

**Round Hill General Improvement District  
Board of Trustees Meeting Minutes  
May 22, 2018**

**Tuesday**

**4:30 pm**

**1. Meeting Called to Order**

Meeting was called to order by Chairman Wes Rice.

**2. Pledge of Allegiance**

Pledge of Allegiance was led by Chairman Wes Rice.

**3. Roll Call**

Chairman Wes Rice, Vice Chairman Chuck Fagen, Trustees Keith Fertala, Darin Smith and Hunter Harris were present. The District Manager John Fassmann and District Counsel Justin Townsend were present.

**4. Public Comment**

None.

**5. Approval of Agenda**

Motion to approve the agenda as presented. Fagen/Fertala 5-0 approved.

**6. Discussion and possible action to approve the Tentative Budget.**

Manager Fassmann reported that the changes to the budget as approved at the April Board meeting had been incorporated into the final budget. Motion to approve the Tentative Budget as presented.

Fagen/Fertala 5-0 approved.

**7. Discussion and possible action to approve the Final Budget.**

Motion to approve the Final Budget as presented. Fagen/Fertala 5-0 approved.

**8. Consent Calendar**

Motion to approve the consent calendar as presented. Fertala/Fagen 5-0 approved.

**9. Staff Reports**

Manager Fassmann reported that he had received a request from Richard Gunderson of PDQ 199 NV, LLC. seeking information for the local engineering firms that the District has worked with in the past. Staff informed Richard that working with a firm that has local knowledge with the District would be a desirable option. RHGID provided a list of three firms; Farr West Engineering, R. O. Anderson, and Lumos & Associates. Each firm being capable of handling the 30" CMP Storm Drain Re-Location project for the proposed development of the 'Old Shell Gas Station' property. Awaiting response.

The Notice of Award was issued to Rapid Construction following the Board Meeting held on May 8<sup>th</sup>. Farr West Engineering is working with Rapid on contractual documents, schedules, and administrative items. Farr West re-submitted the Castle Rock Project to Douglas County May 9<sup>th</sup>. The submittal to the County included the letter from the Law Offices of Allison MacKenzie, Ltd. The Construction start date has not been set pending Douglas County approval.

Staff in conjunction with Ginger Winters Design; developed, compiled and mailed the District's yearly 2018 newsletter. Along with the informative and useful information provided to our District residents, a written Consumer Confidence Report regarding RHGID's yearly water quality report for safe drinking water was distributed to customers through the newsletter, satisfying the Public Water System Reporting requirement containing the information consistent with the compliance monitoring data previously submitted to the State.

Staff attended the Round Hill Pines Water Service and Fire Service connections to the District's main water line. The service connections were Hot Tapped into the main, negating any disruption in service to District customers. The work was performed by Summit Plumbing with oversight provided by RHGID assuring District Quality Assurance Standards are met and in compliance with State and District guidelines.

Staff attended to our existing nine year old office/maintenance yard security camera system which was discovered to be malfunctioning during the daylight hours. The infrared function on three of four cameras had failed resulting in camera views that were "whitewashed out" during the daytime. For the Districts security needs, staff contacted NuSystems in order to upgrade our old failing cameras. We now have HIKVision T710 TurboHD DVR/Camera system which allows us wider coverage and better angles for more complete security coverage with full recording capabilities and administrative controls.

Staff remains in contact with R.O. Anderson regarding the district sewer flow meter located at the DCLTSA main pump station. Rob has informed RHGID they will be undertaking an effort to take manual flow readings from the TDD in a location prior to their sewer flows entering into the RHGID sanitary sewer system. Mr. Anderson indicated that based upon ongoing metering issues it would be necessary to estimate the RHGID sewage flows currently. Having worked closely with DCLTSA and R.O. Anderson throughout the process for this ongoing issue, RHGID has taken a position that it may be necessary to replace our current metering equipment. Currently, bids are being tabulated for removal and replacement of the RHGID sewer meter located at DCLTSA main pump station.

Staff continued correspondence with USFS in regards to the Water Treatment Plant Permit Renewal. In conversations with Brian Hansen at USFS, staff has gathered the information requested by USFS pertaining to the official square footage within RHGID proposed security fencing, as well as, the proposed alignment of a maintenance road location for future tank maintenance. The proposed area has expanded the RHGID permit footprint which will become a permanent part of an addition to the renewal permit. Brian indicated they would incorporate the square footage into their Decision Memo and Permit to route internally, then forward to RHGID for review and signature.

Douglas County Board of County Commissioners held a meeting on May 3, 2018 in regards to Agenda item #12. Senate Bill 462 authorizing the Board of County Commissioners to create a committee to review existing GID's to determine if any district should be continued, modified, consolidated, merged or dissolved. Should the board determine to create the committee by this action; the County Manager's Office will begin the process. This item was postponed until the next board meeting in June, 2018.

Spring street sweeping and swale cleanup this year will be conducted by District Staff and equipment. Staff will perform and review a time/cost analysis compared to the previous years of contracting out this particular work project.

No Attorney's Reports.

#### **14. Adjournment**

Move to adjourn. Fertala/Fagen 5-0 approved.

Attest:



Wes Rice  
Chairman



Keith Fertala  
Secretary