of 268 Cheyenne Way is torn up from construction. Gravel is running down through his neighbors' swales. He requested that the patch be repaired to prevent further damage. Manager Reed stated that he would take a look and pursue what could be done to make repairs.

**5. Approval of Agenda (T-Mark 5).**

Motion to approve the agenda as presented. Fagen/Seibel 4-0 approved.

**6. Discussion and possible action to approve the 2015 / 2016 Tentative budget. (T-Mark 6).**

After discussions a motion was made to approve the 2015 / 2016 tentative budget as modified. Fagen/Fertala 4-0 approved.

**7. Discussion and possible action to select May 21 or May 22, 2015 to schedule the Public Hearing for the 2015 / 2016 Tentative budget. (T-Mark 7).**

Motion to approve scheduling the Public Hearing to approve the Final Budget to be held at the District office on May 21, 2015 at 8:00 a.m. Fagen/Seibel 4-0 approved.

**8. Discussion and possible action to authorize staff to file a Claim of Lien against the property located at 428 Kent Way. (T-Mark 8).**

Patti reported that she had spoken with the home owners. They agreed to the District filing the Claim of Lien as all fees would be paid through their short sale escrow closing. Motion to approve filing the Claim of Lien against the property located at 428 Kent Way. Seibel/Fagen 4-0 approved.

**9. Consent Calendar (T-Mark 9).**

Motion to approve the consent calendar as presented. Seibel/Fagen 4-0 approved.

**10. Staff Reports (T-Mark 10).**

Manager Reed reported that the 2014 / 2015 Douglas County revised tax bills had been delivered to Round Hill residents with the removal of the RHGID Ad Valorem tax.

Manager Reed attended two TWSA quarterly Board meetings. The Association is in the process of trademarking the "Drink Tahoe Tap" slogan. The Association has accumulated approximately \$100,000 in reserves to use as needed in responding to the potential use of herbicides in Lake Tahoe. If the reserves are not necessary, dues could be reduced to return the reserves to member utilities. National Meter made a presentation of new metering systems that use cellular phone service to transmit water meter reading for billing purposes and to customers at the same time.

The collective bargaining subcommittee met one time to discuss processes for upcoming negotiations. Negotiations have been put on hold pending the return of our injured operator, John. John was due to return to work on March 24<sup>th</sup>. His return date is now undetermined. Once he returns, we will recommence negotiations.

District staff met with area GID managers. Discussions included road tax revenues, potential legislative impacts and DCSID's gravel pit request. DCSID and R.O. Anderson Engineering are meeting with DCSID's customers (including RHGID) to discuss their future needs.

District staff met with representatives from Wells Fargo and our website developer to discuss the implementation of the District having the capability to accept credit card payments. Accepting credit card payments through Wells Fargo will cost the District at least \$800 in the first year and \$5,500 over ten years. RHGID would have to charge at least a \$5.00 "convenience fee" to each credit card payer to recapture the costs of initiation of the credit card payment system. Staff is pursuing options other than Wells Fargo with our web page developer.

Manager Reed attended the AWWA Utility Management conference in Austin. The conference was very well done and very informative.

RHGID contracted to have sewer camera and cleaning work on the sewer mains behind 320 and 324 Elks Point Rd., and 325 Seminole Way after several sewer backups were reported at 320 Elks point Rd. and 325 Seminole Way. The results of the camera work showed that the issue is with the customers' laterals and not the District's mains.

In 2015, RHGID is scheduled to receive \$9,528 in 50 / 50 matching grant money from the U.S. Forest Service through the Lake Tahoe Fire Protection Partnership through South Tahoe P.U.D. The plan is to use the grant to offset the costs of installing electric motor soft starters on the booster pumps at the office.

District staff has been working with Douglas County to determine the vacation rental status of the property at 310 Paiute Drive. Currently, Douglas County does not have the property listed as a vacation rental. If it is determined that the property is indeed a vacation rental, RHGID will change recent bills to reflect the vacation rental status of the property.

The SCADA project is progressing. The new system is installed at the office and the at treatment plant. The District Manager is using one of the replaced computers as a desktop unit as the Motherboard in the Manager's four year old laptop failed. District staff will monitor the new system and will determine if any additional work is required in the 2015 / 2016 budget cycle.

Manager Reed has been monitoring the activities of the Nevada legislature. There are a number of bills that could impact the District in some fashion if enacted.

- Timing of budget future submissions
- Notary public regulations
- Election regulations

- Collective bargaining regulations
- Water rights regulations
- Water Operator licensing board
- Mutual aid
- Public works projects
- Records maintenance
- Possible grant money for infrastructure improvement projects
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Manager Reed is watching the possible creation of one or more additional GID's in Douglas County to maintain County roads that are not located within a Town or existing GID. Douglas County has 21 of Nevada's 84 GIDs (25%). The next closest county has 10. According to Michael Cellham of the Department of Taxation, creation of a new GID within Douglas County could negatively impact RHGID's portion of the consolidated tax revenue.

Manager Reed continues to work with the U.S. Forest Service on the renewal of our special use permit for the water treatment plant site. RHGID and the USFS will work with the new owners of Round Hill Pines Resort to create a special use permit that will accommodate everyone's needs. RHGID is requesting additional land for the installation of fencing, a second chlorine contact tank and a restroom facility.

RHGID received a check from Pinewild in the amount of \$11,698 to reimburse the District for costs associated with transferring the old sewer lift station to Pinewild. RHGID is working with Midkiff & Associates to obtain a building permit from Douglas County for Pinewild to reconstruct the roof at the old lift station. Pinewild will pay all of the costs associated with obtaining the building permit.

Manager Reed received a telephone call from a resident on DeVaux Lane requesting that DeVaux be paved this year. She said she has lived on DeVaux for 38 years and it has never been paved. She said it is "ridiculous". District staff explained that we will not be paving until 2017 or 2018 and that we will keep her suggestion in mind when considering future paving priorities.

R.O. Anderson Engineering reviewed the District's Pavement Management Plan to determine the effects of changing the plan from a 3 year paving cycle to a 5 year paving cycle. Manager Reed will keep this letter report in mind in developing future budgets.

There was no attorney's report, no association report and no further discussion on the correspondence.

**11. Discussion and possible action on the evaluation of the District Manager, Greg Reed. (T-Mark 11).**

All Board members were in agreement that Manager Reed is doing a good job for the District.

**12. Discussion and possible action on a motion to move to a closed meeting pursuant to NRS 288.220 (1) and NRS 288.220 (4) to conduct negotiations and informal discussions with the District Manager, Greg Reed. (T-Mark 12).**

Taped recording was taken to District Counsel's office. Motion to move back to open session. Fagen/Seibel 4-0 approved.

**13. Discussion and possible action to modify the contract of the District Manager, Greg Reed. (T-Mark 13).**

This item was tabled until after Union negotiations are completed.

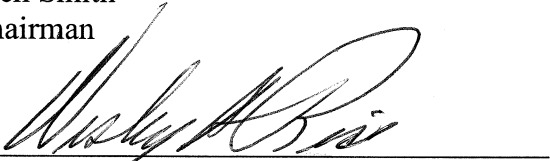
**14. Adjournment (T-Mark 14).**

Move to adjourn. Seibel/Fagen 4-0 approved.

Attest:



Glen Smith  
Chairman



Wesley Riee  
Secretary