

**Round Hill General Improvement District  
Board of Trustees Meeting Minutes  
April 25, 2017**

**Tuesday**

**4:00 pm**

**1. Meeting Called to Order**

Meeting was called to order by Chairman Steve Seibel.

**2. Pledge of Allegiance**

Pledge of Allegiance was led by Chairman Steve Seibel.

**3. Roll Call**

Chairman Steve Seibel, Vice Chairman Wes Rice, Trustees Chuck Fagen and Keith Fertala were present. Trustee Darin Smith was absent. District Manager Greg Reed and District Counselor Pat Fagan were present. Resident Dick Hoadley was present. Rob Hopkins, the District Manager for the Douglas County Sewer Improvement District (DCSID) was also present.

**4. Public Comment**

Rob Hopkins, the District Manager of DCSID re-introduced himself to the Board. He expressed his appreciation for the support District Manager Greg Reed and the Board of Trustees' has given DCSID regarding the possible legislative changes to NRS309 and the previous actions undertaken by Douglas County.

Trustee Chuck Fagen asked about striping the intersection at Elks Point and Hwy 50. Manager Reed stated that it would be scheduled right away and would be done with the lines backset to allow for incoming vehicles off Hwy 50.

**5. Approval of Agenda**

Motion to approve the agenda as presented. Fertala/Fagen 4-0 approved.

**6. Discussion and possible action to authorize the District Manager to solicit proposals to sell our cell tower leases.**

Manager Reed reported that RHGID currently has two cellular towers on the property at 343 Ute Way. All of the money received from the rental of those two towers is deposited into the General Fund and is used solely for offsetting the costs of doing business in our General Fund.

The District currently receives \$1,140 per month (\$13,681 per year) for the Verizon lease and \$1,121 per month (\$13,455) for our Sprint lease. The Verizon lease includes a 3% annual rental increase and the Sprint lease includes a 15% increase every five years. Over the next 20 years, the District can be expected to receive \$751,919.

Manager Reed explained that if we sold the leases and took the proposal of a lump sum payout of \$418,000 the District would lose approximately \$334,000 over the next 20 years. The District is not in immediate need of this cash flow. Therefore, he suggested rejecting the proposal and continuing the leases as currently written.

After discussion a motion was made to respectfully reject the Towerpoint proposal and continue the leases as currently written. Rice/Fagen 4-0 approved.

**7. Discussion and possible action to authorize the District Manager to respond to the Lahontan Water Quality Control Board regarding the Tahoe Keys Property Owners Association Aquatic Herbicide Application.**

Manager Reed stated that this issue has been ongoing and brought before the board at many meetings.

The Tahoe Keys Property Owners Association (TKPOA) has submitted an application to the Lahontan Water Quality Control Board for an exemption to the aquatic herbicide prohibition requirements. The Tahoe Keys has a problem with invasive and native plants overcrowding the waterways of the Keys. They currently treat the weeds by harvesting the weeds with essentially a lawn mower, and then they try to catch the fragments that are released by the mower with a crew of people on barges with pool skimmers.

This year, the Keys Association is purchasing a commercial skimmer that should be able to do a much better job at catching fragments. There are many other non – chemical methods of weed eradication that have either not been used or have not been given the opportunity to prove themselves.

After discussion, a motion was made to authorize the District Manager to develop a response to the Lahontan Water Quality Control Board regarding the Tahoe Property Owners Association's Aquatic Herbicide Application as detailed herein: The RHGID Board of Trustees is opposed to the application of aquatic herbicides in Lake Tahoe; therefore they will not support the application of aquatic herbicides until all non-chemical methods have been fully vetted. Fagen/Rice 4-0 approved.

**8. Discussion and possible action to classify road maintenance funds within the General Fund.**

Currently, money located in the General Fund (GF) is not classified for any particular use within the GF. There are several ways in which money within the GF can be classified:

Restricted funds can only be changed by enabling legislation. Restricted funds cannot be used for any other purpose than the enabling legislation allows.

Committed funds are committed to a particular line item and can only be changed if the Board takes specific action to authorize that change, via formal Board action similar to the action that created the initial commitment.

Assigned funds are funds that are intended to be used for a particular purpose, but they can be used for other purposes if it is deemed necessary.

Since the District recently reactivated its Ad Valorem Tax in order to increase revenues to the GF for future road maintenance and since the District just transferred \$186,953 from the sewer fund to the GF to use for road maintenance, it is appropriate to create a classification of a line item in the GF accounts to track the money that we intend to use for road maintenance. This line item is for Auditing purposes only.

That classification can be either committed or assigned, depending on the Board's preference. If the funds are committed, the Board would have to have an agenda item and vote to use those funds for anything other than road maintenance and repairs. If the funds are assigned, they could be used for other purposes without authorization from the Board.

The question was asked if the classification of the funds as either committed or assigned would inhibit the Manager from carrying out his duties. The Board was assured that the creation of a classification would not impact the Manager's ability to do his job.

Motion was made authorizing Manager Reed to create the appropriate fund classification for road maintenance funds within the General Fund as "Committed". Rice/Fagen 4-0 approved.

**9. Discussion and possible action to approve the 2017 / 2018 amended draft budget.**

The draft budget was brought back to the board strictly to show that the changes requested at the March board meeting had been done. No action was taken on this item.

**10. Discussion and possible action to adjust salaries for all hourly employees by 2.1% effective July 1, 2017 as required in the Collective Bargaining Agreement between RHGID and the International Union of Operating Engineers, Stationary Local 39.**

At the May 2016 Board Meeting, the Collective Bargaining Agreement was approved by RHGID and its Employees.

This Agreement was a three year agreement that called for a 2% salary increase in 2016, a 1 ½% or matching the Consumer Price Index, whichever is greater, increase in 2017 and a 1 ½% or matching the Consumer Price Index, whichever is greater, increase in 2018; to be determined (TBD).

2016 = 2%

2017 = 2.1%

2018 = TBD

In keeping with the above approved Collective Bargaining Agreement, it is appropriate to adjust salaries for all hourly employees by 2.1% effective July 1, 2017.

Motion was made to approve adjustment to salaries for all hourly employees by 2.1% effective July 1, 2017 as required in the Collective Bargaining Agreement between RHGID and the International Union of Operating Engineers, Stationary Local 39. Rice/Fagen 4-0 approved.

**11. Discussion and possible action to authorize the District Manager to execute the Intergovernmental Grant Administration Agreement with the South Tahoe Public Utility District for the 2017 U.S.F.S. Grant in the amount of \$22,200.**

STPUD, through the US Department of Agriculture is issuing the 2017 version of the Lake Tahoe Fire Partnership 50/50 matching grant. This 2017 grant is in the amount of \$22,200 to be matched by \$22,200 from RHGID.

As in the past, in order for the District to take advantage of these funds, we need to execute the agreement with STPUD for administration of the funds.

Motion was made to authorize the District Manager to execute the Intergovernmental Grant Administration Agreement with the South Tahoe Public Utility District for the 2017 U.S.F.S. Grant in the amount of \$22,200. Fertala/Fagen 4-0 approved.

**12. Consent Calendar**

Motion to approve the consent calendar as amended. Rice/Fertala 4-0 approved.

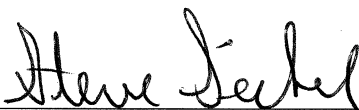
**13. Staff Reports**

No Attorney's or Association Reports.

**14. Adjournment**

Move to adjourn. Fertala/Rice 4-0 approved.

Attest:



Steve Seibel  
Chairman



Keith Fertala  
Secretary