

**Round Hill General Improvement District
Board of Trustees Meeting
July 21, 2015**

Tuesday

6:00 pm

1. Meeting Called to Order (T-Mark 1)

Meeting was called to order by Chairman Glen Smith.

2. Pledge of Allegiance (T-Mark 2)

Pledge of Allegiance was led by Chairman Glen Smith.

3. Roll Call (T-Mark 3)

Chairman Glen Smith, Vice Chairman Steve Seibel, Trustees Wes Rice, Chuck Fagen and Keith Fertala were present. The District Manager and District Counselor Justin Townsend were present. Residents Darin Smith and Dan & Alice Wilkinson were present.

4. Public Comment (T-Mark 4)

None

5. Approval of Agenda (T-Mark 5)

Motion to approve the agenda as presented. Rice/Fagen 5-0 approved.

6. Discussion and possible action to approve a new Collective Bargaining Agreement between RHGID and the International Union of Operating Engineers Local 39. (T-Mark 6)

Manager Reed reported that in the past three years, RHGID employees received a single \$0.75 salary adjustment on July 1, 2014.

The changes requested in the new Agreement include a 4% salary adjustment on July 1, 2015 for all employees and a \$0.40 per hour increase in standby pay, which has not been adjusted since 2007.

It is the intent of all district employees to solicit new health insurance proposals and select the best proposal for both the district and the employees prior to the expiration of this contract on June 30, 2016.

The changes proposed to RHGID standby rates will put RHGID employees in the middle of the pack for rates compared to local utilities. The State and County recently approved salary increases for their employees up to 4%.

Motion to approve the new Collective Bargaining Agreement between RHGID and the International Union of Operating Engineers Local 39. Seibel/Fertala 5-0 approved.

7. Discussion and possible action on a sewer abatement request for the Round Hill Mall Unit #208, Hurami Sushi. (T-Mark 7)

Manager Reed explained that the May 2015 meter reading for 212 Elks Pt. Rd, Unit #208 (Hurami Sushi) showed that 44,000 gallons of water were used from the April to the May reading. This property has a 1" line and the sewer charges are based on the amount of water used. This new business has only been open three months and the average usage has been 16,000 gallons per month.

Sewer charges for this account are a minimum charge of \$57.36 for the first 3,000 gallons used and \$19.12 per 1,000 gallons thereafter.

Mr. Woo requested an abatement of sewer charges as they found a leak that emptied into the drain for the roof. The water went down the rain spout and did not go through the sewer system. Since the water consumed did not enter the sewer system, District staff recommends eliminating the excess sewer charges that resulted from the leak in the amount of \$535.36.

Motion to approve the sewer abatement request for the Round Hill Mall Unit #208, Hurami Sushi in the amount of \$535.36. Rice/Fagen 5-0 approved.

8. Discussion and possible action to authorize the district manager to pursue the purchase of a trailer mounted auxiliary generator capable of running the Pinewild lift station. (T-Mark 8)

The District's Emergency Response Plan calls for the District to secure spare parts to critical infrastructure. The District's three auxiliary electric generators have been identified as critical infrastructure. A presentation to the July 2012 Board of Trustees meeting indicated that the District could curtail its water usage such that our storage capacity could give the District 10 – 30 days to respond to a loss of pumping capabilities.

However, the possibility of a sewage spill from the Pinewild lift station has been identified to be a critical event. To prepare for a potential disruption of backup generator capacity through an EMP or other event, RHGID had a 30 KW trailer mounted portable generator that is no longer large enough to run the Pinewild lift station since the new system was put on line in 2007. Therefore, RHGID is considering the purchase of / and trade in for a used auxiliary generator.

The existing generator at Pinewild is an 80 KW generator. However, it is capable of running both pumps at once as well as all of the SCADA equipment. A 50 KW generator should be capable of running one pump at Pinewild. Therefore, District staff would like to test a 50 KW generator and then consider purchasing a used one. A new generator is not necessary as the intent is that this is a backup to a backup. Therefore, a used generator is sufficient.

Assuming the 50 KW is sufficient, used 50 KW generators can be purchased on line for approximately \$8,500, and used 30 KW generators sell for approximately \$7,500 on line. The trade of a used 50 KW generator for a used 30 KW generator should be nearly a financial wash. However, these on line purchases need to happen with relative speed, and it is unlikely to be able to hold a generator for a period of time to allow the matter to be presented to the Board for consideration. Therefore, District staff would like to be able to proceed with a purchase of a used 50 KW generator and the sale of the 30 KW unit.

After discussions a motion was made to approve the purchase of a trailer mounted auxiliary generator capable of running the Pinewild lift station. Seibel/Rice 5-0 approved.

9. Consent Calendar (T-Mark 9)

Motion to approve the consent calendar as amended. Fagen/Rice 5-0 approved.

10. Staff Reports (T-Mark 12)

RHGID has scheduled a customer welcome / open house / luncheon for Round Hill residents on August 14th from 11:00 a.m. until 2:00 p.m. at the District offices. District has purchased a gas grill and other necessary items to provide lunch for attending residents.

District staff provided an invitation to all residents with the July bills.

Food will consist of barbecue staples:

Hamburgers, Hot Dogs, Veggie Burgers, Chicken Breasts, Potato Salad, Macaroni Salad, Chips, Drinks, Condiments, etc.

Four informational posters have been created, two concerning bottled water, one concerning cost and one concerning performance.

The collective bargaining subcommittee met with the Local 39 representatives and created a tentative agreement for consideration by the Board. The tentative agreement has been ratified by the employees.

Manager Reed met with representatives from A to Z Insurance to finalize the District's insurance renewals for 2015. Insurance premiums increased by 5.7% to \$29,568. The 2015 / 2016 budget has a \$35,000 line item for insurance premiums.

District staff met with representatives from F & B Construction to discuss the possibility of providing water to a property at the Lake end of Elks Point Road. RHGID does have water in the vicinity, but the property in question is outside the District's service territory. Therefore, any request for water service would have to include a request for a service territory adjustment. Any adjustment in territory would have to be accomplished by the property owner through the proper authority.

District staff continues to work with Pinewild to obtain a building permit for the roof modifications at the old sewer lift station. When Pinewild decides on a contractor, we can move forward obtaining the permit.

Manager Reed attended the TWSA quarterly Board meeting. Topics of discussion centered around the use of herbicides in Lake Tahoe and the trademarking of "Drink Tahoe Tap". The Tahoe Keys Home Owners' Association will be releasing their draft integrated weeds management plan in the next two weeks. TWSA has provided input on the draft and will take a position on the final draft once it is released.

Manager Reed attended the TRPA Governors' Board meeting to recognize the presentation of a Lake Spirit Award to Madonna Dunbar, the Executive Director of TWSA. This is a very well deserved award for Madonna. She continues to work as a strong advocate for the Lake and the TWSA.

Manager Reed reviewed and prepared comments on the Tahoe Douglas Fire District's application to the Fire Safe Community process. RHGID represented water utilities on the review panel. Other reviewers were A to Z Insurance, Harrah's, and Tahoe Douglas Fire District.

Operator John Fassmann has returned to work in a light duty capacity. He is able to lift no more than 20 pounds. He is scheduled to see his Doctor on July 23rd for a possible return to full duty.

11. Adjournment (T-Mark 15)

Move to adjourn. Fagen/Rice 5-0 approved.

Attest:



Glen Smith
Chairman



Wesley Rice
Secretary