

**Round Hill General Improvement District
Board of Trustees Meeting
May 20, 2014**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#1)

Meeting was called to order by Chairman Glen Smith.

2. Pledge of Allegiance. (Side A/c#2)

Pledge of Allegiance was led by Chairman Glen Smith.

3. Roll Call. (Side A/c#6)

Chairman Glen Smith, Vice Chairman Steve Teshara, Trustees Wes Rice, Chuck Fagen and Steve Seibel were present. The District Manager and Administrative Assistant were present. Justin Townsend was present as District Counsel.

4. Public Comment. (Side A/c#8)

None

5. Approval of Agenda. (Side A/c#10)

Motion to approve the agenda as presented. Seibel/Fagen 5-0 approved.

6. Discussion and possible action on the status update of the Pinewild sewer lift station project. (Side A/c#20)

Manager Reed presented the following breakdown of the activity regarding the Pinewild sewer lift station as it has been a long process finalizing the transfer to the Pinewild HOA.

In 2007, RHGID installed a new sewer lift station under an emergency TRPA permit. After construction of the new lift station was complete, the District needed to create a permit with the TRPA. That original permit required the removal of the old pump station to accommodate the new installation.

After discussion with representatives from Pinewild, the Homeowners' Association decided they might like to maintain the old station for storage purposes. The HOA asked the District if we could proceed with the permit with the idea to maintain the old station.

On September 21, 2010, the Board of Trustees voted to move forward with the Pinewild Homeowners Association to file a permit application with the TRPA to maintain the old sewer lift station rather than tearing the old station down. The presentation to the Board showed an estimated cost of \$45,000 to dismantle the old station. The estimate was countered with the possibility of saving \$20,000 by maintaining the old station and purchasing coverage to keep both the old and new stations.

During the application process, Pinewild developed a plan to adjust the roof line and entrance floor of the old station to slant the roof instead of the current peaked roof) and to bring the floor to grade (as opposed to the current recessed floor). These changes were incorporated into the existing permit application, rather than creating a new permit. To date, these modifications have resulted in incurred costs of \$17,259. Pinewild has agreed to pay these costs after finalization of the permit.

	Remove old station	Maintain
Original Estimate	\$45,000	\$26,000
Costs to Date		\$33,000
Allocated Costs		\$5,000
Anticipated Costs		\$5,000
Pinewild Costs		\$20,000
Anticipated Estimate		\$23,000

The current status of the project is as follows:

- 1) RHGID has received an access easement from Pinewild
- 2) RHGID has received an infrastructure easement from Pinewild
- 3) RHGID has purchased the excess coverage needed for maintaining both the old and new lift stations
- 4) RHGID has received the preliminary permit from the TRPA
- 5) Midkiff & Associates is finalizing the permit application with TRPA
- 6) Farr West Engineering is producing the temporary and permanent BMP drawings to satisfy the final TRPA permit.
- 7) Upon receipt of the final TRPA permit, Pinewild will undertake the actual changes to the building per the permit.

No motion was made on this item.

7. Discussion and possible action to approve the publication of the 2013 Water Quality Report and the 2014 Spring Newsletter. (Side A/c#120)

After discussions a motion to approve the 2013 Water Quality Report and the 2014 Spring Newsletter with suggested modifications. Teshara/Seibel 5-0 approved

8. Consent Calendar. (Side A/c#191)

Motion to approve the consent calendar as amended. Rice/Teshara 5-0 approved.

9. Staff Reports. (Side A/c#260)

Manager Reed attended the Castle Rock Homeowners' Association meeting to discuss the District's position on billing within the Association and the prospects of replacing the infrastructure (roads, water and sewer) within the Castle Rock boundaries. District staff noted that the billing was modified to eliminate billing individual homeowners the minimum flat rate for a known metered amount to the whole association based on the master meter in McFaul Way. This billing change is in keeping with the District's desire to have no unmetered connections and to bring Castle Rock into a similar billing process as other homeowners' associations, such as Pinewild. It was also explained that the District was approached regarding allowing Castle Rock HOA to go to bid for paving services in conjunction with the District's paving process. Since Castle Rock had just experienced a water main leak, it was suggested that perhaps the Association might want to consider changing their water lines prior to paving as it is not cost effective to pave streets and then have to dig up those newly paved streets to repair damaged water lines. After answering questions, District staff left prior to any votes being taken.

The upper tank project continues to move forward. Manager Reed attended the preconstruction meeting, approved change orders to reconfigure the piping leading into the tank (resulting in a \$5,000 credit), and observed the demolition of the old tank. Construction of the piping for the new tank began on 5-14-2014. After piping and ground work, construction will begin on the tank itself.

Manager Reed met with representatives from R.O. Anderson to discuss the progress of the sewer metering project. R.O. Anderson is following up with the manufacturer regarding the lens fouling due to excessive condensation. RHGID is requesting an extension on the warranty to ensure the meter does not foul next winter.

STPUD representatives audited the District's use of the USFS grant process. RHGID is in compliance with STPUD and USFS requirements.

Patti provided input to auditors for the Stationary Engineers Union representatives. RHGID is in compliance with the Union's requirements.

Manager Reed attended a meeting of TWSA partners to discuss the process responding to the Lahontan Regional Water Quality Board's desire to create a process to apply herbicides and pesticides in Lake Tahoe. The TWSA is still in opposition to implementation of such a process.

Chairman Smith asked Manager Reed to explain the Worker's Compensation experience rating that was included in the Board packet.

Manager Reed explained that the Experience rating is a factor that is applied to Worker's Compensation Insurance premiums. An Experience rating of 1.0 is the industry standard. Anything under 1.0 is better than the industry average, anything over 1.0 is worse.

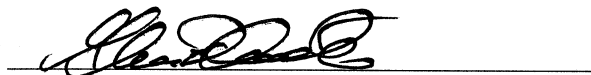
Worker's Compensation premiums are multiplied by the experience rating to determine the final costs of Worker's Compensation Insurance.

The District has been less than one, at 0.92 to 0.89 for several years in a row and the minimum achievable experience rating is around 0.89. The District has been able to maintain our experience rating at or near 0.89 for several years due to the efforts of the District staff. District staff works in a safe manner and take safety seriously. They have done a great job at maintaining a safe environment and keeping the experience rating low.

13. Adjournment. (Side A/c#350)

Move to adjourn. Fagen/Seibel 5-0 approved.

Attest:



Glen Smith
Chairman



Wesley Rice
Secretary